

FEDERAL BUREAU OF INVESTIGATION  
FOI/PA  
DELETED PAGE INFORMATION SHEET  
FOI/PA# 1326656-0

Total Deleted Page(s) = 2  
Page 26 ~ Referral/Consult;  
Page 27 ~ Referral/Consult;

XXXXXXXXXXXXXXXXXXXXXXXXXXXXX  
X Deleted Page(s) X  
X No Duplication Fee X  
X For this Page X  
XXXXXXXXXXXXXXXXXXXXXXXXXXXXX

FEDERAL BUREAU OF INVESTIGATION  
FOI/PA  
DELETED PAGE INFORMATION SHEET  
FOI/PA# 1204182-0

Total Deleted Page(s) = 2  
Page 26 ~ Referral/Consult;  
Page 27 ~ Referral/Consult;

XXXXXXXXXXXXXXXXXXXXXXXXXXXXX  
X Deleted Page(s) X  
X No Duplication Fee X  
X For this Page X  
XXXXXXXXXXXXXXXXXXXXXXXXXXXXX

SAC, Albany

D. J. [redacted] FBI (66-2548-3) - 11/1/59  
REC- 38

**SECURITY INFORMANTS AND SOURCES**

Re SAC Letter Number 59-58 dated 9-22-59, page six, which summarized the Labor-Management Reporting and Disclosure Act of 1959. All offices were instructed to review security cases and advise the Bureau of names of individuals holding positions covered by the new law. Since our security informants, potential informants and sources may be affected by this legislation, all offices should immediately check and advise within ten days of the receipt of this letter, the names of all informants, potential informants and sources covered by the law. Indicate the office or position held.

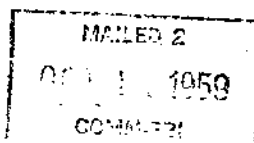
2 - Albuquerque	2 - Indianapolis	2 - Oklahoma City
2 - [redacted]	2 - Jacksonville	2 - Omaha
2 - [redacted]	2 - Kansas City	2 - Philadelphia
2 - Baltimore	2 - Knoxville	2 - Phoenix
2 - Birmingham	2 - Little Rock	2 - Pittsburgh
2 - Boston	2 - Los Angeles	2 - Portland
2 - Buffalo	2 - Louisville	2 - Richmond
2 - Butte	2 - Memphis	2 - Saint Louis
2 - Charlotte	2 - Miami	2 - Salt Lake City
2 - Chicago	2 - Milwaukee	2 - San Antonio
2 - Cincinnati	2 - Minneapolis	2 - San Diego
2 - Cleveland	2 - Mobile	2 - San Francisco
2 - Dallas	2 - Newark	2 - San Juan
2 - Denver	2 - New Haven	2 - Savannah
2 - Detroit	2 - New Orleans	2 - Seattle
2 - El Paso	2 - New York City	2 - Springfield
2 - Honolulu	2 - Norfolk	2 - Washington Field
2 - Houston		

NOTE ON YELLOW:

See memo Baumgardner to Belmont 10-12-59, captioned as above, / Original on Plastiplat.

JDD:cef.

JDD:cef  
(112)



MAIL ROOM ☐ TELETYPE UNIT ☐

#157-58  
Date

8/22/57

To:

Director, FBI

From:

MARGERY ROHREY GS-10

Employee assigned to (Division)

NYO

SUGGESTION

It is suggested that when the obsolete cards are deleted from the ~~source of information index~~ that the cards also be removed from the ~~general office indices~~.

*0/cent, 7/11-11*

Current practice or rule (Include manual citation as well as facts)

Part 2, page 7 of section 6 of item K1 of the Manual of Rules and Regulations reads as follows: "Do not remove such index cards at the time obsolete cards are deleted from the source of information index."

Advantages of suggestion

It is felt that the removal of the obsolete cards from the general indices will result in the saving of time. At present the general indices card refers the agent to the source of information box. On checking the box he does not find any reference.

The removal of such cards will also result in the saving of space.

Disadvantages of suggestion

None.

RECORDED-29

INDEXED-29

66-2-17-1070  
23  
16 AUG 12 1957

Annual Savings (Show basis for estimate)

Salary for agent time consumed in checking the source of information box and cards have been deleted.

co-designated for

(The use by the United States of any suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States)

57 AUG 27 1957

☐ Mr.

☐ Mrs.

☒ Miss

Margery Rohrey

SUPERVISORY CLERK, GS 9

(In Charge of Section 1)

Recommendations and comments of Division Head

It is felt that this suggestion will result in a saving of space in the New York Office indices and a saving of agent time. It is recommended that it be adopted.

JAMES J. KELLY  
SPECIAL AGENT IN CHARGE

ack 8/16/57-CL  
Rpt to Miss G.C. for review 8/15/57-CL

31  
EX-100  
AUG 12 1957

UNRECORDED COPY FILED IN



## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. F. J. Baumgardner

DATE: August 27, 1957

FROM : Mr. J. D. Donohue

SUBJECT: SECURITY INFORMANTS PROGRAM

Tolson \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

As the result of our conferences on security informants in April and May of last year, SAC Letter 56-34 dated June 18, 1956, set forth changes in policy and procedures which, among other things, permits the SAC in certain instances to approve interviews with individuals to determine whether such persons have any informant potential. This program has saved considerable correspondence between the field and the Bureau and has accelerated our informant program. If such individual is cooperative Bureau authority must then be obtained to develop the subject as an informant. This authority in the SAC does not apply, however, to delicate situations or to those individuals employed in the newspaper field, education field and the like.

The following is a tabulation summarizing the results of this program for the month of July, the previous month of June and the grand total from the inception of this program which has been in existence for the past thirteen months.

	<u>JULY</u>	<u>JUNE</u>	<u>TOTAL</u>
A. Active Communists			
Number contacted	124	212	2,035
B. Other Individuals			
1. Cases opened	732	881	14,325
2. Cases closed	762	796	11,995
3. Number contacted	528	589	9,364
a. Number cooperative but not potential informant material	224	227	3,507
b. Number cooperative and having informant potential	77	72	1,315
c. Number completely negative	227	290	4,542
C. Results			
Number of sources, PSIs and informants developed	41	37	763

66-2542-3

JDD:jas (3)

1 - Mr. Baumgardner  
Mr. Donohue

RECORDED - 63

20 AUG 27 1957

64 AUG 30 1957

EX-110

Memorandum for Mr. Baumgardner  
RE: SECURITY INFORMANT PROGRAM  
66-2542-3

The performance of each office in implementing this program is being followed closely. The program in all offices has now achieved the momentum we feel is necessary to take advantage of the confusion and disillusionment developing in Communist Party ranks. It was not necessary during the past month to transmit letters to any offices regarding their activity under this program.

ACTION:

Next month another memorandum will be prepared showing the progress of the Security Informant Program and it will reflect the figures for the current month, the preceding month and the grand total from the inception of the program.

*JB*

Boardman  
Belmont  
Tamm

1 - Baumgardner  
1 - Training & Inspection  
1 - Mr. Donohue

August 15, 1957

PROPOSED CHANGE IN  
FBI HANDBOOK

FBI Handbook, Part I, Section 26,  
"Confidential Informants," should be changed  
by adding the following paragraph to page 18:

If a security informant receives a request to assist in the preparation of the defense in subversive-type cases or receives assignment where such information is readily available, informant should tactfully decline such assignments. Any such request received by informant should be reported immediately to the contacting agent and made a matter of record. If the informant cannot avoid becoming involved, he should be instructed not to report any information pertaining to defense plans or strategy. All details of any such incident must be reported promptly to the Bureau.

NOTE ON YELLOW:

No change is needed in Manual of Rules and Regulations. See memo Belmont to Boardman, 8-13-57 captioned "Security Informants - Indoctrination, Development and Control of Informants," BFR:jas:rjl.

BFR:jer:rjl

(9)

REC'D  
FBI  
NOT RECORDED  
10 AUG 27 1957

AUG 30 1957

REC'D

UNRECORDED COPY FILED

DATE OF MAIL 8-26-57

~~HAS BEEN REMOVED FOR THE CONFIDENTIAL FILE ROOM OF THE DOMESTIC  
INTELLIGENCE DIVISION.~~

HAS BEEN REMOVED AND PLACED  
IN THE SPECIAL FILE ROOM OF  
RECORDS BRANCH

SEE FILE 66-2554-7530 FOR AUTHORITY.

SUBJECT JUNE MAIL *Security informants, genl.*

REMOVED BY 58 SEP 9 1957

FILE NUMBER 66-2542-3-1072

PERMANENT SERIAL CHARGEOUT

*16*

66-2542-3-1073

**CHANGED TO**

66-2542-3-11-1388

OCT 10 1957

N.E.

C

66-2542-3-1074

**CHANGED TO**

66-2542-3-32-1057X

OCT 8 1959

df

C

SAC, Cincinnati (66-1662)

9/27/57

Director, FBI

44-2540-3-✓  
**USE OF TERMINOLOGY ON BLANK  
MEMORANDA ACCOMPANYING REPORTS  
CONCERNING RELIABILITY OF INFORMANTS**

Reurlet 9/23/57, making inquiry concerning desired terminology in blank memoranda, particularly those relating to the reliability of informants.

Letterhead memoranda or blank memoranda should be prepared in the manner prescribed by the Manual of Rules and Regulations and the Field Stenographers' Manual. In this connection, particular reference is made to Manual of Rules and Regulations, Part II, Section 4, page 15 b, and Section 5, pages 7 and 8. It is proper to use an abbreviated title on blank memoranda or letterhead memoranda but the title should include the character of the case. An appropriate statement should be incorporated in the text which contains in substance the terminology of the information appearing in the property stamp. The statement, "This is being furnished for your information and should not be disseminated to unauthorized persons or agencies," would be proper.

Please advise as to the identity of the communication which reflects that letterhead memoranda accompanying security reports should contain different terminology than the blank memoranda accompanying Security of Government Employee and applicant-type reports.



Tolson \_\_\_\_\_  
Nichols \_\_\_\_\_  
Boardman \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Trotter \_\_\_\_\_  
Nease \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

HBF:ekd

(4)

139

60 OCT 9 1957

Mail Room

MAIL ROOM ☒

ORIGINAL FILED 66-2455

DIRECTOR, FBI

9-23-57

SAC, CINCINNATI (66-1662)

USE OF TERMINOLOGY ON BLANK  
MEMORANDA ACCOMPANYING REPORTS  
CONCERNING RELIABILITY OF INFORMANTS

Bureau is requested to advise desired terminology on blank memoranda accompanying reports which reflect reliability of informants, especially referring to security type, SGE, and applicant type cases.

In recent days, the Cincinnati Office has received different interpretations from the Bureau concerning terminology to be used on these blank memoranda. The Bureau is requested to advise if the blank memoranda accompanying security reports should contain different terminology than the blank memoranda accompanying SGE and applicant type reports. As an example, Cincinnati has been advised that the case character should be omitted and the memoranda should be identified as property of the FBI in SM-C matters. On SGE and applicant type matters, Cincinnati has been advised to include employee and/or applicant's name, leaving off AKAs, reflecting Department and character of case, and containing the statement, "This is being furnished for your information and should not be disseminated to unauthorized persons or agencies." *Adding*

Bureau advise desirable terminology and whether these different matters should be treated differently.

2 - Bureau  
1 - Cincinnati (66-1662)

RJR:CVM  
(3)

66-1662-245  
NOT RECORDED  
194 OCT 24 1957

INITIALS ON ORIGINAL

ORIGINAL FILED IN 66-245-245



## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. NICHOLS

SUBJECT: SUGGESTION # 388-03  
RECORDS BRANCH STREAMLINING COMMITTEEb6  
b7C

SUGGESTION: [REDACTED] a GS-5 employee in the Classifying Unit, has suggested that the Routing Unit handle the processing of semi-annual reports concerning criminal informants, security informants, and confidential sources. She suggests that the Routing Unit detach the original enclosures, block them recorded and route them to the appropriate division. The Routing Unit would also have to indicate on the enclosures the source and date of the cover letter.

CURRENT PROCEDURE: The Classifying Unit now handles enclosures of semi-annual reports from the field concerning criminal informants, security informants, and confidential sources.

CONCLUSIONS: The current procedure is regarded as adequate and no advantages appear in making the change suggested. Employees in the Classifying Unit are familiar with the handling of the correspondence involved and have available the necessary stamps to process such correspondence.

RECOMMENDATIONS:

(1) Unfavorable.

(2) That this memorandum be referred to the Training and Inspection Division for acknowledgement. Enclosed letter prepared Training and Inspection Division.

Enclosure

NOT RECORDED  
76 OCT 9 1957  
OCT 2 1957

Personnel file of Donald D. Viner

ORIGINAL COPY FILED IN

1 -Mr. Donohue

SAC, WFO

b7D

September 25, 1957

Director, FBI (66-2542-3)

RECORDED - 4 **66-2542-3-1075**  
SECURITY INFORMANT COVERAGE  
WASHINGTON FIELD OFFICE

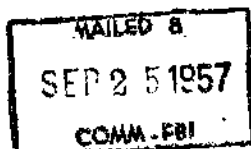
Re Philadelphia letter 9/12/57 concerning the possibility of an informant moving to the Philadelphia area.

Advise whether you have an informant who could be considered under this program setting forth background, suggested cover story and your recommendations. When this data is received, consideration will be given to authorizing this transfer.

cc - Philadelphia

b7D

JDD:jas  
(5) *for*



139  
✓

Tolson	_____
Nichols	_____
Boardman	_____
Belmont	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Trotter	_____
Nease	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

MAIL ROOM

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (66-2542-3)

DATE: 9/12/57

FROM : SAC, Philadelphia [REDACTED]

b7D

SUBJECT: SECURITY INFORMANT COVERAGE  
WASHINGTON FIELD OFFICE  
(OO - PH)

Re WFO let to BU 7/23/57, and mylet 8/6/57 to BU, both captioned as above.

Relets reflect that WFO is exploring the feasibility of transferring a source of information from WFO to an area having considerable CP activity with a CP recruiting program. The source of information upon securing membership would return to WFO.

Mylet indicated that the above plan was feasible in the Philadelphia area.

Subsequent to mylet a racial situation was created in [REDACTED] when [REDACTED] who is a Negro, moved into a previously all-white community. (BUfile 100-135-37 - "DEMONSTRATIONS AT RESIDENCE OF [REDACTED] 8/13/57; [REDACTED] IS - C.")

As set out below, it is felt that this situation, if capitalized upon, might result in securing an informant for WFO.

The Bureau is aware that SA PAUL F. SHEA, presently assigned to the New York Office, is renting his house which is located at 35 Deepgreen Lane, Levittown, Pa. SA SHEA's house is [REDACTED] residence of [REDACTED] and [REDACTED] to the residence of [REDACTED] a Communist Party member who attended the First Session of the Communist Party of Eastern Pennsylvania and Delaware District Convention in 1/57, as a representative of the Lower Bucks County Section which encompasses Levittown, Pa., assisted [REDACTED] in moving into this community.

- 2 - Bureau (66-2542-3) (Registered Mail)
- 1 - WFO [REDACTED] (Registered Mail)
- 2 - Philadelphia

- 1 - [REDACTED]
- 1 - [REDACTED] SECURITY INFORMANT COVERAGE  
PHILADELPHIA FIELD DIVISION

RECORDED - 4

10/1  
SEP 13 1957

HCB:MML

(5)

Let to 9/10  
9/10/57  
9-15-57

INT. SEC.

b7D

b6  
b7Cb6  
b7C

[redacted]

SA SHEA has been renting his property for the past year. This tenant has served notice that he is terminating the lease, and SA SHEA finds it necessary to dispose of this property immediately.

Since SA SHEA's property is adjacent to [redacted] property, it is felt that anyone moving into SA SHEA's house would have an excellent opportunity to cultivate [redacted] friendship and ultimately gain membership in the CP.

It is felt that anyone moving into SA SHEA's house at this time should be a member of the white race in order to avoid the possibility of precipitating additional violence. This person should be capable of earning in excess of \$4500 per year in order to meet financial requirements.

There are employment opportunities in the Levittown area at industries such as Fairless Works of U. S. Steel, Kaiser Metal Products, National Container Corporation, etc.

SA SHEA wants to sell his house but has stated that he is willing to rent it outright or with an option to purchase if in doing so it would directly or indirectly assist the Bureau. He is asking \$10,800 net after any costs for selling the house, which is described as a three-bedroom ranch type, completely air-conditioned. His present tenant is paying \$95.00 per month rent, which is about the standard rental in other portions of Levittown for comparable housing.

This matter is being presented to the Bureau and Washington Field for their information and consideration since it does present an opportunity of probably placing an informant in the CP. WFO is requested to advise Philadelphia and the Bureau if it has a prospect who might be interested in capitalizing on this situation.

Since Philadelphia's security informant coverage in Lower Bucks County needs improving, the possibility of moving an informant from Philadelphia to SA SHEA's house is being explored.

If WFO has a prospect for this move, please furnish full background, so that an appropriate cover story can be devised to explain the move from Washington, D. C., to this particular house, without jeopardizing the security of the relationship.

The Bureau is requested to advise if it has any objections to this plan. No specific action will be taken without Bureau authority.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. F. J. Baumgardner

DATE: September 27, 1957

FROM : Mr. J. D. Donohue

Tolson \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

SUBJECT: SECURITY INFORMANT PROGRAM - Cont.

As the result of our conferences on security informants in April and May of last year, SAC Letter 56-34 dated June 18, 1956, set forth changes in policy and procedures which, among other things, permits the SAC in certain instances to approve interviews with individuals to determine whether such persons have any informant potential. This program has saved considerable correspondence between the field and the Bureau and has accelerated our informant program. If such individual is cooperative Bureau authority must then be obtained to develop the subject as an informant. This authority in the SAC does not apply, however, to delicate situations or to those individuals employed in the newspaper field, education field and the like.

The following is a tabulation summarizing the results of this program for the month of August, the previous month of July and the grand total from the inception of this program which has been in existence for the past fourteen months.

	<u>AUGUST</u>	<u>JULY</u>	<u>TOTAL</u>
A. Active Communists			
Number contacted	117	124	2,151
B. Other Individuals			
1. Cases opened	698	732	15,014
2. Cases closed	706	762	12,694
3. Number contacted	492	528	9,842
a. Number cooperative but not potential informant material	178	224	3,681
b. Number cooperative and having informant potential	82	77	1,388
c. Number completely negative	232	227	4,772
C. Results			
Number of sources, PSIs and informants developed	47	41	66-2542-3-810/076

66-2542-3

1 - Mr. Baumgardner  
 Mr. Donohue

JDE:aym  
 (3)

57 OCT

7 1957

139

RECORDED - 54

EX - 116

OCT 1 1957



DATE OF MAIL 9-26-57

~~HAS BEEN REMOVED FOR THE CONFIDENTIAL FILE ROOM OF THE DOMESTIC  
INTELLIGENCE DIVISION.~~

HAS BEEN REMOVED AND PLACED  
IN THE SPECIAL FILE ROOM OF  
RECORDS BRANCH

SEE FILE 66-2554-7530 FOR AUTHORITY.

SUBJECT JUNE MAIL *Security Informants - General*

REMOVED BY 58 OCT 8 1957

FILE NUMBER 66-2542-3-1077

PERMANENT SERIAL CHARGEOUT

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. L. V. BOARDMAN

DATE: October 3, 1957

FROM : MR. A. H. BELMONT

SUBJECT: ~~FEDERAL EMPLOYEES AS INFORMANTS~~  
(66-2542-3)

Tolson \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

(Bufile [redacted])

b7D

[redacted] has been employed [redacted] since 2-19-48; he was initially interviewed by Chicago Office in connection with another investigation per Chicago letter 1-23-56; he reportedly was a [redacted] in 1947, but he has denied such membership and readily admitted in 1956 that he recalled attending some meetings in Los Angeles in 1946 and 1947 because a girl he was interested in at that time was also attending these meetings. However, in 1956 he could not recall the name of the girl he was interested in or the name of the organization sponsoring the meetings he attended in Los Angeles. It is possible he was carried as a member of the AYD without his knowledge. Bureau authorized his development as potential security informant on 4-10-56. He established contacts with individuals active in Communist Party (CP) front groups and engaged in front activity in Chicago following the contact with the Chicago Office. He increased his activity as an informant and was recruited as a CP member in Chicago on 6-27-57. [redacted] is being paid up to [redacted] per month to cover services rendered and actual expenses incurred for a period of three months effective 9-21-57.

b7D  
b7E

b7D

RECOMMENDATION:

It is recommended that the Bureau not advise [redacted] as to [redacted] cooperation with the Bureau at this time as to do so could unnecessarily endanger, expose, and jeopardize his future informant status. If at a later date it becomes apparent that such action is necessary, a separate memorandum will be prepared containing a suitable recommendation.

- 1 - Mr. Boardman
- 1 - Mr. Belmont
- 1 - Mr. Rosen
- 1 - Mr. Hallerberg

RHH:jer  
(6)

INDEXED - 52  
RECORDED - 52

66-2542-3-1078

b7D

UNRECORDED COPY FILED IN



## Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: October 25, 1957

FROM : MR. L. V. BOARDMAN *for*

SUBJECT: *X* CONFIDENTIAL INFORMANT AND  
SIMILAR TYPES OF COVERAGE

1 - Mr. Boardman  
1 - Mr. Rosen  
1 - Mr. Belmont  
1 - Mr. Baumgardner  
1 - Mr. C. L. Green  
1 - Mr. Eady  
1 - Mr. DeLoe

Tolson  
Nichols  
Boardman  
Belmont  
Mohr  
Parsons  
Rosen  
Tamm  
Trotter  
Nease  
Tele. Room  
Holloman  
Gandy

SYNOPSIS:*Security Informants - AG Bureau*

This is a monthly memorandum setting forth the total number of the Bureau's confidential informants and trash and mail covers as set forth in the attached pages.

OBSERVATIONS:

Technical surveillances are only utilized when necessary and are discontinued when they are no longer productive. Their number varies and as of this date we are operating 78 technical surveillances. All are being used on security investigations. Twenty-six microphone surveillances are presently in use and all are concerned with security investigations.

Twenty-five security informants were added and 19 deleted which makes the total of 960 security informants. Potential security informants have increased from 458 to 459.

During September, 1957, 42 new criminal informants were added while 30 former criminal informants were deleted. This net increase of 12 new criminal informants raises the total number of approved informants to 1759. Also during September, 1957, a net increase of 11 potential criminal informants reflects a new total in that category of 5326.

There are 70 trash covers. The field lists the total of 113 mail covers. Of this number 21 are maintained in criminal fugitive cases and three in criminal cases other than fugitive. There are 89 mail covers in security cases.

ACTION:

This is for your information.

Enclosure *sent 10-25-57*JDD:jas  
(8)

INDEXED

66-2842-3-1079  
21 NOV 1 1957

1 ENCL

65 NOV 14 1957

INT SEC

FIELD OFFICES	TS	MS	ISMC	FMC	OMC	TC	SI	PSI	CI	PCI
Albany	0	0	0	1	0	1	15	7	28	45
Albuquerque	0	0	1	0	0	0	7	3	27	56
Anchorage	0	0	0	0	0	0	2	4	9	31
Atlanta	0	0	0	3	0	0	10	0	43	61
Baltimore	0	1	0	1	0	4	24	20	47	143
Birmingham	0	0	0	0	0	0	10	2	38	50
Boston	0	1	0	0	0	0	15	2	47	96
Buffalo	1	3	0	0	1	0	15	6	27	71
Butte	0	0	0	0	0	0	11	5	31	98
Charlotte	0	0	0	0	0	0	3	3	42	148
Chicago	4	1	3	1	0	4	83	18	71	348
Cincinnati	0	0	0	0	0	0	18	10	32	79
Cleveland	0	1	5	0	0	0	27	11	36	49
Dallas	0	0	0	0	0	0	8	1	29	62
Denver	1	0	0	0	0	3	8	3	34	67
Detroit	2	0	0	0	0	0	20	19	79	219
El Paso	0	0	0	0	0	0	11	8	13	41
Honolulu	0	0	1	0	0	0	5	1	5	22
Houston	0	0	0	0	0	0	2	3	16	65
Indianapolis	0	0	0	0	0	0	21	9	39	143
Kansas City	0	0	0	0	0	0	5	0	40	158
Knoxville	0	0	0	1	0	0	5	4	44	76
Little Rock	0	0	0	0	0	0	2	0	33	39
Los Angeles	2	1	9	4	0	0	111	28	50	149
Louisville	0	0	0	2	0	0	1	0	49	93
Memphis	0	0	0	3	0	0	7	1	24	83
Miami	0	0	0	0	1	0	18	5	70	169
Milwaukee	2	1	1	0	0	0	5	17	27	85

TS - Technical Surveillances  
 MS - Microphone Surveillances  
 ISMC - Internal Security Mail Covers  
 FMC - Fugitive Mail Covers  
 OMC - Other Mail Covers

# Legend

TC - Trash Covers  
 SI - Security Informants  
 PSI - Potential Security Informants  
 CI - Criminal Informants  
 PCI - Potential Criminal Informants

FIELD OFFICES	TS	MS	ISM	FMC	OMC	TC	SI	PSI	CI	PCI
Minneapolis	0	0	0	0	0	0	24	21	48	84
Mobile	0	0	0	0	0	0	7	7	34	74
Newark	3	2	1	0	0	3	35	22	35	201
New Haven	0	0	3	0	0	2	16	15	15	36
New Orleans	0	0	0	0	0	0	5	1	47	130
New York	37	6	49	0	0	16	58	43	70	486
Norfolk	0	0	0	0	0	0	2	2	15	43
Oklahoma City	0	0	0	0	0	0	8	0	22	62
Omaha	0	0	0	0	0	0	1	1	18	67
Philadelphia	1	1	2	0	0	16	56	9	42	119
Phoenix	0	0	1	0	0	0	15	16	7	91
Pittsburgh	0	1	2	0	0	0	12	7	39	71
Portland	0	0	0	0	0	0	13	13	35	60
Richmond	0	0	0	0	0	0	4	3	33	59
St. Louis	0	0	0	0	0	0	20	8	40	99
Salt Lake City	0	0	0	0	0	0	11	10	34	80
San Antonio	0	0	0	0	0	0	24	18	14	70
San Diego	0	1	0	0	0	0	25	5	23	60
San Francisco	6-	3	0	0	0	3	80	24	41	184
San Juan	0	0	0	0	1	0	14	9	15	58
Savannah	0	0	0	0	0	0	2	10	21	83
Seattle	1	1	2	1	0	1	28	18	36	154
Springfield	0	0	0	0	0	0	5	2	28	55
Washington Field	18	2	9	4	0	17	26	5	17	154
Total	78	26	89	21	3	70	960	459	1759	5326

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. F. J. Baumgardner

FROM : Mr. J. D. Donohue

SUBJECT: SECURITY INFORMANTS PROGRAM  
1 Gen'l

DATE: October 28, 1957

As the result of our conferences on security informants in April and May of last year, SAC Letter 56-34 dated June 18, 1956, set forth changes in policy and procedures which, among other things, permits the SAC in certain instances to approve interviews with individuals to determine whether such persons have any informant potential. This program has saved considerable correspondence between the field and the Bureau and has accelerated our informant program. If such individual is cooperative Bureau authority must then be obtained to develop the subject as an informant. This authority in the SAC does not apply, however, to delicate situations or to those individuals employed in the newspaper field, education field and the like.

The following is a tabulation summarizing the results of this program for the month of September, the previous month of August and the grand total from the inception of this program which has been in existence for the past fifteen months.

	<u>SEPTEMBER</u>	<u>AUGUST</u>	<u>TOTAL</u>
A. Active Communists			
Number contacted	145	117	2,296
B. Other Individuals			
1. Cases opened	877	698	15,891
2. Cases closed	663	706	13,352
3. Number contacted	490	492	10,325
a. Number cooperative but not potential informant material	177	178	3,857
b. Number cooperative and having informant potential	69	82	1,457
c. Number completely negative	244	232	5,011
C. Results			
Number of sources, PSIs and informants developed	35	47	845

66-2542-3

RECORDED - 132

1 - Mr. Baumgardner  
1 - Mr. Donohue

NOV 6 1957

JDD:jas  
(3)

85 NOV 12 1957

Tolson ✓  
Nichols ✓  
Boardman ✓  
Belmont ✓  
Mohr ✓  
Parsons ✓  
Rosen ✓  
Tamm ✓  
Trotter ✓  
Nease ✓  
Tele. Room ✓  
Holloman ✓  
Gandy ✓

Memorandum for Mr. Baumgardner  
RE: SECURITY INFORMANT PROGRAM  
66-2542-3

The performance of each office in implementing this program is being followed closely. The program in all offices has now achieved the momentum we feel is necessary to take advantage of the confusion and disillusionment developing in Communist Party ranks. It was not necessary during the past month to transmit letters to any offices regarding their activity under this program.

ACTION:

Next month another memorandum will be prepared showing the progress of the Security Informant Program and it will reflect the figures for the current month, the preceding month and the grand total from the inception of the program.

*JS* *AK* *gmr*  
*Archer* *etc*

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont *ms*

DATE: November 20, 1957

FROM : W. C. Sullivan *WCS*

SUBJECT: *Security In Form 215 -*  
COMMUNIST PARTY, USA  
TOPLEV  
INTERNAL SECURITY - C *general*

Tolson \_\_\_\_\_  
Nichols \_\_\_\_\_  
Boardman \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Trotter \_\_\_\_\_  
Nease \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

On November 19, 1957, additional copies of the following publications were forwarded to all continental offices for possible use in connection with the captioned program:

"What America Means to Me"  
"The Communists Are After Our Minds"  
"for a lasting PEACE"  
"You Can't Win"

All of these publications have been previously approved for use in connection with the captioned program. Copies were sent in varying quantities depending on the Party membership and extent of Party activities within the territories covered by the individual offices. These publications were forwarded to the field by routing slip as in the past.

## RECOMMENDATION:

For your information and record purposes.

66-2542-3

JJC:lm *line 1*  
(5)

- 1 - Mr. Belmont
- 1 - Mr. J. D. Donohue
- 1 - Section tickler
- 1 - Mr. Condon

RECORDED - 44

21 NOV 20 1957

INT. SEC.

6 8 NOV 26 1957

368

UNRECORDED COPY FILED IN 11-3-19

#1 333-58

November 1, 1957

To: Director FBI  
From: SA RALPH W. ENGELMEIER  
Employee assigned to (Division)  
Norfolk

**SUGGESTION:** Suggested that Forms FD-237 and 238 (Informant Pink Sheets) be stapled to the inside cover of the files to which they pertain, instead of being maintained as the top serial. The stapling should be done in such a way that when front cover of file is opened, pink sheet is facing reader and is of course right side up.

Current practice or rule (Include manual citation as well as facts) Sec. 108F (8) "This form is to be kept as the top document in the pertinent informant file and is not to be serialized. Also 107M (20) pertaining to Security Informants.

Advantages of suggestion This procedure will eliminate removing the pink sheet as top document each time new serials are added to file. The sheet is also readily readable to person thumbing through file searching for serials which contain certain info such as during inspection. Sheet is also readily available for adding written notations. It would not be necessary to remove the sheet until consolidation at which time it can be made the top document of that particular file. It is felt that the one time stapling and removal of form from cover will necessitate a negligible amount of clerical time as compared with constant removal and replacing of form when serials are added to file.

Disadvantages of suggestion

None

NOT RECORDED  
NOV 11 1957

Annual Savings (Show basis for estimate) Actual monetary savings - None  
Saving of clerical time.

cc-designated for

emp's pers file

(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me or assigns upon the United States)

☒ Mr. ☐ Mrs. ☐ Miss

Ralph W. Engelmeier SA  
Signature and Title of Suggester

Recommendations and comments of Division Head

A practical suggestion and I recommend its adoption.

[Signature]  
Signature and Title

ORIGINAL FILED  
NOV 12 1957

EXP-100

4-312 (1-23-56)

DATE OF MAIL 11-25-57

~~HAS BEEN REMOVED FOR THE CONFIDENTIAL FILE ROOM OF THE DOMESTIC  
INTELLIGENCE DIVISION.~~

HAS BEEN REMOVED AND PLACED  
IN THE SPECIAL FILE ROOM OF  
RECORDS BRANCH

SEE FILE 66-2554-7530 FOR AUTHORITY.

SUBJECT JUNE MAIL *Security Informants- Gen'l*

REMOVED BY 58DEC6 1957

FILE NUMBER 66-2542-3-1083

PERMANENT SERIAL CHARGEOUT



# 370-58

Date

November 14, 1957

To:

Director, FBI

From:

SA Charles E. Robinson

Employee assigned to (Division)  
Seattle

SUGGESTION

*FUREL*

It is suggested that we adopt a code word to be used in intra-Bureau correspondence to designate the phrase "who has furnished reliable information in the past." This phrase is required to characterize a security source. It is suggested that a code word such as "FUREL" be adopted.

*Security Informants Gen.*

*code word to designate the phrase*

Current practice or rule (Include manual citation as well as facts)

Phrase "who has furnished reliable information in the past" is used each time a security informant is mentioned in correspondence between field offices and in most instances in which an informant is referred

Advantages of suggestion to in office memoranda.

The saving of time.

EX. - 148

Disadvantages of suggestion

None.

RECORDED - 48

INDEXED 48

66-2542-3-1084

Annual Savings (Show basis for estimate)

Not applicable.

*Refd to Domestic Intelligence Div 11-25-57*  
*Memo Q Jamm to MG 20 Nov 11-27-57*

(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States)

☒ XX

Mr.

☐ Mrs.

Mrs.

☐ Miss

Miss

*Charles E. Robinson, SPECIAL AGENT*

Signature and Title of Suggester

Recommendations and comments of Division Head

Recommend against adoption primarily because of difficulty in describing intra-Bureau correspondence. Dissemination and introduction of evidence would present additional problems.

*J. E. Holt*

Signature and Title

Special Agent in Charge

*cc designation for employees file*

DOMESTIC INTELLIGENCE DIVISION  
(Suggestion #370-58)

SAC, Seattle, recommends against adoption, commenting that difficulty would arise in describing intra-Bureau correspondence and in connection with dissemination. Domestic Intelligence Division agrees with SAC. Code word could not be used in documents subject to possible dissemination which constitute the vast majority of those in which the phrase is utilized.

JJH/pjm  
(2)

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson *WFB*

DATE: 11/27/57

FROM : Q. Tamm *[Signature]*

SUBJECT: SUGGESTION #370-58  
 SUBMITTED BY SA CHARLES E. ROBINSON  
 SEATTLE DIVISION

Tolson \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

SUGGESTION: That Bureau adopt a code word such as "FUREL" to designate the phrase "who has furnished reliable information in the past." The phrase is used to characterize a security informant. *Wood 11/28/57*

PRESENT PROCEDURE: The phrase "who has furnished reliable information in the past" is used each time a security informant is mentioned in correspondence between field offices and in most instances in which a security informant is referred to in office memoranda.

ADVANTAGES STATED: Savings in typing time.

OBSERVATIONS: SAC, Seattle opposes adoption because of difficulty in describing intra-Bureau correspondence; and dissemination and introduction of evidence would present additional problems.

Domestic Intelligence Division concurs with recommendation of SAC. A code word could not be used in documents subject to possible dissemination which would constitute the vast majority of those in which the phrase is utilized.

RECOMMENDATION: That suggestion not be adopted. No further action necessary as SA Robinson has been thanked for submitting his suggestion.

1 - Personnel file of CHARLES E. ROBINSON (sent separately)

RECORDED - 48

66-2542-3-1085

DEC 3 1957

EX-148

745 80 DEC 6 1957

TWO

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. F. J. Baumgardner

DATE: November 26, 1957

FROM : Mr. J. D. Donohue

SUBJECT: SECURITY INFORMANT PROGRAM

Tolson \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

As the result of our conferences on security informants in April and May of last year, SAC Letter 56-34 dated June 18, 1956, set forth changes in policy and procedures which, among other things, permits the SAC in certain instances to approve interviews with individuals to determine whether such persons have any informant potential. This program has saved considerable correspondence between the field and the Bureau and has accelerated our informant program. If such individual is cooperative Bureau authority must then be obtained to develop the subject as an informant. This authority in the SAC does not apply, however, to delicate situations or to those individuals employed in the newspaper field, education field and the like.

The following is a tabulation summarizing the results of this program for the month of October, the previous month of September and the grand total from the inception of this program which has been in existence for the past sixteen months.

	<u>October</u>	<u>September</u>	<u>Total</u>
A. Active Communists			
Number contacted	153	145	2,441
B. Other Individuals			
1. Cases opened	675	877	16,328
2. Cases closed	725	663	13,836
3. Number contacted	547	490	10,771
a. Number cooperative but not potential informant material	186	177	4,000
b. Number cooperative and having informant potential	76	69	1,512
c. Number completely negative	285	244	5,260
C. Results			
Number of sources, PSIs and informants developed	42	35	876

66-2542-3

1 - Mr. Baumgardner  
 1 - Mr. Donohue

RECORDED-92

JDD:jas

(3)

DEC 9

1957

EX-135

DEC 3 1957

Memorandum for Mr. Baumgardner  
RE: SECURITY INFORMANT PROGRAM  
66-2542-3

The performance of each office in implementing this program is being followed closely. The program in all offices has now achieved the momentum we feel is necessary to take advantage of the confusion and disillusionment developing in Communist Party ranks. It was not necessary during the past month to transmit letters to any offices regarding their activity under this program.

ACTION:

Next month another memorandum will be prepared showing the progress of the Security Informant Program and it will reflect the figures for the current month, the preceding month and the grand total from the inception of the program.

*Handwritten signatures and initials:*  
JL  
JL  
JL  
JL  
JL

Refer  
Div 5

Date  
11/12/57

To:  
Director, FBI

From: (Suggester's name)  
SA THOMAS H. ZOELLER

Division of Assignment  
BUTTE

SUGGESTION

To prevent unnecessary correspondence in cases described below, the Bureau issues instructions that all offices, when disseminating information to other Bureau offices, from an informant whose symbol number is followed with an asterisk, be required to designate immediately after the asterisk whether the source is admissible or inadmissible.

Current practice or rule (Include manual citation as well as facts)

No number SAC Letter I, 3/14/52 instructs to use an asterisk after the permanent symbol number assigned technical surveillances.

No number SAC Letter Q, 4/24/52 instructs to use the same procedure

on certain high level live informants. Current Bureau instructions in Bulet to Albany 9/19/57 captioned, "CP, USA; IS-C, IS-1950" requires that in certain type reports of a continuing nature the information be broken down into two parts; part 1 from admissible sources; part 2 from inadmissible sources.

Advantages of suggestion:

Office preparing a report will not have to direct letters to offices where the information originates inquiring as to whether the source is admissible or inadmissible.

Disadvantages of suggestion

None known

RECORDED - 24

EX-135

11-12-3-1087  
11-12-3-1957

(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States)

☒ Mr. ☐ Mrs. ☐ Miss

Thomas H. Zoeller  
Signature and Title of Suggester

Recommendations and comments of Division Head

This appears to be practical and I recommend its adoption.

Thomas J. Leland  
Signature and Title

(Do not write in this space - for Bureau use only)

ack 11-20-57 WWS:afb  
Ref'd to Domestic Intelligence Div 11-19-57  
53 DEC 19 1957

REGISTERED MAIL

(c - designated for emp. pers. file)

NOV 18 1957

UNRECORDED COPY FILED IN

November 22, 1957

DOMESTIC INTELLIGENCE DIVISION

The adoption of the suggestion of SA Zoeller would nullify one of the specific purposes for which we utilize asterisks following an informant's symbol number.

➤ In 4/52, instructions were issued to place an asterisk behind a symbol number of technical and microphone surveillances (inadmissible) when documenting such information on the administrative pages of security reports, thus eliminating the necessity of conducting file reviews to locate the originals of the surveillance logs in the office files. Shortly thereafter, the use of asterisks was extended to live informants who are on such high levels in subversive movements that knowledge by Agents of their identities should be kept as restricted as possible. Only a very few live informants are involved. It was felt that, if the field were instructed to handle the documentation of information received from these informants in the same manner as information received from technical and microphone surveillances, the identities of such live informants would not be exposed to the Agents by the requirement that their original reports be located in office files. It was further felt that this would place Agents in the position of not being able to definitely conclude upon viewing the asterisk behind an informant's symbol number in security reports that the source is a technical or microphone surveillance. He would, therefore, not have a testifiable knowledge of the nature of the source when viewing the asterisk in security reports. It is this latter point that would be nullified should the suggestion be adopted.

Domestic Intelligence Division recommends against adoption. While the present rule does create a problem when preparing prosecutive summary reports in security cases, it is definitely limited in nature because of the limited number of prosecutive summary reports being prepared. For example, cases referred to by the suggestor involve cases on the CP, USA, National Committee members, 60 in number throughout the entire field, one of whom resides in the Butte territory.

TDR/pjm  
(2)

*[Handwritten signatures and initials]*

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: 11/26/57

FROM : Q. Tamm

SUBJECT: SUGGESTION #357-58  
SA THOMAS H. ZOELLER  
BUTTE DIVISION

Tolson \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

*Security Information*

SUGGESTION: That present rules be revised to require that a statement be made as to whether the source is admissible or inadmissible when offices disseminate to other offices information received from an informant whose symbol is followed by an asterisk.

CURRENT PROCEDURE: An asterisk must be used after the permanent symbol number assigned to a technical surveillance; the same procedure be followed for certain high level live informants. Further, in certain types of security reports, the information reported must be broken into two parts; part 1, data from admissible sources and part 2, that from inadmissible sources.

ADVANTAGES STATED: Office preparing report would not have to direct letters to offices where information originates to determine whether source is admissible or inadmissible.

OBSERVATIONS: The Domestic Intelligence Division opposed adoption of suggestion as it would nullify one of the specific purposes for which the Bureau uses asterisks following an informant's symbol number.

In 4/52, instructions were issued to place an asterisk behind a symbol number of technical and microphone surveillances (inadmissible) when documenting such information on the administrative pages of security reports, thus eliminating the necessity of conducting file reviews to locate the originals of the surveillance logs in the office files. Shortly thereafter, the use of asterisks was extended to live informants who are on such high levels in subversive movements that knowledge by Agents of their identities should be kept as restricted as possible. Only a very few live informants are involved. It was felt that, if the field were instructed to handle the documentation of information received from these informants in the same manner as information received from technical and microphone surveillances, the identities of such live informants would not be exposed to the Agents by the requirement that their original reports be located in office files.

RECORDED - 24

66-1571-5-1088  
11 DEC 3 1957

Personnel file of THOMAS H. ZOELLER (sent separately)

vfb

INDEXED - 24  
EX-135

35 DEC 10 1957

UNRECORDED COPY FILED IN 66-1571-5-1088



Memo Q. Tamm to Mr. Tolson  
Re: Suggestion #357-58

It was further felt that this would place Agents in the position of not being able to definitely conclude upon viewing the asterisk behind an informant's symbol number in security reports that the source is a technical or microphone surveillance. They would, therefore, not have a testifiable knowledge of the nature of the source when viewing the asterisk in security reports. It is this latter point that would be nullified should the suggestion be adopted.

Domestic Intelligence Division recommends against adoption. While the present rule does create a problem when preparing prosecutive summary reports in security cases, it is definitely limited in nature because of the limited number of prosecutive summary reports being prepared. For example, cases referred to by the suggester involve cases on the CP, USA, National Committee members, 60 in number throughout the entire field, one of whom resides in the Butte territory.

RECOMMENDATION: That suggestion not be adopted. No further action necessary as SA Zoeller has been thanked for submitting his suggestion.

*www*  
*read*

*Kugler*  
*4/26*

66-2542-3-1089

**CHANGED TO**

66-2542-3-53-1879X

OCT 8 1959

df

C

## Office Memorandum • UNITED STATES GOVERNMENT

TO : L. V. Boardman *12-9-57*

DATE: December 5, 1957

FROM : A. H. Belmont

SUBJECT: CITIZENS COUNCILS - - -  
INFORMANT PROGRAM  
INTERNAL SECURITY - XBACKGROUND *Security Informants - General*

During a conference on 10/7/57, then Attorney General Brownell inquired of the Director whether we had informants in citizens councils. He was advised by the Director that we did not and that this was in accordance with Departmental instructions. The Attorney General stated that in view of the Little Rock situation and the fact that a number of the principal disturbers of the peace there were members of citizens councils, he believed the Bureau should take steps to attain necessary coverage including informants in citizens councils but should exercise such coverage with utmost discretion.

Appropriate instructions were sent field offices in which councils are located by letter 10/9/57. It was stressed that the Bureau is not interested in legitimate activities of these groups but is interested solely in gathering intelligence in advance of possible violence or interference with Federal court orders or injunctions.

RESULTS OF PROGRAM

Each office has conducted or is in process of conducting a survey of the citizens council situation to determine what coverage is necessary. Some states such as Mississippi have numerous councils while others such as Georgia have only one or two. Some offices have advised racial difficulties are anticipated in event of integration while others have advised little if any racial trouble is expected. For these reasons flexible instructions were issued whereby each SAC must evaluate what coverage is necessary to fulfill the Bureau's obligations and responsibilities.

Obtaining sources in these groups is an extremely delicate undertaking and in order to preclude possible embarrassment to the Bureau quality in informants rather than quantity has been stressed. Offices were instructed informants should not be developed in every council but only in those in areas where there might be trouble; that efforts should be most circumspect and no unnecessary risks taken; that only completely trustworthy individuals should be contacted; and that no contacts be made until Bureau authority is obtained.

105-34237

1 - Mr. Boardman

1 - Mr. Belmont

1 - Mr. Rosen

1 - Mr. Baumgardner

1 - Mr. Williams

CFW:dlh (6)

NOT RECORDED

365 DEC 11 1957

Tolson \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

ORIGINAL FILED IN 105-34237-561

Memorandum for Mr. Boardman  
Re: Citizens Councils  
105-34237

To date there are fifteen informants and sources who are members of citizens councils. In addition, seven established Klan informants are attempting to affiliate or reaffiliate with councils. Requests have been received at the Bureau for authority to contact an additional twenty-five individuals for the purpose of having them report information desired by the Bureau concerning citizens councils. Twenty of these requests have been or are being approved and five have been denied. These requests are being handled at the Bureau on a selective basis.

**ACTION:**

The above is submitted to acquaint you with the results of this program to date. The field will be followed closely to insure that we obtain sufficient coverage in citizens councils to fulfill the Bureau's responsibilities.

- 2 -

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. F. J. Baumgardner

DATE: December 26, 1957

FROM : Mr. J. D. Donohue

SUBJECT: SECURITY INFORMANT PROGRAM

Tolson \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

As the result of our conferences on security informants in April and May of last year, SAC Letter 56-34 dated June 18, 1956, set forth changes in policy and procedures which, among other things, permits the SAC in certain instances to approve interviews with individuals to determine whether such persons have any informant potential. This program has saved considerable correspondence between the field and the Bureau and has accelerated our informant program. If such individual is cooperative Bureau authority must then be obtained to develop the subject as an informant. This authority in the SAC does not apply, however, to delicate situations or to those individuals employed in the newspaper field, education field and the like.

The following is a tabulation summarizing the results of this program for the month of November, the previous month of October and the grand total from the inception of this program which has been in existence for the past seventeen months.

	<u>November</u>	<u>October</u>	<u>Total</u>
A. Active Communists	120	153	2,561
Number contacted			
B. Other Individuals			
1. Cases opened	749	675	17,072
2. Cases closed	678	725	14,514
3. Number contacted	446	547	11,217
a. Number cooperative but not potential informant material	131	186	4,130
b. Number cooperative and having informant potential	80	76	1,612
c. Number completely negative	234	285	5,475
C. Results			
Number of sources, PSIs and informants developed	39	42	916

66-2542-3

RECORDED - 91 66-2542-3

1 - Mr. Baumgardner

1 - Mr. Donohue

JDD:jas  
(3)

52 JAN 6 1958

8 JAN 3 1958

EX-132

1090

R-5

Memorandum for Mr. Baumgardner  
RE: SECURITY INFORMANT PROGRAM  
66-2542-3

The performance of each office in implementing this program is being followed closely. The program in all offices has now achieved the momentum we feel is necessary to take advantage of the confusion and disillusionment developing in Communist Party ranks. It was not necessary during the past month to transmit letters to any offices regarding their activity under this program.

ACTION:

Next month another memorandum will be prepared showing the progress of the Security Informant Program and it will reflect the figures for the current month, the preceding month and the grand total from the inception of the program.

*for*  
*W* *7/27/3* *2/10*  
*J.K.* *Q* *am*  
*✓ Kerane*  
*12/27*

DATE OF MAIL 12-26-57

~~HAS BEEN REMOVED FOR THE CONFIDENTIAL FILE ROOM OF THE DOMESTIC  
INTELLIGENCE DIVISION.~~

HAS BEEN REMOVED AND PLACED  
IN THE SPECIAL FILE ROOM OF  
RECORDS BRANCH

SEE FILE 66-2554-7530 FOR AUTHORITY.

SUBJECT JUNE MAIL *Security Informants - gen'l*

REMOVED BY *f486*  
58 JAN 18 1958

FILE NUMBER 66-2542-3-1091

PERMANENT SERIAL CHARGEOUT

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. F. J. Baumgardner *FB*

DATE: January 28, 1958

FROM : Mr. J. D. Donohue *JD*SUBJECT: SECURITY INFORMANT PROGRAM *ECIL*

Tolson \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

As the result of our conferences on security informants in April and May of last year, SAC Letter 56-34 dated June 18, 1956, set forth changes in policy and procedures which, among other things, permits the SAC in certain instances to approve interviews with individuals to determine whether such persons have any informant potential. This program has saved considerable correspondence between the field and the Bureau and has accelerated our informant program. If such individual is cooperative Bureau authority must then be obtained to develop the subject as an informant. This authority in the SAC does not apply, however, to delicate situations or to those individuals employed in the newspaper field, education field and the like.

The following is a tabulation summarizing the results of this program for the month of December, the previous month of November and the grand total from the inception of this program which has been in existence for the past eighteen months.

	<u>December</u>	<u>November</u>	<u>Total</u>
A. Active Communists	101	120	2,659
Number contacted			
B. Other Individuals			
1. Cases opened	538	749	17,577
2. Cases closed	658	678	15,039
3. Number contacted	402	446	11,608
a. Number cooperative but not potential informant material	161	132	4,286
b. Number cooperative and having informant potential	58	80	1,644
c. Number completely negative	183	234	5,678
C. Results			
Number of sources, PSIs and informants developed	40	39	953

66-2542-3

1 - Mr. Baumgardner  
 1 - Mr. Donohue

JDD:sln

(3)

RECORDED-92

EX-117

JAN 29 1958

JAN 31 1958

b7

K



Memorandum for Mr. Baumgardner  
RE: SECURITY INFORMANT PROGRAM  
66-2542-3

The performance of each office in implementing this program is being followed closely. The program in all offices has now achieved the momentum we feel is necessary to take advantage of the confusion and disillusionment developing in Communist Party ranks. It was necessary during the past month to transmit letters to Omaha and St. Louis regarding their activity under this program.

ACTION:

Next month another memorandum will be prepared showing the progress of the Security Informant Program and it will reflect the figures for the current month, the preceding month and the grand total from the inception of the program.

lit

Mr. A. H. Belmont

January 20, 1953

W. C. Sullivan

COMMUNIST PARTY, USA  
TOPLEV  
INTERNAL SECURITY - C

The Central Research Section has obtained a supply of the publication The Ideological Fallacies of Communism, a copy of which is enclosed, prepared by the House Committee on Un-American Activities (HCUA). This publication sets forth the views of Dr. S. Andhil Fineberg (of the American Jewish Committee); Bishop Fulton J. Sheen (Auxiliary Bishop of New York); and Dr. Daniel A. Poling (editor of the Christian Herald) regarding the false theoretical principles on which the communist movement is based. An extract from the Director's speech before the National Council of Catholic Women on 11/9/56 in Chicago, Illinois, is featured as the preface to this publication (p. VI).

The Central Research Section feels that this publication would be extremely effective in developing additional security informants. A sufficient number of copies is available to cover distribution of this publication to all field offices in varying quantities depending on the amount of communist activity within the territories covered by the individual offices.

If approved, copies of this publication will be forwarded to the field by routing slip as in the past. No copyright problem will be involved since these publications were made available by HCUA.

RECOMMENDATION:

It is recommended that the enclosed publication be approved for use in connection with the captioned program.

Enclosure

JFC:lm

(6)

100-3-99

1 - Mr. Belmont

1 - Mr. J. D. Donohue

1 - Section tickler

1 - Mr. Condon

(1) - Yellow (66-2542-3)

DATE 6-21-93 BY 7803 RDD-JAN  
FOIPA # 352152

NOT RECORDED

JAN 24 1953

ORIGINAL COPY FILED IN

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont *AB*

DATE: January 23, 1958

*WCS* FROM : W. C. Sullivan *WCS*SUBJECT: COMMUNIST PARTY, USA  
TOPLEV  
INTERNAL SECURITY - C*Security IN Formants-General*

Tolson	_____
Nichols	_____
Boardman	_____
Belmont	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Trotter	_____
Nease	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

On the above date the following publications were forwarded to the field by routing slip for possible use in connection with the captioned program:

Facts About Communism - Labor  
Slave Labor in the Soviet World  
Forced Labor in the Soviet Union (A Red Paper on Forced Labor)

Copies of the publication Slave Labor in the Soviet World were forwarded to all continental offices. Copies of the remaining publications were forwarded only to the Toplev offices (the 24 offices where Party membership is concentrated) in view of the limited supply.

All of these publications have been previously approved for use in connection with the captioned program.

RECOMMENDATION:

None. For your information and record purposes.

*JFC:1mm*  
 (6)  
 66-2542-3

- 1 - Mr. Belmont
- 1 - J. D. Donohue
- 1 - Section tickler
- 1 - Yellow (100-3-99)
- 1 - Mr. Condon

RECORDED-11

EX-126

66-2542-3-1093  
6 JAN 28 1958

FEB 3 1958

UNRECORDED COPIES FILED IN 100-3-99

DATE OF MAIL 1-27-58

~~HAS BEEN REMOVED FOR THE CONFIDENTIAL FILE ROOM OF THE DOMESTIC  
INTELLIGENCE DIVISION.~~

HAS BEEN REMOVED AND PLACED  
IN THE SPECIAL FILE ROOM OF  
RECORDS BRANCH

SEE FILE 66-2554-7530 FOR AUTHORITY.

SUBJECT JUNE MAIL

*Security Information - General*

REMOVED BY 55 FEB 5 1958

FILE NUMBER 66-2542-3-1094

PERMANENT SERIAL CHARGEOUT

*61119*

DATE OF MAIL 2-25-58

~~HAS BEEN REMOVED FOR THE CONFIDENTIAL FILE ROOM OF THE DOMESTIC  
INTELLIGENCE DIVISION.~~

HAS BEEN REMOVED AND PLACED  
IN THE SPECIAL FILE ROOM OF  
RECORDS BRANCH

SEE FILE 66-2554-7530 FOR AUTHORITY.

SUBJECT

JUNE MAIL

*Security Information - General*

REMOVED BY

55 MAR 5 1958-486

FILE NUMBER

66-2542-3-1095-

PERMANENT SERIAL CHARGEOUT

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. F. J. Baumgardner

DATE: February 27, 1958

FROM : Mr. J. D. Donohue

SUBJECT: SECURITY INFORMANT PROGRAM

Tolson \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

As the result of our conferences on security informants in April and May of 1956, SAC Letter 56-34 dated June 18, 1956, set forth changes in policy and procedures which, among other things, permits the SAC in certain instances to approve interviews with individuals to determine whether such persons have any informant potential. This program has saved considerable correspondence between the field and the Bureau and has accelerated our informant program. If such individual is cooperative Bureau authority must then be obtained to develop the subject as an informant. This authority in the SAC does not apply, however, to delicate situations or to those individuals employed in the newspaper field, education field and the like.

The following is a tabulation summarizing the results of this program for the month of January, the previous month of December and the grand total from the inception of this program which has been in existence for the past nineteen months.

	<u>January</u>	<u>December</u>	<u>Total</u>
A. Active Communists			
Number contacted	144	101	2,803
B. Other Individuals			
1. Cases opened	684	538	18,261
2. Cases closed	734	658	15,873
3. Number contacted	511	402	12,120
a. Number cooperative but not potential informant material	185	161	4,471
b. Number cooperative and having informant potential	79	58	1,724
c. Number completely negative	247	183	5,925
C. Results			
Number of sources, PSIs and informants developed	50	40	1,002

66-2542-3

REC-35

66-2542-3-1096

1 - Mr. Baumgardner

1 - Mr. Donohue

EX. - 135

2 FEB 28 1958

JDD:jas

(3)

F-231

MAR 4 1958

Memorandum for Mr. Baumgardner  
RE: SECURITY INFORMANT PROGRAM  
66-2542-3

The performance of each office in implementing this program is being followed closely. The program in all offices has now achieved the momentum we feel is necessary to take advantage of the confusion and disillusionment developing in Communist Party ranks. It was not necessary during the past month to transmit letters to any offices regarding their activity under this program.

ACTION:

Next month another memorandum will be prepared showing the progress of the Security Informant Program and it will reflect the figures for the current month, the preceding month and the grand total from the inception of the program.

*JS*

SAC, Detroit

February 28, 1958

Director, FBI

**LETTERHEAD MEMORANDA**

There has previously been some question concerning the form and contents of a letterhead memorandum which indicates the reliability of information previously furnished by informants who are used in an accompanying security-type report.

For your future guidance, this type letterhead memo should not contain the Special Agent's name and stenographer's initials except on the file copy. This is in accordance with instructions recently included in the stenographers' manual.

All Agents handling security cases in your division should be advised in accordance with the above instructions.

- 1 - Cleveland
- 1 - Minneapolis
- 1 - Indianapolis
- 1 - Springfield

NOTE: Instructions that Special Agent's name and stenographer's initials appear on original and all copies of certain types of letterhead memos have evidently been interpreted previously to apply to the reliability-type memo described above.

JHG:baw  
(8)

REC- 67

son \_\_\_\_\_  
hols \_\_\_\_\_  
rdman \_\_\_\_\_  
mont \_\_\_\_\_  
ir \_\_\_\_\_  
sons \_\_\_\_\_  
en \_\_\_\_\_  
un \_\_\_\_\_  
er \_\_\_\_\_  
Room \_\_\_\_\_  
an \_\_\_\_\_

MAIL ROOM ☒

14 MAR 4 1958

UNRECORDED COPY FILED IN



## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. L. V. BOARDMAN

DATE: March 24, 1958

FROM : MR. A. H. BELMONT

SUBJECT: SECURITY INFORMANTS  
AND SOURCES

1 - Mr. Nease  
1 - Mr. Boardman  
1 - Mr. Belmont  
1 - Mr. Donohue

Tolson  
Nichols  
Boardman  
Belmont  
Mohr  
Parsons  
Rosen  
Tamm  
Trotter  
Nease  
Tele. Room  
Holloman  
Gandy

b7D  
b7E

Reference is made to my memorandum dated March 21, 1958, entitled "House Committee on Un-American Activities, New England Area. Internal Security - C; [redacted] Source of Information." [redacted] is a former informant who is being paid up to a maximum of [redacted] per month strictly on the basis of what he produces and the assistance he renders. He testified publicly before the House Committee on Un-American Activities (HCUA) on 3-18-58. The Director noted, "Are we paying any other informants whose usefulness have been impaired? H." Yes. we are paying three former informants, [redacted] and [redacted] on the same basis.

[redacted] was formerly one of Washington Field Office's most valuable security informants. She was a member of the Communist Party [redacted] on behalf of the Bureau and discontinued activity [redacted] In 1943 payments to her were authorized up to a maximum of [redacted] per week and due to her value compensation to her was increased to the point where she was receiving a maximum of [redacted] per week [redacted] When she left the Party she [redacted] and since then she has testified on numerous occasions for the Government relating to communist activities. Authority is outstanding to pay her on a c.o.d. basis in varying amounts not to exceed [redacted] per month effective 1-15-58 for a period of four months. As justification for this authorization WFO pointed out on 12-12-57 that [redacted] during the previous three months [redacted] had been contacted concerning approximately 80 cases. Due to her knowledge of communist activity she is still contacted by WFO at least once a week in matters pertaining to security cases, SGE cases, applicant cases. Although extensive interviews have been conducted with [redacted] for the purpose of obtaining all information in her possession, occasionally she will remember items of interest which she had not previously furnished to the Bureau simply because the items were not recalled by her during these interviews. As an indication that [redacted] is only paid as the occasion warrants, the last two payments to her were [redacted] on June 19, 1957, and [redacted] on January 24, 1958.

66-2542-3

JDD:jas (10)

EX-128

REC-23

1 - Bufile 61-7582 (HCUA)

1 - Bufile 100-372696 [redacted]

1 - Bufile 100-373225 [redacted]

1 - Bufile 105-2439 [redacted]

1 - Bufile 100-208657 [redacted]

11 MAR 26 1958

b7D

66 APR 1 1958

SECURITY OF Govt Employees

Memorandum for Mr. Boardman  
RE: SECURITY INFORMANTS  
AND SOURCES  
66-2542-3

[redacted] former Buffalo [redacted] and [redacted] former Buffalo [redacted] reside in common-law relation as man and wife. [redacted] was developed as an informant by TT-1 4-13-43 and [redacted] on 7-1-44. They were both taken over for direct handling by the Buffalo Division from TT-1 on 2-13-45 and were discontinued as a result of their public exposure through testimony of [redacted] in the John Francis Noto Smith Act case April 6, 1956. In view of their past extensive Communist Party activity on behalf of the Bureau they have continued to furnish assistance in security matters. As in the case of [redacted] although [redacted] and [redacted] have been contacted on numerous occasions to obtain all information in their possession occasionally they will remember items of interest which they had not previously furnished to the Bureau simply because the items were not recalled by them during the previous interviews. Authority is presently outstanding to compensate each of them on a c.o.d. basis up to [redacted] per month effective February 1, 1958, for a period of four months. As justification for the continuance of these payments, Buffalo pointed out in its latest justification letters dated 1-18-58 that [redacted] during the previous three months had been contacted on 13 occasions averaging one and a half hours per contact for which he was compensated a total over the three months of [redacted] Buffalo advised that [redacted] in a similar manner over the three months' period received a total of [redacted] It is noted that the latest justification letters from Buffalo reflect that they were only paid half of the authorized maximum amount of [redacted] each per month. Both of them are under consideration as possible witnesses in the Rufus Frasier, SM-C, Fraud Against the Government case. b7D b7E

Our over-all policy with respect to payments to all our security informants is based solely on their ability to produce and furnish current information of value. An informant occasionally due to personal factors such as the informant's health or sickness of members of his family may have to curtail his activities and as a result his production as an informant may decrease. There are other situations where informants come under suspicion of the Communist Party and are suspended or expelled from Party activity which limits their value. On other occasions individual Party members will become suspicious of an informant and the informant's sources of information in the Party will thereby decrease. These situations are usually temporary in nature and when payments are authorized to informants, the field is under instructions that these payments are made for value received and not as a salary. In other words,

Memorandum for Mr. Boardman  
RE: SECURITY INFORMANTS  
AND SOURCES  
66-2542-3

all payments to informants are based on what the informant produces and his general over-all value to the Bureau. The authorization which is made by the Bureau is on a c.o.d. basis with a maximum limit. Payments will, therefore, vary dependent upon the production of the informant and if his usefulness is impaired at any time, adjustments are made in his compensation.

ACTION:

The above is for information. All payments to informants will continue to be carefully evaluated and justified on the basis of the current productivity and over-all value to the Bureau of each individual involved. Justification letters submitted by the field on a periodic\* basis will be carefully scrutinized and before any authorization is given to continue payments, a thorough analysis and review will be made to make certain that the Bureau receives the maximum benefit from any payments which may be made.

\* EVERY 4 MONTHS

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. F. J. Baumgardner

DATE: March 26, 1958

FROM : Mr. J. D. Donohue

SUBJECT: SECURITY INFORMANT PROGRAM

Tolson \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

As the result of our conferences on security informants in April and May of 1956, SAC Letter 56-34 dated June 18, 1956, set forth changes in policy and procedures which, among other things, permits the SAC in certain instances to approve interviews with individuals to determine whether such persons have any informant potential. This program has saved considerable correspondence between the field and the Bureau and has accelerated our informant program. If such individual is cooperative Bureau authority must then be obtained to develop the subject as an informant. This authority in the SAC does not apply, however, to delicate situations or to those individuals employed in the newspaper field, education field and the like.

The following is a tabulation summarizing the results of this program for the month of February, the previous month of January and the grand total from the inception of this program which has been in existence for the past twenty months.

	<u>February</u>	<u>January,</u>	<u>Total</u>
A. Active Communists			
Number contacted	118	144	2,921
B. Other Individuals			
1. Cases opened	601	684	18,862
2. Cases closed	573	734	16,446
3. Number contacted	458	511	12,581
a. Number cooperative but not potential informant material	162	185	4,635
b. Number cooperative and having informant potential	79	79	1,803
c. Number completely negative	217	247	6,143
C. Results			
Number of sources, PSIs and informants developed	48	50	1,050

66-2542-3

REC-77

66-2542-1099

JDD:jas

(3)

1 - Mr. Baumgardner

1 - Mr. Donohue

EX-128

66 APR 2 1958

MAR 28 1958

Memorandum for Mr. Baumgardner  
RE: SECURITY INFORMANT PROGRAM  
66-2542-3

The performance of each office in implementing this program is being followed closely. The program in all offices has now achieved the momentum we feel is necessary to take advantage of the confusion and disillusionment developing in Communist Party ranks. It was not necessary during the past month to transmit letters to any offices regarding their activity under this program.

ACTION:

Next month another memorandum will be prepared showing the progress of the Security Informant Program and it will reflect the figures for the current month, the preceding month and the grand total from the inception of the program.

*JS*  
*gbl*  
*ans*  
*gms*  
*JS*

DATE OF MAIL 3-25-58

~~HAS BEEN REMOVED FOR THE CONFIDENTIAL FILE ROOM OF THE DOMESTIC  
INTELLIGENCE DIVISION.~~

HAS BEEN REMOVED AND PLACED  
IN THE SPECIAL FILE ROOM OF  
RECORDS BRANCH

SEE FILE 66-2554-7530 FOR AUTHORITY.

SUBJECT JUNE MAIL

*Security Information - General*

REMOVED BY 55 APR 4 1958 1486

FILE NUMBER 66-2542-3-1100

PERMANENT SERIAL CHARGEOUT

## Office Memorandum • UNITED STATES GOVERNMENT

TO : L. V. Boardman

DATE: March 21, 1958

FROM : A. H. Belmont

SUBJECT: SECURITY INFORMANTS AND SOURCES -  
REPORTS AND MATERIAL FURNISHED

Tolson \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

Current instructions require that reports of security informants and sources be filed in subfile of contributor. Bureau personnel are forbidden to place thereon any initials, file markings, block stamp or any other notations. Receipt of such reports must be recorded so they may be properly identified should it become necessary to introduce them in a court proceeding. This is done by means of a cover sheet which is filed on top of the report and on which is recorded the necessary data. The identifying data is included in channelizing memoranda by which copies of reports are disseminated to various files.

Various offices have devised their own cover sheets for such reports, a review of which reveals these forms are lacking in uniformity. Also, some offices use one form for reports written by the informant and another form for reports furnished orally and reduced to writing by the Agent. Still another form is used by a few offices to record receipt of material such as pamphlets, handwriting specimens, books, etc. While the individual forms in use by these offices have been approved by the Bureau, there is no form of this type for field-wide use.

After a canvass of several offices, the attached form has been drawn up for field-wide use. This form will (1) provide uniformity throughout the field, (2) eliminate the use of a wide variety of forms in the various offices, (3) insure that all the essential data are properly recorded, (4) combine in one form a cover sheet for reports written by the informant, reports prepared by Agents from information orally furnished, and other material furnished by informants and sources, and (5) enable the offices to channelize data to individual files without having to incorporate the identifying data in a separate channelizing memorandum.

RECOMMENDATIONS:

EX-136

REC-1

66-2542-3-1101

1. That the attached form be approved for field-wide use.

ENCLOSURE

EX-136

Enclosure

1 - Mr. Boardman

1 - Mr. Belmont

1 - Training and Inspection Division (Planning Section)

RJM:mpp (5)

1 - Mr. Miles

FD-306 assigned  
 to form & checked in  
 FBI Form Book  
 3/28/58

APR 4 1958

UNRECORDED 200 FILED IN 66-3442-1

Memorandum to Mr. Boardman  
RE: SECURITY INFORMANTS AND SOURCES -  
REPORTS AND MATERIAL FURNISHED

2. That this memorandum and attachment, if approved, be routed to the Planning Section of the Training and Inspection Division for review and processing of the new form.

3. If the form is approved and after it has been reviewed and processed by the Training and Inspection Division, appropriate instructions in the form of an SAC Letter will be issued to the field regarding its use. Briefly, we will instruct the field to discontinue use of their individual forms of this type and to use the new form instead; that the new form may be used in lieu of a disseminating memorandum at the option of the offices; and that the space below "Remarks" may be used for any special instructions and to list dissemination to other files.

ADDENDUM: 3/27/58 WWW:fkA

Training and Inspection concurs with recommendations of the Domestic Intelligence Division concerning proposed form. Attached is the master copy of the form for approval. An FD- (Field) form number will be assigned to the form if approved.

Enclosure (1)



INFORMANT REPORT OR MATERIAL

Received \_\_\_\_\_ (date) from \_\_\_\_\_

(name or symbol number) by \_\_\_\_\_.

Furnished (check one) \_\_\_\_\_ in person ☒ by telephone \_\_\_\_\_ by mail.

(check one) \_\_\_\_\_ orally \_\_\_\_\_ recording device \_\_\_\_\_ written by informant.

If orally furnished and reduced to writing by Agent:

Dictated to \_\_\_\_\_ on \_\_\_\_\_ (date)

and transcribed on \_\_\_\_\_ (date).

Authenticated by informant on \_\_\_\_\_ (date).

Date of report \_\_\_\_\_ Date of activity \_\_\_\_\_

Brief description of activity or material \_\_\_\_\_

File where original is located if not attached \_\_\_\_\_

REMARKS:

Block Stamp

66-542-3-1141

PROPOSED FORM

ENCLOSURE

Cover Sheet for Informant Report or Material  
FD-306 (3-21-58)

Date received	Received from (name or symbol number)	Received by
---------------	---------------------------------------	-------------

Method of delivery (check appropriate blocks)

☐ in person ☐ by telephone ☐ by mail ☐ orally ☐ recording device ☐ written by Informant

If orally furnished and reduced to writing by Agent:

Date

Dictated \_\_\_\_\_ to \_\_\_\_\_

Transcribed \_\_\_\_\_

Authenticated  
by Informant \_\_\_\_\_

Brief description of activity or material

Date of Report

Date(s) of activity

File where original is located if not attached

Remarks:

Block Stamp

66-2542-3-1121  
-10-30-61

PRINTED FORM FD-306

*File*  
*22*

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. L. V. BOARDMAN *EB 4/1/58*

DATE: April 2, 1958

FROM : MR. A. H. BELMONT

SUBJECT: SECURITY INFORMANTS AND SOURCES -  
REPORTS AND MATERIAL FURNISHED

Tolson \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Belmont ☒  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

Reference is made to my memorandum dated 3-21-58, captioned as above, in which it was recommended and approved that a cover sheet for reports and other data furnished by security informants and sources be adopted for field-wide use. This form has been reviewed and processed by the Training and Inspection Division and the negative is on file in the Mechanical Section awaiting approval of an SAC letter of instructions and transmittal.

ACTION:

There is attached for approval an appropriate letter to all SACs containing instructions regarding the use of the new form. Necessary Handbook and Manual changes will be prepared. It is recommended that this memorandum and attachment be routed to the Training and Inspection Division for attention. The Training and Inspection Division will attach three copies of Form FD-306 to the finished SAC letter to each office. Upon approval of the SAC letter, the Domestic Intelligence Division will requisition copies of the form for initial distribution and the amount to be placed in stock.

Enclosure

- 1 - Mr. Boardman  
 1 - Mr. Belmont  
 1 - Training and Inspection Division  
 1 - Mr. Miles

RJM:bam (5)

REC-83

EX-135

53 APR 17 1958

UNRECORDED COPY FILED IN 66-3942

*Noted by [Signature] 4/4/58*  
*66-2542-3-1102*

*2-MMM*  
*5-100*

Date received	Received from (name or symbol number)	Received by
---------------	---------------------------------------	-------------

Method of delivery (check appropriate blocks)

☐ in person    ☐ by telephone    ☐ by mail    ☐ orally    ☐ recording device    ☐ written by Informant

If orally furnished and reduced to writing by Agent:

Date

Dictated \_\_\_\_\_ to \_\_\_\_\_

Transcribed \_\_\_\_\_

Authenticated  
by Informant \_\_\_\_\_

Date of Report

Date(s) of activity

Brief description of activity or material

File where original is located if not attached

Remarks:

Block Stamp

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont *AB*

DATE: April 10, 1958

FROM : Mr. F. J. Baumgardner *FJB*SUBJECT: SECURITY INFORMANTS AND SOURCES -  
REPORTS AND MATERIAL FURNISHED

Tolson \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

Reference is made to SAC Letter 58-25(A), a copy of which is attached, in which instructions were issued regarding use of new Form FD-306, a cover sheet for reports and other data furnished by security informants and sources.

ACTION: *GEN.*

For approval, there is attached for transmittal to the Planning Section, Training and Inspection Division, appropriate changes in Section 107 of the Manual of Instructions. FBI Handbook changes not necessary.

Enclosures (2)

ENCLOSURE

EX - 123

- 1 - Planning Section, Training and Inspection Division
- 1 - Mr. Belmont
- 1 - Mr. Baumgardner
- 1 - Mr. Miles

REC-46

66-2542-3-66-1934

RJM:ef  
(5)

EX - 123

APR 16 1958

66 APR 21 1958

UNRECORDED COPY FILED IN

File

April 14, 1958

PROPOSED CHANGES IN MANUAL OF INSTRUCTIONS

Section 107G, 1, f, relating to reporting by security informants, should be changed to read as follows:

- f. All information furnished by informants orally or in writing must be promptly reviewed, recorded, indexed, evaluated and channelized, and all necessary action taken. Form FD-306 may be used in lieu of a channelizing memorandum if desired. If so used, prepare copies of FD-306 as needed for dissemination and staple one copy to each copy of the informant report being channelized. Channelization should be noted on original FD-306 and on all copies under "Remarks." See Section 107M for filing instructions.

Section 107G, 2, a. (11), also relating to reporting by security informants, should be changed to read as follows:

- (11) Reports should not be block stamped or serialized. Receipt and serialization should be recorded on form FD-306 or on a channelizing memorandum which should contain the applicable items set forth on form FD-306.

Section 107G, 2, b. (6), also relating to reporting by security informants, should be changed to read as follows:

- (6) After informant authenticates his report, contacting Agent should prepare a cover sheet, form FD-306, which should be stapled to the report and thereafter the report should be handled as a written report in accordance with instructions as set out in 2, a, (10), and (11).

Section 107G, 5, e, relating to material furnished by security informants other than reports, should be changed to read as follows:

- e. Receipt of such material should be recorded on form FD-306, or on a channelizing memorandum containing applicable items set forth on form FD-306. See Section 107M for filing instructions.

66-1934

Manual revised

2 out of 2  
4-17-58

2-Bojars

PROPOSED CHANGES IN MANUAL OF INSTRUCTIONS

Section 107M, 7, relating to informant files, should be changed to read as follows:

- (7) A subfile is required on each informant who submits reports, written or oral. The original of each informant report, whether personally written by the informant or furnished orally and reduced to writing by contacting Agent, should be filed in this subfile. Executed form FD-306, or a channelizing memorandum containing all applicable items set forth on form FD-306, should be stapled to the original of each such report.

Section 107M, 9, relating to informant files, should be changed to read as follows:

- (9) Excerpts from the informant's report are to be included in the regular investigative case report when information of value is submitted. Form FD-306 may be used to disseminate this information to the case file in lieu of a channelizing memorandum if desired. If so used, prepare copies of FD-306 as needed for dissemination and staple one copy to each copy of the informant report being channelized. Channelization should be noted on original FD-306 and on all copies under "Remarks."

Section 107M.

Section 107M should have added to it the following new paragraph:

- 18, Where informant or source submits bulky material other than a report and same pertains to a specific investigative matter, bulky material may be filed in the investigative case file together with a copy of executed form FD-306 or a channelizing memorandum containing all applicable items set

PROPOSED CHANGES IN MANUAL OF INSTRUCTIONS

forth on form FD-306. In such a case,  
the original form FD-306 or channelizing  
memorandum should be filed in the subfile  
of the informant or source and the file  
and serial number where the bulky material  
is located should be noted thereon.



- 1 - Planning Section, Training and Inspection Division
- 1 - Mr. Belmont
- 1 - Mr. Baumgardner
- 1 - Mr. Miles

April 14, 1958

**PROPOSED CHANGES IN MANUAL OF INSTRUCTIONS**

**Section 107G, 1, f, relating to reporting by security informants, should be changed to read as follows:**

- f. All information furnished by informants orally or in writing must be promptly reviewed, recorded, indexed, evaluated and channelized, and all necessary action taken. Form FD-306 may be used in lieu of a channelizing memorandum if desired. If so used, prepare copies of FD-306 as needed for dissemination and staple one copy to each copy of the informant report being channelized. Channelization should be noted on original FD-306 and on all copies under "Remarks." See Section 107M for filing instructions.**

**Section 107G, 2, a, (11), also relating to reporting by security informants, should be changed to read as follows:**

- (11) Reports should not be block stamped or serialized. Receipt and serialization should be recorded on form FD-306 or on a channelizing memorandum which should contain the applicable items set forth on form FD-306.**

**Section 107G, 2, b, (6), also relating to reporting by security informants, should be changed to read as follows:**

- (6) After informant authenticates his report, contacting Agent should prepare a cover sheet, form FD-306, which should be stapled to the report and thereafter the report should be handled as a written report in accordance with instructions as set out in 2, a, (10), and (11).**

**Section 107G, 5, e, relating to material furnished by security informants other than reports, should be changed to read as follows:**

- Receipt of such material should be recorded on form FD-306, or on a channelizing memorandum containing applicable items set forth on form FD-306. See Section 107M for filing instructions.**

MAIL ROOM ☐

RJM:ef (7)

SEE NOTE ON YELLOW PAGE 2

Tolson \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

*[Handwritten signatures and initials: Key, etc.]*

## PROPOSED CHANGES IN MANUAL OF INSTRUCTIONS

Section 107M, 7, relating to informant files, should be changed to read as follows:

7. A subfile is required on each informant who submits reports, written or oral. The original of each informant report, whether personally written by the informant or furnished orally and reduced to writing by contacting Agent, should be filed in this subfile. Executed form FD-306, or a channelizing memorandum containing all applicable items set forth on form FD-306, should be stapled to the original of each such report.

Section 107M, 9, relating to informant files, should be changed to read as follows:

9. Excerpts from the informant's report are to be included in the regular investigative case report when information of value is submitted. Form FD-306 may be used to disseminate this information to the case file in lieu of a channelizing memorandum if desired. If so used, prepare copies of FD-306 as needed for dissemination and staple one copy to each copy of the informant report being channelized. Channelization should be noted on original FD-306 and on all copies under "Remarks."

Section 107M should have added to it the following new paragraph:

18. Where informant or source submits bulky material other than a report and same pertains to a specific investigative matter, bulky material may be filed in the investigative case file together with a copy of executed form FD-306 or a channelizing memorandum containing all applicable items set

PROPOSED CHANGES IN MANUAL OF INSTRUCTIONS

forth on form FD-306. In such a case, the original form FD-306 or channelizing memorandum should be filed in the subfile of the informant or source and the file and serial number where the bulky material is located should be noted thereon.

NOTE ON YELLOW:

See memorandum from F. J. Baumgardner to Mr. A. H. Belmont, dated 4-10-58, captioned "Security Informants and Sources - Reports and Material Furnished." RJM:ef



PERSONAL ATTENTION  
SAC LETTER NO. 58-25  
UNITED STATES DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION

April 8, 1958

WASHINGTON 25, D. C.

In Reply, Please Refer to

File No.

-GENERAL-

(A)-1 SECURITY INFORMANTS AND SOURCES - REPORTS AND MATERIAL  
FURNISHED - FORM FD-306 - FBI FORM BOOK -- Enclosed are three copies  
of Form FD-306, one of which should be placed in your FBI Form  
Book.

This form is to be used as a cover sheet for reports and  
other data furnished by security informants and sources. The  
original of this form should be stapled to the original informant  
report and both should be filed in the subfile of the informant  
or source. Where informant or source submits bulky material other  
than a report and same pertains to a specific investigative matter,  
bulky material may be filed in the investigative case file to-  
gether with a copy of Form FD-306. In such a case, the original  
Form FD-306 should be filed in the subfile of the informant or  
source and the file and serial number where the original bulky  
material is located should be noted thereon in the space provided.

All applicable spaces in form should be completed in  
ink or by typewriter. The space headed "recording device" is  
for use when informant submits a dictation belt or similar record-  
ing. Space headed "Brief Description of Activity or Material"  
should contain a very brief entry such as "CP meeting at 600  
Houston Street, Detroit, Michigan." Under "Remarks," include any  
appropriate comments or special instructions regarding the report  
or material for benefit of Agent handling substantive matter.

Form FD-306 may be used in lieu of a channelizing  
memorandum but such use is optional. If so used, prepare copies  
of form as needed for dissemination and staple one copy to each  
copy of the informant report being channelized. Channelization  
should be noted on the original and all copies of form under  
"Remarks."

A supply of Form FD-306 is being forwarded under separate  
cover. Future requisitions of form should be limited to your  
needs not in excess of three months. Upon receipt of supply,  
immediately discontinue use of any individual office forms of  
this type and advise the Bureau when this has been done, at-  
tention Forms Management Desk, and specify forms being discon-  
tinued.

ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED

DATE 4/23/83 BY SP8 BTJ/ld

61 APR 21 1958

8-26-87 SP5 cja/m  
#27 CIV 999

66-2542-3

NOT RECORDED  
102 APR 17 1958

INITIALS ON ORIGINAL

ORIGINAL FILED IN 66-04-2793



PERSONAL ATTENTION  
SAC LETTER NO. 58-25  
UNITED STATES DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION

April 8, 1958

WASHINGTON 25, D. C.

In Reply, Please Refer to  
File No.

(A) SECURITY INFORMANTS AND SOURCES - REPORTS AND MATERIAL  
FURNISHED - FORM FD-306 - FBI FORM BOOK -- Enclosed are three copies  
of Form FD-306, one of which should be placed in your FBI Form  
Book.

This form is to be used as a cover sheet for reports and  
other data furnished by security informants and sources. The  
original of this form should be stapled to the original informant  
report and both should be filed in the subfile of the informant  
or source. Where informant or source submits bulky material other  
than a report and same pertains to a specific investigative matter,  
bulky material may be filed in the investigative case file to-  
gether with a copy of Form FD-306. In such a case, the original  
Form FD-306 should be filed in the subfile of the informant or  
source and the file and serial number where the original bulky  
material is located should be noted thereon in the space provided.

All applicable spaces in form should be completed in  
ink or by typewriter. The space headed "recording device" is  
for use when informant submits a dictation belt or similar record-  
ing. Space headed "Brief Description of Activity or Material"  
should contain a very brief entry such as "CP meeting at 600  
Houston Street, Detroit, Michigan." Under "Remarks," include any  
appropriate comments or special instructions regarding the report  
or material for benefit of Agent handling substantive matter.

Form FD-306 may be used in lieu of a channelizing  
memorandum but such use is optional. If so used, prepare copies  
of form as needed for dissemination and staple one copy to each  
copy of the informant report being channelized. Channelization  
should be noted on the original and all copies of form under  
"Remarks."

A supply of Form FD-306 is being forwarded under separate  
cover. Future requisitions of form should be limited to your  
needs not in excess of three months. Upon receipt of supply,  
immediately discontinue use of any individual office forms of  
this type and advise the Bureau when this has been done, at-  
tention Forms Management Desk, and specify forms being discon-  
tinued.

4/8/58

SAC LETTER NO. 58-25

(B) STENOGRAPHIC DELINQUENCY - FIELD OFFICES -- There have been  
recent indications of periodic stenographic delinquencies in field

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED

DATE 8/23/83 BY SP8 pjd/d  
#77CIV999 8-26-87 SPS w/ahr

1 - Mr. Donohue  
April 22, 1958

AIRTEL

To: SACs Jacksonville  
Norfolk  
Richmond

From: Director, FBI (66-2542-3)

SECURITY INFORMANT PROGRAM

Re SAC Letter 56-34.

Monthly report not received. Sulet by return mail.



1A

MAILED 11  
APR 22 1958  
COMM - FBI

REC- 99

1105

18 APR 22 1958

olson \_\_\_\_\_  
chois \_\_\_\_\_  
ardman \_\_\_\_\_  
lmont \_\_\_\_\_  
r \_\_\_\_\_  
sons \_\_\_\_\_  
er \_\_\_\_\_  
in \_\_\_\_\_  
ter \_\_\_\_\_  
se \_\_\_\_\_  
Room \_\_\_\_\_  
man \_\_\_\_\_  
\_\_\_\_\_

JDD:hrt (8)

57 APR 25 1958

MAIL ROOM

*[Handwritten signature]*

DIRECTOR

3/28/58

Clyde Tolson

Bill Buckley of Henry Holt and Company called this morning. He has been contacted by an Agent, Sterling Lord, who advised that Al Hirschberg, a writer who wrote the Jimmy Piersall Baseball Story, wants to collaborate with [redacted] in writing a book concerning communist activities. [redacted] was an informant of the Bureau for several years and recently was exposed when he testified [redacted]. Buckley wanted to know whether [redacted] was a responsible individual and whether it might be possible to give him some advice as to what he should do concerning such a book. Buckley stated that he had been told that [redacted] had a clearance from the FBI to tell his story.

I told Buckley that [redacted] did not have any clearance from the FBI and that we would furnish no such clearance. I told him [redacted] was a good informant but that he ought to take into consideration the possibility of libel and over-exaggeration and sensationalism in a situation of this kind. I told him that the Bureau would not in any way underwrite or approve anything that [redacted] wrote and that we would not check any such material for any publisher. Buckley stated that he planned to turn the offer down, that Henry Holt and Company is publishing "Masters of Deceit" and further from what he knows of the situation [redacted] could only discuss matters existing in one section of the country.

I think we have made a mistake in the past in reviewing material prepared by former informants. I recognize that we have done this for the purpose of protecting the Bureau's interests and in the interest of accuracy. On the other hand, I think that sooner or later we are going to get in trouble when errors and mistakes occur in such publications on the basis that the material has been furnished to, and has been in effect approved by the Bureau. I think we could more profitably spend our time and energy in seeing to it that Bureau publications, files, etc., are accurate than in spinning our wheels reviewing material written by some former informant. If they ever exaggerate and subject themselves to libel it certainly is not up to the Bureau to interest itself in such activities upon their part.

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Nease \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Trotter \_\_\_\_\_  
Clayton \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

CT:LCE

(3) IL ROOM

DIRECTORS NOTATION:

I thoroughly agree and henceforth we will not accept nor review any such material. H.

RECORDED  
17 APR 22 1958  
INDEXED ON ORIGINAL

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. NEASE

DATE: 4-21-58

FROM : L. E. SHORR

SUBJECT: SUGGESTION #689-58  
SUBMITTED BY [REDACTED]

Tolson \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm ☒ b6  
 Trotter \_\_\_\_\_ b7C  
 Nease \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

*Secret Informants - General*

[REDACTED] a GS-5 employee in the Classifying Unit, has suggested that, when two confidential informants are carried as subjects on the same piece of correspondence and only one file number is quoted, the employees of the Classifying Unit circle both of the informants for the same file. This correspondence will then be forwarded to the General Index Unit for searching through the indices. If it is determined in the General Index that the informants have separate files, the General Index Unit should return the correspondence to the Classifying Unit in order that a copy can be prepared for the other informant's file.

Under the current procedure, when two confidential informants are captioned on the same correspondence with only one file number quoted, classifiers designate a copy for each informant's file. The correspondence and the copies are forwarded to the General Index Unit to be changed. If the General Index Unit determines that both informants are carried in the same file, the General Index returns this mail to the Classifying Unit to have a copy destroyed.

A survey has been made of the correspondence affected by the suggestion of [REDACTED]. Over a two week period only 13 pieces of such correspondence were handled in the Classifying Unit and no returns between the General Index Unit to the Classifying Unit were required. Records Branch does not recommend adoption of this suggestion since it does not appear that the volume of correspondence affected is enough to warrant change in existing procedures.

RECOMMENDATIONS:

(1) Unfavorable.

REC-47

EX-128

66-2592-2-1106

APR 25 1958

(2) That this memorandum be forwarded to the Training and Inspection Division for acknowledgment. Enclosed letter prepared by the Training and Inspection Division.

NFS:jay  
(4)

Enclosure - Sent

62 MAY 5 1958

1 - Personnel file of [REDACTED]

(sent separately)

b6  
b7Cb6  
b7C  
UNRECORDED COPY FILED 11-7C



DATE OF MAIL 4-25-58

~~HAS BEEN REMOVED FOR THE CONFIDENTIAL FILE ROOM OF THE DOMESTIC  
INTELLIGENCE DIVISION.~~

HAS BEEN REMOVED AND PLACED  
IN CONFIDENTIAL FILE ROOM OF  
RECORDS BRANCH

SEE FILE 66-2554-7530 FOR AUTHORITY.

SUBJECT JUNE MAIL *Security Informant - Gen'l.*

REMOVED BY 58 MAY 19 1958 f484

FILE NUMBER 66-2542-3-1107

PERMANENT SERIAL CHARGEOUT

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. F. J. BAUMGARDNER *FB*

DATE: April 30, 1958

FROM : MR. J. D. DONOHUE *J*1 - Mr. Baumgardner  
1 - Mr. DonohueSUBJECT: SECURITY INFORMANTS PROGRAM  
*GEN. L.*Tolson \_\_\_\_\_  
Nichols \_\_\_\_\_  
Boardman \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Trotter \_\_\_\_\_  
Nease \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

As the result of our conferences on security informants in April and May of 1956, SAC Letter 56-34 dated 6-18-56 set forth changes in policy and procedures which, among other things, permits the SAC in certain instances to approve interviews with individuals to determine whether such persons have any informant potential. This program has saved considerable correspondence between the field and the Bureau and has accelerated our informant program. If such individual is cooperative Bureau authority must then be obtained to develop the subject as an informant. This authority in the SAC does not apply, however, to delicate situations or to those individuals employed in the newspaper field, education field and the like.

The following is a tabulation summarizing the results of this program for the month of March, the previous month of February and the grand total from the inception of this program which has been in existence for the past 21 months.

	<u>March</u>	<u>February</u>	<u>Total</u>
A. Active Communists			
Number Contacted	126	118	3,022
B. Other Individuals			
1. Cases opened	581	601	19,352
2. Cases closed	530	573	17,517
3. Number contacted	369	458	12,885
a. Number cooperative but not potential informant material	132	162	4,718
b. Number cooperative and having informant potential	49	79	1,845
c. Number completely negative	188	217	6,322
C. Results			
Number of sources, PSIs and informants developed	54	48	1,096

REC- 31

16 MAY 13 1958

66-2542-3

JDD:hrt (3)

62 MAY 15 1958

Memorandum for Mr. Baumgardner  
RE: SECURITY INFORMANT PROGRAM  
66-2542-3

The performance of each office in implementing this program is being followed closely. The program in all offices has now achieved the momentum we feel is necessary to take advantage of the confusion and disillusionment developing in Communist Party ranks. It was not necessary during the past month to transmit letters to any offices regarding their activity under this program.

ACTION:

Next month another memorandum will be prepared showing the progress of the Security Informant Program and it will reflect the figures for the current month, the preceding month and the grand total from the inception of the program.

Mr. A. H. Belmont

April 30, 1958

Mr. W. C. Sullivan

COMMUNIST PARTY, USA  
TOPLEV  
INTERNAL SECURITY - C

The Central Research Section has obtained a supply of the publications Soviet Total War and The Communist Conspiracy, copies of which are enclosed, both of which were prepared and issued by the House Committee on Un-American Activities.

Soviet Total War is a two-volume symposium which outlines the "psychological, political, economic, sociological, and military strategies" which the communist movement is utilizing in its efforts to achieve world domination. The first contribution to this symposium is the Director's article entitled "Struggle on a New Plane."

The Communist Conspiracy is a five-volume set which consists largely of extracts from original communist sources. It shows the manner in which the Soviet Union is directing the strategy and tactics of the world communist movement.

It is believed that these publications would be of considerable assistance to those Agents who are attempting to develop additional security informants.

RECOMMENDATION:

It is recommended that the Central Research Section be authorized to forward copies of these publications to those offices in which the majority of Party members is concentrated. These publications will be forwarded by routing slip as in the past and in varying quantities depending on the extent of Party activity in the individual offices.

Enclosures

JFC:aml  
(7)

162-9542-3-✓  
NOT RECORDED  
170 MAY 13 1958

INITIALS ON ORIGINAL

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Nease \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Trotter \_\_\_\_\_  
Clegg \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

Section tickler  
J. F. Condon  
Mr. Belmont  
Mr. Sullivan  
J. D. Donohue  
66-2542-3  
MAIL ROOM

67 MAY 15 1958

ORIGINAL COPY FILED IN

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. F. J. BAUMGARDNER

DATE: May 26, 1958

FROM : MR. J. D. DONOHUE

SUBJECT: SECURITY INFORMANTS PROGRAM

Tolson \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

As the result of our conferences on security informants in April and May of 1956, SAC Letter 56-34 dated 6-18-56 set forth changes in policy and procedures which, among other things, permits the SAC in certain instances to approve interviews with individuals to determine whether such persons have any informant potential. This program has saved considerable correspondence between the field and the Bureau and has accelerated our informant program. If such individual is cooperative Bureau authority must then be obtained to develop the subject as an informant. This authority in the SAC does not apply, however, to delicate situations or to those individuals employed in the newspaper field, education field and the like.

The following is a tabulation summarizing the results of this program for the month of April, the previous month of March and the grand total from the inception of this program which has been in existence for the past 22 months.

	<u>April</u>	<u>March</u>	<u>Total</u>
A. Active Communists			
Number Contacted	128	126	3,163
B. Other Individuals			
1. Cases opened	420	581	19,816
2. Cases closed	557	530	18,118
3. Number contacted	487	369	13,378
a. Number cooperative but not potential informant material	147	132	4,868
b. Number cooperative and having informant potential	87	49	1,934
c. Number completely negative	253	188	6,576
C. Results			
Number of sources, PSIs and informants developed	55	54	1,151

66-2542-3

JDD:jas (3) *jan*  
 1 - Mr. Baumgardner  
 1 - Mr. Donohue

REC-11

EX - 102

MAY 28 1958

70 JUN 3 1958

Memorandum for Mr. Baumgardner  
Re: SECURITY INFORMANT PROGRAM  
66-2542-3

The performance of each office in implementing this program is being followed closely. The program in all offices has now achieved the momentum we feel is necessary to take advantage of the confusion and disillusionment developing in Communist Party ranks. It was not necessary during the past month to transmit letters to any offices regarding their activity under this program.

ACTION:

Next month another memorandum will be prepared showing the progress of the Security Informant Program and it will reflect the figures for the current month, the preceding month and the grand total from the inception of the program.

(D) SECURITY INFORMANTS - FORM FD-306 (COVER SHEET FOR INFORMANT REPORT OR MATERIAL) -- Reference SAC Letter 58-25 (A) enclosing copies of Form FD-306 and containing instructions regarding use of FD-306. There are many instances in which number of copies of FD-306 needed for channelization purposes makes use of some duplicating medium advantageous. Bureau has prepared preprinted masters of FD-306 for use with "offset" printing equipment and a supply of FD-306 on mimeograph paper for use in offices not having "offset" equipment. Requisitions for supplies should not exceed anticipated needs for three months. Requisitions must clearly state that FD-306 desired is that prepared on Plastiplatè or on mimeograph paper in order to avoid receiving shipment of regular bond stock.

5/20/58  
SAC LETTER NO. 58-32

NOT RECORDED  
102 JUN 9 453

7177  
53 JUN 12 1958

ORIGINAL FILED IN

Mr. A. H. Belmont

May 15, 1958

Mr. W. C. Sullivan

COMMUNIST PARTY, USA  
TOPLEV  
INTERNAL SECURITY - C

On 5/13/58, copies of the publication "Conflicting Faiths - Christianity versus Communism" were forwarded, by routing slip, to the 24 offices where Communist Party membership and activities are concentrated. This publication has been previously approved for use in connection with the captioned program.

RECOMMENDATION:

None. For record purposes.

JFC:aml  
(6)

- 1 - Section tickler
- 1 - J. F. Condon
- 1 - Mr. Belmont
- 1 - J. D. Donohue
- ① - 66-2542-3

NOT RECORDED  
19 MAY 19 1958

INITIALS ON ORIGINAL

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Nease \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Trotter \_\_\_\_\_  
Clayton \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

70 MAY 22 1958

ORIGINAL COPY FILED IN



66-2542-3-1110

**CHANGED TO**

134-7159-3

AUG 21 1958

N.R.

C

DATE OF MAIL 5-26-58

~~HAS BEEN REMOVED FOR THE CONFIDENTIAL FILE ROOM OF THE DOMESTIC  
INTELLIGENCE DIVISION.~~

HAS BEEN REMOVED AND PLACED  
IN THE SPECIAL FILE ROOM OF  
RECORDS BRANCH

SEE FILE 66-2554-7530 FOR AUTHORITY.

SUBJECT JUNE MAIL *Security Informants - Gen'l*

REMOVED BY 58 JUN 9 1958 *1486*

FILE NUMBER 66-2542-3-1111

PERMANENT SERIAL CHARGEOUT

## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: 6/2/58

FROM : SAC, SAN JUAN (66-710) ATTENTION: TRAINING AND INSPECTION

SUBJECT: SUGGESTION #728-58  
SUBMITTED BY GEORGE T. MURPHY  
NY DIVISION

Rebulet 5/28/58 captioned as above. Bureau is correct. This office has and does alert offices on mainland when it is known an informant or source plans to relocate on mainland.

It is suggested that captioned suggestion would also be as applicable in [redacted] as to [redacted] Case in point is former [redacted] (Bufile 105-12543, NY file [redacted]). In this instance, informant moved [redacted] handled. [redacted] Police of [redacted]

[redacted] advised informant had previously returned to [redacted]. By letter 4/4/58, NY requested furnish info in their files which they did by letter 5/9. Individual looks as though he may have potential here. Separate letter re [redacted] being forwarded separately.

1cc 1243  
② - Bureau  
1 - San Juan

JFS:aej  
(3)

b7D

EX-100  
JUN 4 1958

REC- 51

66-710-3-1112

JUN 5 1958

Five -  
Six -

55 JUN 12 1958

66-2542-3-1113  
**CHANGED TO**  
105-71627-X

JUL 30 1958

Oh

C

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. F. J. BAUMGARDNER *JB*

DATE: June 25, 1958

FROM : MR. J. D. DONOHUE *JD*SUBJECT: SECURITY INFORMANTS PROGRAM

Tolson \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

As the result of our conferences on security informants in April and May of 1956, SAC Letter 56-34 dated 6-18-56 set forth changes in policy and procedures which, among other things, permits the SAC in certain instances to approve interviews with individuals to determine whether such persons have any informant potential. This program has saved considerable correspondence between the field and the Bureau and has accelerated our informant program. If such individual is cooperative Bureau authority must then be obtained to develop the subject as an informant. This authority in the SAC does not apply, however, to delicate situations or to those individuals employed in the newspaper field, education field and the like.

The following is a tabulation summarizing the results of this program for the month of May, the previous month of April and the grand total from the inception of this program which has been in existence for the past 23 months.

	<u>May</u>	<u>April</u>	<u>Total</u>
A. Active Communists			
Number Contacted	102	128	3,265
B. Other Individuals			
1. Cases opened	448	420	20,264
2. Cases closed	549	557	18,667
3. Number contacted	505	487	13,883
a. Number cooperative but not potential informant material	154	147	5,022
b. Number cooperative and having informant potential	121	87	2,056
c. Number completely negative	230	253	6,805
C. Results			
Number of sources, PSIs and informants developed	91		1,242

REC-18

EX-117

66-2542-3

JDD:sln (3) *slu*

1 - Mr. Baumgardner

1 - Mr. Donohue

23 JUN 26 1958

66 JUL 2 1958

Memorandum for Mr. Baumgardner  
RE: SECURITY INFORMANT PROGRAM  
66-2542-3

The performance of each office in implementing this program is being followed closely. The program in all offices has now achieved the momentum we feel is necessary to take advantage of the confusion and disillusionment developing in Communist Party ranks. It was not necessary during the past month to transmit letters to any offices regarding their activity under this program.

ACTION:

Next month another memorandum will be prepared showing the progress of the Security Informant Program and it will reflect the figures for the current month, the preceding month and the grand total from the inception of the program.

Jak BK

## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: June 17, 1958

FROM : SAC, CHICAGO (66-4468)

SUBJECT: J. WAYNE PARRISH  
SPECIAL AGENT  
SUGGESTION # 795-58

Security Information

There is attached herewith a suggestion for the handling of correspondence of the Bureau for the field to furnish addresses, background, information regarding availability, etc., of discontinued security informants who are being considered as potential witnesses by the Department in security cases.

Chicago, as well as other offices, in the past has had a large volume of security work and frequently receives correspondence for the information outlined in the attached suggestion of SA J. WAYNE PARRISH. Considerable time could be saved through the preparation of a memo such as suggested for the recording of such information at the time the informant is discontinued.

If suggested practice is adopted, it would afford ready reference to the material and the only additional file review required would be a review of the file for information developed subsequent to the preparation of the original memorandum.

The suggestion appears to be a time saving device and it is recommended that consideration be given to the utilization of this suggestion.

- 1 designated for SA Parrish's personal file. *ent*
- 2 Bureau (REGISTERED MAIL)
- 2- Chicago
- 1- Personnel File, SA J. W. PARRISH
- CNF/njb

(4)

ack to SA Parrish 6/24/58 - *ent*

Re: to Dom. Intell. Div. file - 124

Union 6/23/58 - *ent*

Memo Bureau 6/23/58 - *ent*

Mr Belmont 6/23/58 - *ent*

ENCLOSURE

52 JUL 10 1958

1 designated for SA Parrish's personal file. *ent*

REC-59 20 JUN 20 1958

EX-124

RECEIVED - WNN

PROC

37

RECEIVED - WNN

# 795-58  
Date  
June 17, 1958

To:  
Director, FBI

From: (Suggester's name)

SA J. WAYNE PARRISH 13

Division of Assignment

Chicago

SUGGESTION

A recent review of files in the Chicago Field Division for ascertaining the identity and availability of informants for use by the Department as witnesses in a prospective hearing before the SACB disclosed that, in several instances, previous requests, similar in nature, had previously been made concerning the same informants.

As a guide to handling such requests from the Department, the Bureau attaches mimeographed instructions which indicate the manner in which a witness is to be described and the information to be set out concerning the prospective witness.

(SEE ATTACHED PAGE)

Current practice or rule (Include manual citation as well as facts)

Not applicable. This would be a new practice.

Advantages of suggestion and annual savings (include basis for estimate)

To make available, in one readily located serial, pertinent information required by the Bureau to be furnished concerning certain informants whose identity and availability have been requested by the Department. Would eliminate voluminous file review by agents unfamiliar with the informant's file. Would eliminate duplication of effort in those instances where the Department, as frequently occurs, makes several unrelated requests concerning the same informant. With such memoranda available, ordinary Department requests could be handled in a matter of hours rather than days. Figures not available to compute estimated savings as only the Bureau has information concerning the extent of Department requests in this regard.

ENCLOSURE

Disadvantages of suggestion

None.

EX-124

REC-59

66-2542-3-1116  
20 JUN 20 1958

(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States)

☒ Mr.

☐ Mrs.

☐ Miss

J. Wayne Parrish, SA.  
Signature and Title of Suggester

Recommendations and comments of Division Head

That consideration be given to utilization of this suggestion.

R. D. Quibach, SAC  
Signature and Title

(Do not write in this space - for Bureau use only)

cc-designated for 6/30/58  
empl's pers file

7-645



Item (f) of this guide sets forth the following information which is desired concerning "former confidential informants and sources who were paid, regardless of willingness to testify, . . . ."

"Identify by setting out name, complete address, and telephone number. Concerning former informants and sources, set out brief resume concerning background, including dates active in Communist movement, dates during which an informant, statement whether paid by Bureau, reason for discontinuance, all derogatory information reflecting upon credibility as witness, statement as to availability and willingness to testify, and if unwilling reasons therefor. . . ."

It is suggested that as of the time a security informant is discontinued, a memorandum containing the above information be prepared, serialized and the serial number be placed on either or both the informant's index card and cancelled informant card.

Any future request concerning the informant can be readily handled without voluminous file review by merely checking the current address, telephone number, and availability as a witness.

June 13, 1958

COMMUNIST PARTY, USA  
TOPLEV  
INTERNAL SECURITY - C

The Central Research Section has obtained a supply of the publications "Soviet Russia and the Jews," by Gregor Aronson, issued by the American Jewish League Against Communism, Incorporated, (AJLACI) as well as the 7/16-10/15/57, 10/16-12/31/57, and the 1/1-3/15/58 issues of "Jews Behind the Iron Curtain," issued by the American Jewish Committee (AJC). Copies of these publications are enclosed. These publications have been reviewed by the Central Research Section. They deal with various aspects of anti-Semitism in the Soviet Union and the European satellite nations. It is felt that they can be used effectively in connection with the captioned program. No copyright problem is involved since these publications were obtained from the AJC and the AJLACI.

RECOMMENDATION:

NOT RECORDED  
199 JUL 7 1958

It is recommended that the Central Research Section be authorized to transmit copies of these publications to those offices in which Party membership is concentrated. These publications will be forwarded by routing slip as in the past and in varying quantities depending on the Party membership within the territories covered by the individual offices.

Enclosure  
JFC:amf  
(6)  
JUL 9 1958  
1 - Section tickler  
1 - J. F. Condon  
1 - Mr. Belmont

1 - J. D. Donohue  
1 - 66-2542-3

INITIALS ON ORIGINAL

ORIGINAL COPY FILED IN 66-2542-3

**Assistant Attorney General George Cochran Doub**

**The foregoing information is being submitted to you for your consideration and opinion as to whether suit should be instituted against the third party to collect cost of repairs to the Bureau car in amount of \$293.30. This Bureau will defer in favor of whatever action is deemed advisable by you under the circumstances. In the event suit is instituted any additional information which may be desired by the United States Attorney designated to handle this matter may be obtained from our Los Angeles Office.**

**Enclosure**

# Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. A. H. BELMONT

DATE: June 25, 1958

FROM : MR. F. J. BAUMGARDNER

1 - Mr. Belmont  
1 - ~~Personnel file of~~  
SA J. WAYNE PARRISH  
1 - Mr. Baumgardner  
1 - Mr. Rose

Tolson \_\_\_\_\_  
Nichols \_\_\_\_\_  
Boardman \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Trotter \_\_\_\_\_  
Nease \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

SUBJECT: J. WAYNE PARRISH  
SPECIAL AGENT  
SUGGESTION NUMBER 795-58

SA Parrish (Chicago) has suggested that for ready reference (and as possible time-saving measure) that when a <sup>Security</sup> informant is discontinued his file be reviewed and information required in the event the Department desires to use him as a witness be correlated in one serial.

## OBSERVATIONS:

1. A small percentage of discontinued informants are ever considered as potential witnesses by the Department and the above suggestion would be a waste of Special Agent time in reviewing the files of discontinued informants who are never considered as Government witnesses.

2. Informants at their time of discontinuance may indicate a desire or willingness to testify and at a subsequent date decide against cooperating with the Government and it is, therefore, necessary that discontinued informants be recontacted to determine if they are still willing to serve as a Government witness. Their residence and employment addresses may also be changed and this information must also be rechecked.

3. The correlation of this information into one serial will not eliminate the advisability of reviewing informant's file at the time he becomes a potential witness to make certain no new information has been developed that would preclude a discontinued informant from being used as a Government witness.

## RECOMMENDATIONS:

1. The Internal Security Section does not recommend that the suggestion submitted by SA J. Wayne Parrish be adopted.

2. That this matter be referred to the Training and Inspection Division for further evaluation and consideration.

SEE ADDENDUM ON NEXT PAGE

52 JUL 10 1958

2-WAY  
PERS FILES

Memo F. J. Baumgardner to Mr. A. H. Belmont  
RE: J. WAYNE PARRISH, SPECIAL AGENT,  
SUGGESTION NUMBER 795-58

6/25/58

ADDENDUM BY TRAINING AND INSPECTION DIVISION: 6/27/58 - ceh

Training and Inspection Division has noted the comments of Domestic Intelligence Division and agrees with the observations set forth. No further action is recommended on this suggestion as SA Parrish has been thanked for submitting his suggestion.

*naus*

*✓ K. R. L.  
6/27*

*SEP*

DATE OF MAIL 6-25-58

~~HAS BEEN REMOVED FOR THE CONFIDENTIAL FILE ROOM OF THE DOMESTIC  
INTELLIGENCE DIVISION.~~

HAS BEEN REMOVED AND PLACED  
IN THE SERIAL FILE ROOM OF  
RECORDS BRANCH

SEE FILE 66-2554-7530 FOR AUTHORITY.

SUBJECT JUNE MAIL *Security Informants - General*

REMOVED BY EE III - 0 000 1486

FILE NUMBER 66-2542-3-1118

PERMANENT SERIAL CHARGEOUT

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. F. J. BAUMGARDNER

DATE: July 28, 1958

FROM : MR. J. D. DONOHUE

SUBJECT: SECURITY INFORMANTS PROGRAM

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 W.C. Sullivan \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

As the result of our conferences on security informants in April and May of 1956, SAC Letter 56-34 dated 6-18-56 set forth changes in policy and procedures which, among other things, permits the SAC in certain instances to approve interviews with individuals to determine whether such persons have any informant potential. This program has saved considerable correspondence between the field and the Bureau and has accelerated our informant program. If such individual is cooperative Bureau authority must then be obtained to develop the subject as an informant. This authority in the SAC does not apply, however, to delicate situations or to those individuals employed in the newspaper field, education field and the like.

The following is a tabulation summarizing the results of this program for the month of June, the previous month of May and the grand total from the inception of this program which has been in existence for the past 24 months.

	<u>June</u>	<u>May</u>	<u>TOTAL</u>
A. Active Communists			
Number Contacted	109	102	3,374
B. Other Individuals			
1. Cases opened	452	448	20,716
2. Cases closed	517	549	19,184
3. Number contacted	407	505	14,290
a. Number cooperative but not potential informant material	119	154	5,121
b. Number cooperative and having informant potential	96	121	2,152
c. Number completely negative	192	230	6,997
C. Results			
Number of sources, PSIs and informants developed	44	91	1,286

66-2542-3

JDD:hrt (3)

1 - Mr. Baumgardner

1 - Mr. Donohue

66 AUG 5 1958

EX-101

REC-182

INT. SEC.

Memorandum for Mr. Baumgardner  
RE: SECURITY INFORMANT PROGRAM  
66-2542-3

The performance of each office in implementing this program is being followed closely. The program in all offices has now achieved the momentum we feel is necessary to take advantage of the confusion and disillusionment developing in Communist Party ranks. It was necessary during the past month to transmit letters to Richmond, Norfolk, Kansas City and Albuquerque regarding their activity under this program.

ACTION:

Next month another memorandum will be prepared showing the progress of the Security Informant Program and it will reflect the figures for the current month, the preceding month and the grand total from the inception of the program.



DATE OF MAIL

7-25-58

~~HAS BEEN REMOVED FOR THE CONFIDENTIAL FILE ROOM OF THE DOMESTIC  
INTELLIGENCE DIVISION.~~

HAS BEEN REMOVED AND PLACED  
IN THE SPECIAL FILE ROOM OF  
RECORDS BRANCH

SEE FILE 66-2554-7530 FOR AUTHORITY.

SUBJECT

JUNE MAIL

*Security Informants*

REMOVED BY

55 AUG 7 1958 *ADK*

FILE NUMBER

66-2542-3-1120

PERMANENT SERIAL CHARGEOUT

#111-59  
Date

8/5/58

To:  
Director, FBI

From:  
SA MANNING C. CLEMENTS <sup>GS 13</sup>

Employee assigned to (Division)  
Dallas

SUGGESTION

That written reports received from Security Informants/(occasionally from Criminal Informants) be reproduced for dissemination to case files (to which information relates) with duplicating equipment now available. Exceptions would be those reports which require editing, explanations, etc.

Current practice or rule (Include manual citation as well as facts)

Part I, FBI Handbook, Page 18a. SA now dictates paraphrase version of informant's report, with copies to various investigative files.

Advantages of suggestion

1. Tremendous saving of stenographic and typing time.
2. Assistance in preventing or eliminating "bottle-necks" in steno pool
3. Insurance of exact reproduction of reports which do not require editing, eliminating much now necessary proof reading by clerical and supervisory personnel.
4. Would encourage full utilization of expensive equipment now available.

Disadvantages of suggestion

1. Additional time of clerical employee in operating duplicating equipment, believed more than offset by saving of time of higher salaried employees.
2. Cost of duplicating machine paper, believed more than offset by other savings.

Annual Savings (Show basis for estimate)

In Dallas Office alone an estimated 100 pages of written security/informant reports are received monthly. Savings would have to be calculated on number of pages for field as a whole, salaries of SA's dictating, dictation, transcription and proof reading time of stenos, proof reading time of supervisory staff. Annual savings for whole field difficult to calculate.

(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States)

Letter to encl ☒ Mr. ☐ Mrs. ☐ Miss

REC-79 66-2547-341121  
Manning C. Clements  
Signature and Title of Suggester

Recommendations and comments of Division Head

Appears worthy of consideration.

5 - Bureau - 1 designated for copies  
2 - Dallas (1-66-1466)

Signature and Title

60 AUG 29 1958  
Personnel file) MCC/ss  
EX-100  
AUG 8 1958  
E. A. [Signature]  
77

UNRECORDED COPY FILED IN 66-2547-341121

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. F. J. Baumgardner

DATE: 8-29-58

FROM : Mr. J. D. Donohue

SUBJECT: SECURITY INFORMANT PROGRAM

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 W.C. Sullivan \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

As the result of our conferences on security informants in April and May of 1956, SAC Letter 56-34 dated 6-18-56 set forth changes in policy and procedures which, among other things, permits the SAC in certain instances to approve interviews with individuals to determine whether such persons have any informant potential. This program has saved considerable correspondence between the field and the Bureau and has accelerated our informant program. If such individual is cooperative Bureau authority must then be obtained to develop the subject as an informant. This authority in the SAC does not apply, however, to delicate situations or to those individuals employed in the newspaper field, education field and the like.

The following is a tabulation summarizing the results of this program for the month of July, the previous month of June and the grand total from the inception of this program which has been in existence for the past 25 months.

	<u>July</u>	<u>June</u>	<u>TOTAL</u>
A. Active Communists			
Number Contacted	68	109	3396
B. Other Individuals			
1. Cases opened	320	452	20768
2. Cases closed	463	517	19389
3. Number contacted	333	407	14311
a. Number cooperative but not potential informant material	119	119	5091
b. Number cooperative and having informant potential	74	96	2144
c. Number completely negative	140	192	7076
C. Results			
Number of sources, PSIS and informants developed	3235 <i>adjusted</i>	44	1356 <i>adjusted</i>

66-2542-3

JDD:ssh (3) *ss*  
 1 - Mr. Baumgardner  
 1 - Mr. Donohue

EX-102

12 SEP 3 1958

SEP 9 1958

Memorandum for Mr. Baumgardner  
RE: SECURITY INFORMANT PROGRAM  
66-2542-3

The performance of each office in implementing this program is being followed closely. The program in all offices has now achieved the momentum we feel is necessary to take advantage of the confusion and disillusionment developing in Communist Party ranks. It was not necessary during the past month to transmit letters to any offices regarding their activity under this program.

ACTION:

Next month another memorandum will be prepared showing the progress of the Security Informant Program and it will reflect the figures for the current month, the preceding month and the grand total from the inception of the program.

DIRECTOR, FBI (100-385883)

8/28/58

SAC, BOSTON

b7D

*Security Information*

Re Boston letter dated 7/15/58.

*ML*  
[redacted] advised on 8/7/58 that [redacted] reported at a meeting [redacted] held on 7/28/58 that he and [redacted] had met with [redacted] concerning [redacted] and had expressed confidence that the matter was satisfactorily resolved. [redacted] reported he pointed out to [redacted] the great harm she was doing to Party morale, and that when he and [redacted] "pinned her down" for proof of her charges she had none. [redacted] advised that [redacted] was sorry she had talked as she had, and that she would stop such talk. He said that before leaving she gave him \$5.00 of a \$25.00 pledge to the fund drive.

b6  
b7C  
b7D

[redacted] stated it was [redacted] comment at the meeting of 7/28/58 that the Party was blamed for everything that happened to the [redacted]. He said that because [redacted] lost [redacted] they were blaming the Party. He stated that as recently as a year ago, [redacted] was [redacted] and that since such time and along with [redacted] lost [redacted]. [redacted] said he had inquired as to whether they had lost their commissions because of political beliefs - if they had any Communist connections - and they had not. He stated that [redacted] had not been let go because of his politics but rather had been relieved with the others as the result of a reorganization which had taken place in the Air Force Reserve.

b6  
b7C  
b7D

[redacted] stated that [redacted] did not identify the source of the above information, but it was informant's belief that it was obtained by [redacted] from [redacted] himself.

b6  
b7C  
b7D

④ - Bureau (3 - 100-385883) (RM)  
① - 66-2542-3 (SIP) (Info) (RM)  
2 - Boston (1 - [redacted])  
(1 - [redacted])

b7D

LMM:maj  
(6)

57 SEP 8 1958

166-4542-3 ✓  
NOT RECORDED  
152 SEP 3 1958

ORIGINAL

[redacted]

b7D

[redacted] advised that in the course of a previous discussion with [redacted] concerning his and [redacted] visit with [redacted] [redacted] told the informant that he had pointed out to [redacted] that a "stooge" did not operate in the manner of [redacted]. He said he explained to [redacted] that in the past no one ever met [redacted] (former [redacted]) - that [redacted] was a dark secret - and that the same applied to the wife of [redacted] (former [redacted]). He said that, furthermore, no one ever saw the family of [redacted] (former [redacted]). He said he pointed out that the opposite situation existed in the case of [redacted] with informant's [redacted] having knowledge of what [redacted] stood for, and with the [redacted] of [redacted] also a member of the Party.

b6  
b7C  
b7D

[redacted] stated she is confident that although bothersome at the outset, the entire situation has left her even more firmly entrenched, and with [redacted] will be even more fully accepted by the Party in the future.

b6  
b7C  
b7D

[redacted] advised that with the matter of [redacted] accusations resolved to the admitted satisfaction of [redacted] and other members of the [redacted] present at the meeting of 7/28/58, and with the previously raised question as to informant's personal security in the matter of her attendance at [redacted] meetings also apparently resolved by the suggestion of [redacted] of holding the meetings themselves with more security for the protection of all in attendance, there appeared to be no further obstacles to her re-election to the District Committee when again presented in agenda.

Close and extremely discreet contact will be maintained with [redacted] who continues to attend meetings of [redacted] and with [redacted] in order to guide and assist both informants during this period. The Bureau will be immediately advised of any change in the status of either [redacted]

b6  
b7C  
b7D

A copy of this letter is being furnished the Security Informant desk as a matter of possible interest in view of [redacted] comments, regarding the significance attached by him to the knowledge and/or participation, or lack thereof, of an informant's family in the informant's party activities in evaluating informant's validity as a party member.

DATE OF MAIL

8-25-58

~~HAS BEEN REMOVED FOR THE CONFIDENTIAL FILE ROOM OF THE DOMESTIC  
INTELLIGENCE DIVISION.~~

HAS BEEN REMOVED AND PLACED  
IN THE SPECIAL FILE ROOM OF  
RECORDS BRANCH

SEE FILE 66-2554-7530 FOR AUTHORITY.

SUBJECT

JUNE MAIL

Sec. Inft.

REMOVED BY

55 SEP 11 1958

FILE NUMBER

66-2542-3-1123

PERMANENT SERIAL CHARGEOUT

Mr. A. H. Belmont

September 4, 1958

Mr. F. J. Baumgardner

1 - Mr. Belmont  
1 - Mr. Baumgardner  
1 - Rozamus

[REDACTED]  
**POTENTIAL SECURITY INFORMANT**

b6  
b7C

Minneapolis letter of 8-22-58 advises that in the event [REDACTED] a potential security informant (PSI), receives employment [REDACTED] further efforts to develop him as an informant will be discontinued. The letter reports [REDACTED] submitted a position application, Form 57; however, he feels there is very little likelihood of being hired. The letter points out that although [REDACTED] has not become a member of any subversive organization, he has received literature and attended meetings of front groups. In that connection, in answering questions on Form 57 he replied in the negative as to whether he has ever been a member of any group which is communist or subversive. Bufile reflects [REDACTED] had no association with subversive groups prior to contact by FBI on 9-6-56. Since the first contact, he has expressed continuing interest in being of assistance to the FBI and his potential for development as an informant has been very good.

**OBSERVATIONS:**

Since [REDACTED] has potential of developing into a security informant and there is no evidence he will positively receive employment [REDACTED] it is felt he should be continued as a PSI. If at a later date it becomes apparent he is to receive such employment, consideration will be given to discontinuing him as a PSI.

b6  
b7C

**RECOMMENDATION:**

Attached letter be sent to Minneapolis Office instructing that (1) in the event [REDACTED] is offered employment [REDACTED] the Bureau should be promptly advised with recommendation set forth at that time as to whether he should be discontinued; and (2) if [REDACTED] is required to sign a loyalty oath, he should again answer all questions truthfully; however, prior to answering such questions, he should make every effort to advise Minneapolis Office in order appropriate action may be taken to protect his identity as far as possible.

b6  
b7C

Enclosure

b7D

INITIALS ON ORIGINAL

166-2542-3-170  
NOT RECORDED  
SEP 10 1958

1 - 66-2542-3 (Federal Employees as Informants)

MJR:bam  
(5) SEP 15 1958 (39)

ORIGINAL COPY FILED IN



September 22, 1958

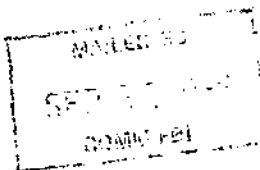
AIRTEL

To: SACs, Butte  
Honolulu  
Louisville  
Oklahoma City  
Richmond

From: Director, FBI (66-2542-3)

SECURITY INFORMANTS PROGRAM

ReBulet 3-28-58 advising that progress letters on this program are to be submitted on September 15 and March 15 until further notice. Submit desired information by return mail. *THR*



REC-14

1124

JDD:ssh  
(12) *sch*

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Nease \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Trotter \_\_\_\_\_  
Clayton \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

*1119*  
50 SEP 26 1958

MAIL ROOM *sk*

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Belmont

DATE: 9/25/58

FROM : Q. Tamm

SUBJECT: STREAMLINING SURVEY  
SECURITY INFORMANTS - *Q. Tamm*  
LETTERS OF JUSTIFICATION

Tolson \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

PROPOSALS: (1) SAC, Phoenix, submitted proposal to Bureau that authorization letters for potential security informants and security informants be extended from 4 months to 6 months so as to alleviate administrative detail. (2) SAC, Los Angeles, noted that letters of justification must cover 14 points; therefore, as these points do not change, it is suggested that the 14 points be referred to in justification letters by number or letter only. Further, that in connection with such items as Stability and Reliability, Indoctrination against Disclosure, etc., that necessity to set out data in full be eliminated where there is no change and that the words "No Change" be used, where applicable. SAC points out that if these proposals were adopted, approximately 110 written words per letter would be saved in dictation and typing time.

RECOMMENDATION: That Domestic Intelligence Division consider the above proposals and submit to the Training and Inspection Division its comments and recommendations as to each proposal made.

## ADDENDUM BY DOMESTIC INTELLIGENCE DIVISION

9-29-58

*now* (1) At last series of security informant conferences October, November, 1957, submission of justification letters received thorough consideration. At that time these letters were required every three months and it was proposed that the time be extended to four or six months. It was recommended and approved that these letters be submitted every four months rather than every three months. It was felt that the submission of these letters three times a year would be sufficient to allow the Bureau to determine whether the operation of the informant was justified. By extending this time to six months there would be a material loss of control which would not be desirable when you consider the fact that practically all our informants are paid and we are spending approximately   annually on security informants.

*now* (2) Each justification letter on an informant covers 14 points and we have spent a number of years arriving at these items upon which the field must now report periodically. It is essential that the field answer each of these items or else indicate no information is available concerning any particular item. By requiring the listing of

53 OCT 7 1958

OCT 2 1958

ADDENDUM BY DOMESTIC INTELLIGENCE DIVISION (Cont.) 9-29-58

the item as well as its number the necessity to give careful consideration to that item is brought home forcefully to the Agent involved and the SAC. It has been suggested that in connection with such items as Stability and Reliability, Indoctrination Against Disclosure, where there is no change the words "No change" be used. At the present time comment is made on these important items in each letter to let the Bureau know that even though there may be no change the field is aware of the fact that these items must be constantly kept in mind. Even though there would be a small savings in typing by using the words "No change" where applicable, the requirement as it now stands brings home forcefully to the field the importance of maintaining tight control over informants.

RECOMMENDATION:

It is the recommendation of the Domestic Intelligence Division that no change be made in the justification letters. It is suggested that this memorandum be transmitted to the Training and Inspection Division for its comments and recommendations.

*JE 8077*  
*AWH*

ADDENDUM BY TRAINING AND INSPECTION DIVISION 9/30/58

In view of the above comments, Training and Inspection Division recommends that the proposal not be adopted at this time.

*WMS*

*Keene*

*gtj*

JDD:ssh

DATE OF MAIL 9-26-58

~~HAS BEEN REMOVED FOR THE CONFIDENTIAL FILE ROOM OF THE DOMESTIC  
INTELLIGENCE DIVISION.~~

HAS BEEN REMOVED AND PLACED  
IN THE SPECIAL FILE ROOM OF  
RECORDS BRANCH

SEE FILE 66-2554-7530 FOR AUTHORITY.

SUBJECT JUNE MAIL *Security Informants Genl.*

REMOVED BY 67 OCT 18 1958

FILE NUMBER 66-2542-3-1126

PERMANENT SERIAL CHARGEOUT

893

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Rosen

DATE: 9/25/58

FROM : Q. Tamm

SUBJECT: STREAMLINING SURVEY  
INFORMANTS - RECORDING OF NEGATIVE CONTACTS

Tolson \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

CURRENT PROCEDURE: Contacts which are made with informants, even though negative, were reported on form FD-209.

PROPOSALS: 1. SACs, Birmingham, New Orleans and Phoenix submitted proposals that the submission of FD-209 for negative contacts with informants be eliminated; that such negative contacts be recorded by making a notation on a top sheet in the informant file. Agents making such reports would submit them by routing slips so appropriate notations can be made in file.

2. SAC Indianapolis proposed that when reporting negative contacts on FD-209 only the file number of these be shown on form and that the requirement of showing title of case on form be eliminated.

OBSERVATIONS OF SACS: That if proposals are adopted, considerable Agent and clerical time would be saved; that file space would also be saved since volumes of FD-209 would not be submitted on negative contacts for filing.

RECOMMENDATION: That the Investigative and Domestic Intelligence Divisions review the proposals and that each division submit its views and recommendations to the Training and Inspection Division on the proposals.

NOT RECORDED  
 191 OCT 17 1958

11 OCT 15 1958

1 - Mr. Belmont

100-441171  
 (3) vfb

Memorandum  
 to Parsons  
 10-8-58

Two - [unclear]

ORIGINAL COPY FILED IN

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. F. J. Baumgardner

DATE: October 3, 1958

FROM : Mr. J. D. Donohue

SUBJECT: <sup>①</sup> SECURITY INFORMANTS PROGRAM

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 W.C. Sullivan \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

As the result of our conferences on security informants in April and May of 1956, SAC Letter 56-34 dated 6-18-56 set forth changes in policy and procedures which, among other things, permits the SAC in certain instances to approve interviews with individuals to determine whether such persons have any informant potential. This program has saved considerable correspondence between the field and the Bureau and has accelerated our informant program. If such individual is cooperative Bureau authority must then be obtained to develop the subject as an informant. This authority in the SAC does not apply, however, to delicate situations or to those individuals employed in the newspaper field, education field and the like.

The following is a tabulation summarizing the results of this program for the month of August, the previous month of July and the grand total from the inception of this program which has been in existence for the past 26 months.

	<u>August</u>	<u>July</u>	<u>TOTAL</u>
A. Active Communists			
Number Contacted	81	68	3576
B. Other Individuals			
1. Cases opened	419	320	22251
2. Cases closed	367	463	20700
3. Number contacted	280	333	15315
a. Number cooperative	91	119	5539
but not potential			
informant material			
b. Number cooperative	65	74	2371
and having informant			
potential			
c. Number completely	124	140	7405
negative			
C. Results	44	32	1410
Number of sources, PSIs and			
informants developed			

66-2542-3

1 - Mr. Baumgardner

1 - Mr. Donohue

JDD:ssh

OCT 14 1958

EX-128

REC-6

OCT 7 1958

Memorandum for Mr. Baumgardner  
RE: SECURITY INFORMANT PROGRAM  
66-2542-3

The performance of each office in implementing this program is being followed closely. The program in all offices has now achieved the momentum we feel is necessary to take advantage of the confusion and disillusionment developing in Communist Party ranks. It was not necessary during the past month to transmit letters to any offices regarding their activity under this program.

ACTION:

Next month another memorandum will be prepared showing the progress of the Security Informant Program and it will reflect the figures for the current month, the preceding month and the grand total from the inception of the program.

A handwritten signature, possibly "J. A. M.", is written in the lower left area of the page.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Belmont *AM*

DATE: 9/25/58

FROM : Q. Tamm *Q*

SUBJECT:

~~STREAMLINING SURVEY~~INFORMANTS - POTENTIAL SECURITY  
AND POTENTIAL CRIMINAL*INFORMANTS*

Tolson \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

PROPOSAL: That Bureau consider discontinuing requirement to record time spent on developing potential security (PSI) and potential criminal informants (PCI). Proposal was made by SACs Seattle, New Orleans, Indianapolis and Los Angeles.

OBSERVATIONS MADE BY SACS: Current requirement is an administrative procedure which can be dispensed with and not adversely affect efficiency or effectiveness of informant program. Agents would still show on # 3 Cards and Daily Reports when contacts are made and interviews conducted in connection with the development of informants. Should there be a need to tabulate such figures they can be computed from the # 3 Cards and Daily Reports. Further, the time spent on developing informants could be checked during inspections.

RECOMMENDATION: That the Domestic Intelligence and Investigative Divisions study the proposal and each division submit views and recommendations to the Training and Inspection Division.

ADDENDUM BY DOMESTIC INTELLIGENCE DIVISION  
10-1-58

1 - Mr. Rosen - *attached*  
*RE*

WVV:vfb  
(2)

At the series of security informant conferences held in April and May, 1956, there was considerable discussion concerning the necessity to impress upon all personnel for giving sufficient time to the development of security informants. It was pointed out that lack of emphasis on this work was adversely affecting our security informant programs. Conferences recommended and was approved that more time be afforded to the development of security informants. So that the Bureau can properly follow the progress of the field a requirement was set forth on the monthly letter submitted by each office under the Security Informant Program that in addition to other statistics a brief analysis

50 OCT 21 1958

154 EX-135

REC-13  
10-17-58

12 OCT 16 1958  
66-2542-1128  
TAMM

RECORDED COPY FILED IN 66-2542-1



ADDENDUM BY DOMESTIC INTELLIGENCE DIVISION (Continued) 10-1-58

of the progress of the office be set forth, number of Agents utilized full time or part-time, and percentage of time being spent on developing informants by all Agents assigned to communist work. These letters are carefully analyzed and reviewed by the Security Informant Desk to determine whether a particular office is affording developing of informants sufficient attention. Based upon this analysis, letters are frequently transmitted to the field directing that efforts be increased to obtain additional informant coverage. This requirement of recording and reporting time spent on developing informants is worthwhile, practical, and an excellent method of supervision in this most important field of Bureau work. The field should therefore maintain records reflecting time spent developing informants and the Bureau should be kept advised in the monthly letters on the Security Informant Program.

RECOMMENDATION:

It is recommended that no change be made in the present procedure regarding maintaining records of time spent in developing security informants. It is suggested that this memorandum be transmitted to the Training and Inspection Division for appropriate action.

*JE* *AFM* *10/1/58* *amb*

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Rosen

DATE: 10/6/58

FROM : W. B. Welton

SUBJECT: STREAMLINING SURVEY  
INFORMANTS - POTENTIAL SECURITY *INFORMANTS*  
AND POTENTIAL CRIMINAL

Tolson	_____
Boardman	_____
Belmont	_____
Mohr	_____
Nease	_____
Parsons	_____
Rosen	_____
Tamm	_____
Trotter	_____
W.C. Sullivan	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

Proposal and Observations of SACs

By memorandum Q. Tamm to Mr. Belmont dated 9/25/58 and captioned as above, a proposal has been made by SACs, Seattle, New Orleans, Indianapolis and Los Angeles that the Bureau consider discontinuing the requirement to record Agent time spent developing potential criminal informants (PCI).

SACs observations are to the effect that the record of time spent developing potential informants is an administrative procedure which can be dispensed with and not adversely affect the efficiency or the effectiveness of the Criminal Informant Program (CIP). Agents would still show on Number 3 cards and daily reports when contacts are made and interviews conducted in connection with developing new informants. Time spent on developing new informants could be checked during field inspections.

Observations of Investigative Division

The recording of Agent time spent developing informants is a daily reminder and "prod" to keep Agents alert to the effectiveness of criminal informant development. From a tabulation kept on the Criminal Informant Desk as to Agent time for each office, experience has shown that for the most part a particular office which shows a decrease in Agent time spent developing new informants will in most cases also show a decrease in over-all numerical informant strength. This, of course, is detrimental to the Criminal Informant Program. The current requirement of tabulating Agent time spent developing informants by each field office which is forwarded to the Bureau in monthly progress reports should be continued and not merely checked during field inspections. Based upon an analysis of these monthly progress reports, letters are frequently transmitted to the field pointing out that efforts must be increased to obtain additional informant coverage.

EX-135

REC-13

66-254-2-1129

Agent time is one of the administrative devices utilized at the Seat of Government to follow supervision in the field office inspections are not frequent enough to be effective for checking Agent time. Agent time and PCI development go hand in hand. To have an effective Criminal Informant Program, Agents must on a daily basis be alert to the development of new informants in connection with each days work, each case investigated and each interview.

1 - Training and Inspection Division

HCF:VAB (6)

50 OCT 21 1958

1 ant 107 two-way

UNRECORDED COPY FILED IN 66-254-2-1129

Recommendation Investigative Division

It is recommended that no change be made in the current procedure regarding the maintenance of records of Agent time spent developing PCIs. Additionally, it is recommended that this memorandum be forwarded to the Training and Inspection Division for appropriate action.

R  
L HAH

66-2542-3-1130

**CHANGED TO**

62-245-129X

DEC 15 1958

J

C

SUGGESTION MEMORANDUM - NOT A SUBSTANTIVE WRITE-UP

Security Informant  
OC file [redacted]  
Bufile 100-376218

Security Informant  
OC file [redacted]  
Bufile 100-368796

Security Informant  
OC file [redacted]  
Bufile 100-358049

INSPECTOR GALE: These are Pending cases, Oklahoma City origin. All are active Security Informants and have been assigned SA DAVID R. SCRUGGS during the pertinent period. They are supervised on the desk of ASAC OLIVER T. MANSFIELD.

All of the captioned Informants are highly placed members of the Oklahoma-Arkansas District, CP USA, and as such attend regular meetings of the State Committee, as well as the Oklahoma City Club of the CP. They submit written reports on all CP functions they attend.

A review of the reports submitted by these Informants since the last inspection reflects that in practically every instance the Informants failed to fully identify the meetings they attend, such as "meeting of the State Committee of the CP" or "meeting of the Oklahoma City CP Club." Often these meetings are referred to simply as "meeting" or "State Committee meeting," without further identification. There is no question but that meetings referred to by the Informants are CP meetings because these Informants do not attend and report on any other type of meeting, and because other Informants attending have characterized them as CP meetings.

In order to completely clarify Informant reports the following suggestions are made:

Oklahoma City Inspection

8/15/58

HWG:PM

4-A

59 OCT 23 1958

OCT 12 11 42 AM '58  
161  
RECORDED  
FBI

66-234-3-15  
RECORDED  
FBI  
REC'D FBI  
OCT 15 1958

Handwritten signature and initials.

b7D

1. Review the reports submitted by captioned Informants and where meetings not completely identified obtain a statement from the Informants further identifying such meetings.
2. Advise Informants to completely identify meetings in all future reports and follow closely to see that this is done.

Comments of SA SCRUGGS, ASAC MANSFIELD and SAC DOYLE are requested.

**SA SCRUGGS:**

The suggestions outlined under 1 and 2 will be followed.

**ASAC MANSFIELD:**

The Inspector's suggestions will be carried out.

**SAC DOYLE:**

The Inspector's suggestions are well taken and will be followed.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Rosen *R*

DATE: 10/8/58

FROM : W. B. Wells *W*SUBJECT: STREAMLINING SURVEY  
INFORMANTS - RECORDING OF  
NEGATIVE CONTACTS

Tolson \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

Proposal and Observations of SACs

By memorandum Q. Tamm to Mr. Rosen dated 9/25/58 and captioned as above, proposals have been made by SACs, Birmingham, New Orleans, Phoenix and Indianapolis that (1) the submission of Form FD-209 for negative contacts with informants be eliminated and instead, negative contacts be recorded by making a notation on a top sheet in the informant's file (2) that when reporting negative contacts on Form FD-209, only the file number be shown and the requirement of showing the title of each case on the form be eliminated.

SAC's observations are to the effect that if proposals are adopted, considerable Agent and clerical time would be saved; that file space would also be saved since volumes of Form FD-209 would not be submitted on negative contacts for filing.

Observations of Investigative Division

(1) Form FD-209 is used for recording positive or negative contacts with approved and potential criminal informants and is maintained in the administrative file of informants. The use of this form is convenient and identifies at a glance the dates of contact with the informant, title and file numbers on which informant was contacted and the purposes and results of contacts.

When recording negative contacts with informants relative to substantive cases, an FD-209 will be typed showing the negative contact. A copy can be sent to the Agent handling the substantive case. This procedure will obviate the necessity of the Agent who handled the informant contact preparing a R/S and sending it to the Agent handling the substantive case advising him of the negative contact.

At the present time each field office informant file has a top sheet designated as Form FD-237, which is utilized in the nature of a table of contents or an index to show in the file where particular data can be found. The proposed suggestion of recording negative contacts on a top sheet in the file would not only result

1 - Training and Inspection Division

HCF:VAB/cs  
(6)

50 OCT 23 1958

NOT RECORDED

101 OCT 17 1958

ORIGINAL COPY FILED IN

Memorandum to Mr. Rosen

in adding a second top sheet in the file, but possibly result in confusion and inconvenience through continually having to record numerous negative contacts made with an informant. This would be impracticable and undesirable.

(2) As to recording only the file number on Form FD-209 when reporting negative contacts, it appears that this procedure would be undesirable since it is conceivable that transpositions or other errors of this type could be made when actually recording the file number. Whereas, under the present procedure when showing the title of the case and the file number, it is a dual check to offset a possible error.

Recommendation Investigative Division

It is recommended that no action be taken regarding the suggestions set forth in referenced memorandum of 9/25/58 and that this memorandum be transmitted to the Training and Inspection Division for appropriate action.

WAW ~~RS~~  
aashy

NOV 6 3 08 PM '58

RECEIVED - INQUIRY



DATE OF MAIL 14-27-58

~~HAS BEEN REMOVED FOR THE CONFIDENTIAL FILE ROOM OF THE DOMESTIC  
INTELLIGENCE DIVISION.~~

HAS BEEN REMOVED AND PLACED  
IN THE SPECIAL FILE ROOM OF  
RECORDS BRANCH

SEE FILE 66-2554-7530 FOR AUTHORITY.

SUBJECT

JUNE MAIL

*Security Informants - Genl.*

REMOVED BY 61 OCT 31 1958

FILE NUMBER 66-2542-3-1131

PERMANENT SERIAL CHARGEOUT

*1421*

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. F. J. Baumgardner

DATE: October 30, 1958

FROM : Mr. J. D. Donohue

SUBJECT: SECURITY INFORMANT PROGRAM  
1 C. I. R.

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Nease \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Trotter \_\_\_\_\_  
W.C. Sullivan \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

As the result of our conferences on security informants in April and May of 1956, SAC Letter 56-34 dated 6-18-56 set forth changes in policy and procedures which, among other things, permits the SAC in certain instances to approve interviews with individuals to determine whether such persons have any informant potential. This program has saved considerable correspondence between the field and the Bureau and has accelerated our informant program. If such individual is cooperative Bureau authority must then be obtained to develop the subject as an informant. This authority in the SAC does not apply, however, to delicate situations or to those individuals employed in the newspaper field, education field and the like.

The following is a tabulation summarizing the results of this program for the month of September, the previous month of August and the grand total from the inception of this program which has been in existence for the past 27 months.

	<u>September</u>	<u>August</u>	<u>TOTAL</u>
A. Active Communists Number Contacted	97	81	3673
B. Other Individuals	383	419	22649
1. Cases opened	426	367	21312
2. Cases closed	299	280	15640
3. Number contacted	292	280	15633
a. Number cooperative but not potential informant material	121	91	5670
b. Number cooperative and having informant potential	49	65	2421
c. Number completely negative	129	124	7549
C. Results Number of sources, PSIs and informants developed	21	44	1439

66-2542-3

1 - Mr. Baumgardner

1 - Mr. Donohue

JDD:ssh

(3)

EX-132  
REC-1066-2542-3-1132  
20 NOV 4 1958

Memorandum for Mr. Baumgardner  
RE: SECURITY INFORMANT PROGRAM  
66-2542-3

The performance of each office in implementing this program is being followed closely. The program in all offices has now achieved the momentum we feel is necessary to take advantage of the confusion and disillusionment which has developed in Communist Party ranks. It was not necessary during the past month to transmit letters to any offices regarding their activity under this program.

ACTION:

This program whereby individuals are interviewed upon SAC authority with certain exceptions has been of tremendous help to the field in sifting prospects for informant development. It saves much correspondence and plays an important part in our efforts to obtain additional informant coverage on communist and related matters. Since it serves a definite worthwhile purpose, it is recommended that the program be continued and next month another memorandum be prepared showing the progress of the program reflecting the figures for the current month, the preceding month and the grand total from the inception of the program.

*JW*

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. F. J. Baumgardner

DATE: October 15, 1958

FROM : Mr. J. D. Donohue

SUBJECT: TRANSFER OF INDEX CARDS AND  
TICKLERS ON KLAN INFORMANTS

Tolson	_____
Boardman	_____
Belmont	_____
Mohr	_____
Nease	_____
Parsons	_____
Rosen	_____
Tamm	_____
Trotter	_____
W.C. Sullivan	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

In connection with the transfer of the Racial Unit, including Klan organizations and informants from the Internal Security Section of the Domestic Intelligence Division to the Investigative Division on 10-14-58 the Security Informant Desk removed all active and discontinued symbol and name index cards on Klan, Citizens Councils and segregation-organization-type informants. These cards with the letter ticklers on all PSIs relating to the Klan, Citizens Councils and segregation organizations were turned over to Mr. H. J. Morgan of the Criminal Informant Desk. All active mail relating to the above which was on the Security Informant Desk on 10-14-58 was dictated by the Security Informant Desk with the understanding that as of 9:00 a.m. 10-15-58 all active mail would be routed to the Criminal Informant Desk for handling.

Special Agent Morgan said that they would review the material and consider what steps would be necessary to effect the transition of these cases from the security to the criminal field. Any instructions in this regard will be issued by the Investigative Division.

b7D

The only active material not turned over to the Criminal Informant Desk concerns a corrective action on discontinued Little Rock informant [ ] which requires correction of dissemination of information provided by this informant. This action is necessary as the informant furnished a false report concerning alleged meeting of the Ku Klux Klan in Little Rock, Arkansas, and he is being redesignated as an informant "who has furnished both reliable and unreliable information in the past." This corrective action was ordered in Bulet 9-9-58 and clarifying instructions were issued in Buairtel 9-25-58 as Little Rock did not give auxiliary offices complete details as to how they should proceed. Replies are being received from all offices involved and this is being closely followed to make certain that it is completed promptly.

ACTION:

None. This is for information.

- 1 - Baumgardner
- 1 - Donohue

JDD:ssh  
(3)

EX-102

24 NOV 6 1958

03 NOV 12 1958

UNRECORDED COPY FILED IN 66-2542-1133

## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: 11/17/58

FROM: *ES HIL*  
SAC, JACKSONVILLE (66-175)

SUBJECT: SECURITY INFORMANT PROGRAM

ReSAClet, 56-34, dated 6/18/56; JKlet to Bureau, 10/9/58; and Bulet to Albany, 10/2/58, entitled, "Security Investigations of Individuals, Communist Index, Internal Security - C."

In connection with instant file and instructions contained in reflet dated 10/2/58, the Jacksonville Division has reopened files relating to five Communist Index subjects for the purpose of determining whether these individuals may be developed into security informants or to otherwise determine whether or not they should be continued in their present status.

There is no additional information to report for the past month concerning the security informant program. The Jacksonville Office, in the Headquarters City, currently has two Agents assigned full time on security work, including Klan activity, while consideration is being given to assignment of a third full time Agent. Other Agents, particularly in the Resident Agencies, devote part of their time to security work.

Efforts to develop additional Klan informant coverage are being continued as is being reported in file entitled, "Informant Coverage in Organizations Which May Be Engaged in Violent Activities Involving Minority Groups."

*(2) cc-1244*  
2 - Bureau (RM)  
2 - Jacksonville  
(1 - 100-13)

BMH: gjm  
(4)

REC- 92

23 NOV 20 1958

EX. - 136

30 NOV 26 1958

INT. *ES*

DATE OF MAIL 11-25-58

~~HAS BEEN REMOVED FOR THE CONFIDENTIAL FILE ROOM OF THE DOMESTIC INTELLIGENCE DIVISION.~~

HAS BEEN REMOVED AND PLACED  
IN THE SPECIAL FILE ROOM OF  
RECORDS BRANCH

SEE FILE 66-2554-7530 FOR AUTHORITY.

SUBJECT

JUNE MAIL

*Security enforcements - General*

REMOVED BY

*NGW*  
55 DEC 12 1958

FILE NUMBER 66-2542-3-1135

PERMANENT SERIAL CHARGEOUT

DATE OF MAIL 11-26-58

~~HAS BEEN REMOVED FOR THE CONFIDENTIAL FILE ROOM OF THE DOMESTIC  
INTELLIGENCE DIVISION.~~

HAS BEEN REMOVED AND PLACED  
IN THE SPECIAL FILE ROOM OF  
RECORDS BRANCH

SEE FILE 66-2554-7530 FOR AUTHORITY.

SUBJECT

JUNE MAIL

Security Informants - Genl.

REMOVED BY \_\_\_\_\_

FILE NUMBER 66-2542-3-1136

PERMANENT SERIAL CHARGEOUT

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. F. J. Baumgardner *WJ*

DATE: December 3, 1958

FROM : Mr. J. D. Donohue *JD*

SUBJECT: SECURITY INFORMANT PROGRAM

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 W.C. Sullivan \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

As the result of our conferences on security informants in April and May of 1956, SAC Letter 56-34 dated 6-18-56 set forth changes in policy and procedures which, among other things, permits the SAC in certain instances to approve interviews with individuals to determine whether such persons have any informant potential. This program has saved considerable correspondence between the field and the Bureau and has accelerated our informant program. If such individual is cooperative Bureau authority must then be obtained to develop the subject as an informant. This authority in the SAC does not apply, however, to delicate situations or to those individuals employed in the newspaper field, education field and the like.

The following is a tabulation summarizing the results of this program for the month of October, the previous month of September and the grand total from the inception of this program which has been in existence for the past 28 months.

	<u>October</u>	<u>September</u>	<u>TOTAL</u>
A. Active Communists Number Contacted	96	97	3769
B. Other Individuals			
1. Cases opened	528	533	23177
2. Cases closed	414	426	21762
3. Number contacted	295	292	15928
a. Number cooperative but not potential informant material	119	121	5789
b. Number cooperative and having informant potential	54	49	2475
c. Number completely negative	122	122	7664
C. Results			
Number of sources, PSIs and informants developed	27	21	1466

542-3

Baumgardner  
Donohue

REC-966-3542-3-1137

12 DEC 8 1958




Memorandum for Mr. Baumgardner  
RE: SECURITY INFORMANT PROGRAM  
66-2542-3

The performance of each office in implementing this program is being followed closely. The program in all offices has now achieved the momentum we feel is necessary to take advantage of the confusion and disillusionment which has developed in Communist Party ranks. It was not necessary during the past month to transmit letters to any offices regarding their activity under this program.

ACTION:

This program whereby individuals are interviewed upon SAC authority with certain exceptions has been of tremendous help to the field in sifting prospects for informant development. It saves much correspondence and plays an important part in our efforts to obtain additional informant coverage on communist and related matters. Since it serves a definite worthwhile purpose, it is recommended that the program be continued and next month another memorandum be prepared showing the progress of the program reflecting the figures for the current month, the preceding month and the grand total from the inception of the program.



DATE OF MAIL 12-24-58

~~HAS BEEN REMOVED FOR THE CONFIDENTIAL FILE ROOM OF THE DOMESTIC  
INTELLIGENCE DIVISION.~~

HAS BEEN REMOVED AND PLACED  
IN THE SPECIAL FILE ROOM OF  
RECORDS BRANCH

SEE FILE 66-2554-7530 FOR AUTHORITY.

SUBJECT JUNE MAIL *Sec. Infts. Gen.*

REMOVED BY 55 JAN 5 1959

FILE NUMBER 66-2542-3-1138

777  
PERMANENT SERIAL CHARGEOUT

11/25/58

SAC LETTER NO. 58-75

(F) SECURITY INFORMANTS -- Section 107N, 5, Manual of Instructions, requires justification letters to obtain specific Bureau authority to pay anyone on a continuing basis. Under Item "c" a summary must be set forth of information furnished by the individual. An informant or source sometimes will perform a necessary service or engage in activity for the Bureau which is of considerable assistance in our investigative activity but cannot be categorized as information furnished. In order that such worthwhile activity on the part of our informants and sources may be consolidated under Item "c" of the justification letter--in the future Item "c" should be captioned "Summary of Information Furnished and/or Services Rendered." By including a summary of activity as well as information furnished under Item "c" a better evaluation of the worth of the individual can be made by the Bureau.

Appropriate Manual changes will be issued.

66-2542-3 -  
NOT RECORDED  
191 DEC 8 1958

33 DEC 11 1958

ORIGINAL COPY FILED IN 66-2542-3

15 0

(P) SECURITY INFORMANTS - REPORTING OF INFORMATION -- In order to keep extraneous material in informant reports to an absolute minimum, instruct all informants that when they prepare reports to leave out such items as (a) any reference concerning the Director and the Bureau (b) references to other documents and reports submitted by the informant and (c) obvious administrative material such as operational instructions given by the contacting Agent to the informant. These data should be furnished orally by the informants to the contacting Agents who will record the information in memorandum form for the file. In those cases where an informant reports all his information orally to the contacting Agent who then prepares the informant report, the above procedure should be followed.

Very truly yours,

John Edgar Hoover

Director

Enclosures for (A), (B), & (K)

12/16/58  
SAC LETTER NO. 58-80

- 12 -

66-2542-3-  
NOT RECORDED  
DEC 22 1958

51 DEC 24 1958

12/10

ORIGINAL COPY FILED

DO-6

OFFICE OF DIRECTOR  
FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

June 16, 1958

Article "Giant Jackpot for Informers"  
by Erwin van Swol, which begins  
on page 157 mentions the Director  
and FBI on page 162.

Mr. Tolson ☒  
Mr. Boardman ☒  
Mr. Belmont ☒  
Mr. Mohr ☒  
Mr. Nease ☒  
Mr. Parsons ☒  
Mr. Rosen ☒  
Mr. Tamm ☒  
Mr. Trotter ☒  
Mr. Jones ☒  
Mr. W.C. Sullivan ☒  
Tele. Room ☒  
Mr. Holloman ☒  
Miss Holmes ☒  
Miss Gandy ☒

rm

EX-102

REC-81

66-2542-3

File 1175

ENCLOSURE

REC-81

63 JUL 7 1958

24 JUN 27 1958

CRIME REC.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont *enb*

FROM : Mr. F. J. Baumgardner *FJB*

SUBJECT: <sup>0</sup> SECURITY INFORMANTS  
REPORTING OF INFORMATION

DATE: December 15, 1958

Tolson \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Nease \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Trotter \_\_\_\_\_  
W.C. Sullivan \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_  
*Buchanan*

Reference is made to Executives Conference memorandum dated December 11, 1958, in which it was recommended and approved that instructions be issued to the field directing that informants be instructed that when they prepare reports to leave out certain extraneous material. An appropriate SAC letter has been approved for transmittal to the field.

ACTION:

For approval there is attached for transmittal to the Planning Section, Training and Inspection Division, appropriate changes in Section 107 of the Manual of Instructions. FBI Handbook changes not necessary.

Enclosure *for RMB*

- 1 - Planning Section, Training and Inspection Division
- 1 - Mr. Belmont
- 1 - Mr. Baumgardner
- 1 - Mr. Donohue
- 1 - Manual of Instructions

JDD:bam  
(6)

*ben* *J* *12/19* *DOF*

REC-8

EX-128

66-1934

66-247-3-1139

DEC 31 1958

67 JAN 6 1959

UNRECORDED COPY FILED IN

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: December 11, 1958

FROM : Executives Conference

SUBJECT: SECURITY INFORMANTS - REPORTING OF INFORMATION

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 W.C. Sullivan \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

On 12-10-58 the Executives Conference consisting of Messrs. Tolson, Tamm, Edwards, Belmont, Clayton, Rosen, Parsons, Trotter, Nease, and Mohr, considered the problem of informants excluding extraneous material in the initial preparation of their reports.

As a result of the Supreme Court's decision in the Jencks case the field was instructed by SAC Letter dated 6-25-57 that information furnished by informants relating to a particular meeting or activity should be separated into two reports, one of which would contain only evidence and the other intelligence information. By this procedure it was felt that it would be possible to produce in court at a later date, the evidence report of the informant limited strictly to his testimony. This system of report writing by security informants was analyzed, discussed and reviewed during a series of informant conferences held in the field in October and November, 1957, in connection with the training of Bureau personnel in the developing and handling of security informants. It was the unanimous recommendation of the individuals present at these conferences that the Bureau discontinue the dual report system for the following reasons:

- (a) The fact that two reports on the same meeting by the same informant are in existence would undoubtedly be brought out in court and it would be made to appear that the FBI is trying to hide something or is resorting to subterfuge in order to cover up information that might be helpful to the defendant.
- (b) Informants are not law-trained and are having difficulty in distinguishing between evidentiary and intelligence information. As a result, it was felt we are losing some intelligence information the informant would submit were it not for the problem of having to prepare two reports.
- (c) This method has resulted in cumbersome reporting and doubles the work of handling and filing.

Enclosure sent 12-11-58  
 1 - Mr. Clayton  
 1 - Mr. Tamm  
 1 - Mr. Belmont  
 1 - Mr. Baumgardner  
 JDD:ssh

(6)

REC-3. 66-2542-3-1140

DEC 31 1958

EX-128

UNRECORDED COPY FILED

Memorandum for Mr. Tolson

RE: SECURITY INFORMANTS - REPORTING OF INFORMATION

In addition, experience has proved that the two-report system is not effective as an informant will report what appears to him to be evidence at the time of the event or activity but later the same information may be intelligence and vice versa. When an informant sets forth in his report the names of the individuals present at a meeting or other activity, he does not know at that time which of the individuals present will be defendants in a case at some future time. Therefore, his evidence report will not only contain the names of defendants but also persons not under indictment, references to current informants and other information not relevant to the case at issue, revelation of which might adversely affect our work. Also, the names of innocent persons will be revealed which could result in severe criticism of the Bureau. It was learned through our attempt to use a dual report system that it was not possible to determine at the time informant reports are written what use will be made of them and, therefore, they cannot be prepared in such a manner that they will contain only information relating to a particular subject.

Due to our experiences in attempting to separate information and have our informants furnish two types of reports and the unanimous recommendation of the informant conferences, approval was given to revert back to the former practice of having security informants prepare a single report containing all information obtained by them relative to a particular activity or event. The field was so instructed by SAC Letter dated 12-3-57.

EXECUTIVES CONFERENCE RECOMMENDATION:

The Executives Conference unanimously recommended that we continue to utilize the single report system for informants but in order that extraneous material may be kept to an absolute minimum in the initial preparation in the report there is attached for approval an SAC Letter directing that the field instruct informants to leave out of their reports such items as:

- a) any reference concerning the Director and the Bureau;



Memorandum for Mr. Tolson

RE: SECURITY INFORMANTS - REPORTING OF INFORMATION

- b) references to other documents and reports submitted by the informant;
- c) obvious administrative material such as operational instructions given by the contacting Agent to the informant.

(These data will be furnished orally by the informants to the contacting Agents who will record the information in memorandum form for the file.)

OK 4

(Manual and Handbook changes being handled separately.)

JD

✓

- 1 - Planning Section, Training and Inspection Division
- 1 - Mr. Belmont
- 1 - Mr. Baumgardner
- 1 - Mr. Danohue

December 15, 1958

**PROPOSED CHANGES IN THE  
MANUAL OF INSTRUCTIONS**

Section 107, G, 2, a, relating to preparation of written reports by security informants should be changed by adding a new subsection to read as follows:

(12) Extraneous material in informant reports should be kept to an absolute minimum. Informants, when they prepare their reports, should leave out such items as

- (a) Any reference concerning the Director and the Bureau.
- (b) References to other documents and reports submitted by the informant.
- (c) Obvious administrative material, such as operational instructions given by contacting Agent to informant.

These data should be furnished orally by informant to contacting Agent who will record the information in memorandum form for the informant file.

Section 107, G, 2, b, relating to reports furnished orally by informants should be changed to read as follows:

- (1) Contacting Agent should promptly dictate a memorandum in informant report form so that the information will be accurately reported and made a matter of record as contemporaneously as possible with the making of the oral statement by the informant to the Agent. The following items furnished by informant should be left out of the informant report:

**NOTE ON YELLOW:**

See memorandum Baumgardner to Belmont 12-15-58, captioned "Security Informants, Reporting of Information," JDD:bam.

JDD:bam  
(7)

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Nease \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Trotter \_\_\_\_\_  
W.C. Sullivan \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

MAIL ROOM ☐ TELETYPE UNIT ☐ ENCLOSURE

## Proposed Changes in the Manual of Instructions

- (a) Any reference concerning the Director and the Bureau.
  - (b) References to other documents and reports submitted by the informant.
  - (c) Obvious administrative material, such as operational instructions given by contacting Agent to informant.
- These data should be recorded in memorandum form for the informant file.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. F. J. Baumgardner

DATE: December 30, 1958

FROM : Mr. J. D. Donohue

SUBJECT: SECURITY INFORMANTS PROGRAM

Tolson \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 W.C. Sullivan \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

As the result of our conferences on security informants in April and May of 1956, SAC Letter 56-34 dated 6-18-56 set forth changes in policy and procedures which, among other things, permits the SAC in certain instances to approve interviews with individuals to determine whether such persons have any informant potential. This program has saved considerable correspondence between the field and the Bureau and has accelerated our informant program. If such individual is cooperative Bureau authority must then be obtained to develop the subject as an informant. This authority in the SAC does not apply, however, to delicate situations or to those individuals employed in the newspaper field, education field and the like.

The following is a tabulation summarizing the results of this program for the month of November, the previous month of October, and the grand total from the inception of this program which has been in existence for the past 29 months.

	<u>November</u>	<u>October</u>	<u>TOTAL</u>
A. Active Communists			
Number Contacted	7577	96	3844 3846
B. Other Individuals			
1. Cases opened	461466	528	2363823648
2. Cases closed	368372	414	2213022134
3. Number contacted	266261	295	1619416189
a. Number cooperative but not potential informant material	97	119	5886
b. Number cooperative and having informant potential	7371	54	2548 2546
c. Number completely negative	9693 - 124	122	7760 7757
C. Results			
Number of sources, PSIs and informants developed	38	27	1504

66-2542-3

1 - Mr. Baumgardner

1 - Mr. Donohue

JDD:ssh

(3)

5 JAN 2 1959




5.7 JAN 7 1959

Memorandum for Mr. Baumgardner  
RE: SECURITY INFORMANT PROGRAM  
66-2542-3

The performance of each office in implementing this program is being followed closely. The program in all offices has now achieved the momentum we feel is necessary to take advantage of the confusion and disillusionment which has developed in Communist Party ranks. It was not necessary during the past month to transmit letters to any offices regarding their activity under this program.

ACTION:

This program whereby individuals are interviewed upon SAC authority with certain exceptions has been of tremendous help to the field in sifting prospects for informant development. It saves much correspondence and plays an important part in our efforts to obtain additional informant coverage on communist and related matters. Since it serves a definite worthwhile purpose, it is recommended that the program be continued and next month another memorandum be prepared showing the progress of the program reflecting the figures for the current month, the preceding month and the grand total from the inception of the program.

66K   
 

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

DATE: January 6, 1959

FROM : Mr. F. J. Baumgardner

SUBJECT: SECURITY INFORMANT PROGRAM

EVALUATION OF PROGRAM

Tolson \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 W.C. Sullivan \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

The following is an analysis of captioned program made in connection with a complete review of same and it is recommended the Security Informant Program (SIP) be continued.

1. Origin

Due to the success of the Toplev Program instituted in 1951 (interviews of top-level Communist Party (CP) functionaries), the SIP was instituted in 1952 whereby persons of lesser importance in the CP were contacted to obtain additional informants in the CP.

2. Purpose

The primary purpose of instant program is to develop persons currently active in the CP into Bureau informants. Such individuals, if developed while still in the CP, can immediately produce current information of value whereas persons with no CP affiliation, if willing to be developed as CP informants, require considerable time before they can produce information of value. Another factor to be considered in conducting interviews under the SIP is the disruption and confusion such interviews have caused within the CP itself.

3. Scope

In 1952 Agents in 23 field offices were given specialized training (this included 14 offices trained for Toplev interviews). In 1954 the SIP was further extended through the medium of special training sessions whereby additional Agents were trained in all continental offices to make approaches to active communists. In April and May, 1956, our program of approaching active communists was combined with the general interview program of contacting security subjects of all types and the resultant program is known generally as the SIP:

66-2542-3

- 1 - Mr. Belmont
- 1 - Mr. Baumgardner
- 1 - Mr. Donohue

BFR:ssh  
 (4)

REC- 33

JAN 8 1959

52 JAN 13 1959

INT. SEC.

Memorandum for Mr. Belmont  
RE: SECURITY INFORMANT PROGRAM  
EVALUATION OF PROGRAM

4. Tie-in with Other Programs

This program is handled as a special project. It is noted, however, it is similar to the Toplev Program which deals with the interviews of top-level and hard-core communists whereas the SIP deals with interviews of persons of lesser importance.

5. Case Load

As of December 1, 1958, a total of 3,844 active communists and 16,192 other individuals were contacted under the SIP. All continental offices, except 18, submit monthly progress letters showing interviews conducted. The 18 offices have conducted all logical interviews with persons suitable for informant development and are required to submit a six-month progress letter.

6. Magnitude

The provisions and instructions formulated in connection with the SIP govern the interviews of persons considered for security informant development in all continental offices.

7. Weaknesses

There are no known weaknesses in the SIP.

8. Administrative Control

All continental offices (with the exception of 18) must submit monthly progress letters. The 18 offices must submit progress letters every six months.

Through analysis of progress letters an accurate evaluation of the effectiveness of the SIP can be made. Close supervision and control is possible and any weaknesses are immediately corrected by issuance of necessary instructions to the office involved.

The following is a tabulation summarizing the results of this program for the month of November, the previous month of October and the grand total from the inception of this program which has been in existence for the past 29 months:

Memorandum for Mr. Belmont  
 RE: SECURITY INFORMANT PROGRAM  
 EVALUATION OF PROGRAM

	<u>November</u>	<u>October</u>	<u>TOTAL</u>
A. Active Communists			
Number Contacted	75	96	3844
B. Other Individuals			
1. Cases opened	461	528	23638
2. Cases closed	368	414	22130
3. Number contacted	264	295	16192
a. Number cooperative but not potential informant material	97	119	5886
b. Number cooperative and having informant potential	73	54	2548
c. Number completely negative	94	122	7758
C. Results			
Number of sources, PSIs and informants developed	38	27	1504

9. Adequacy and Currentness of Instructions

Instructions pertaining to the SIP are contained in Section 87 D of the Manual of Instructions and have been reviewed and have been found to be adequate and current.

10. Over-all Value

The over-all value of the SIP is clearly emphasized by the fact that 1,504 sources, PSIs, and informants have been developed through this program. Through the continued use of the SIP the Bureau's security informant coverage will be extended, confusion in the CP will continue, and any expansion of or new CP activity will be promptly detected.

11. Contemplated Action

It is contemplated the development of security informants

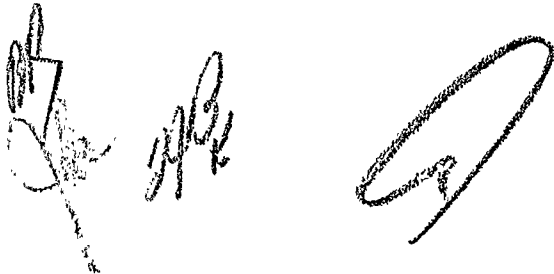


Memorandum for Mr. Belmont  
RE: SECURITY INFORMANT PROGRAM  
EVALUATION OF PROGRAM

will be continued through the SIP. It will be closely supervised, followed, and afforded tight administrative control.

RECOMMENDATION:

It is recommended that the SIP be continued under our present policies and procedures and that the continuance of the program again be considered in six months.

Three handwritten signatures or initials are present. The first is on the left, the second is in the middle, and the third is on the right, larger and more stylized.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

DATE: January 7, 1959

FROM : Mr. F. J. Baumgardner

 1 - Mr. Belmont  
 1 - Mr. Baumgardner  
 1 - Mr. McNerney

 Tolson \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 W.C. Sullivan \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

 SUBJECT: CONFIDENTIAL INFORMANT AND  
SIMILAR TYPES OF COVERAGE
EVALUATION OF PROGRAM

Security Informants

This memorandum examines and evaluates captioned program and contains recommendation that program be continued.

1. Origin

As an outgrowth of the first Judith Coplon trial during 1949 at Washington, D. C., steps were taken to re-evaluate procedures then in use for the justification and approval of technical installations, mail covers, and trash covers in both domestic intelligence and general investigative matters. At the same time a complete analysis was made of the confidential informant coverage in both security and criminal fields throughout the Bureau in order to delete worthless ones and to secure accurate figures covering active and productive informants. In accordance with the Director's request and in order to assure the prompt, monthly submission of such data to the Bureau, SAC Letter #12, dated 2-7-50, instructed each office to submit to the Bureau by 2-15-50, and by the fifteenth of each month thereafter, information regarding the total number of technical and microphone installations, the total number of mail and trash covers, and the number of confidential informants broken down into three categories covering national defense, general investigative, and atomic energy matters. (Separate classification for atomic energy informants not required after 3-20-51).

2. Purpose

This program was instituted to provide a monthly record of the total number of informant sources as described under item one above. After receipt of these letters from the field, a memorandum is prepared by the 25th of each month for the Director's information, showing the breakdown of informant and similar coverage by office and summarizing the overall picture.

3. Scope

REC-136

66-2542-3-1143

This is an active program in all field divisions of the Bureau. It entails the submission of a letter every month by each field office and the preparation of a memorandum each month by the Security Informants - Special Records Desk, Internal Security Section. After Bureau supervision of security and criminal informants was

66-2542-3

DJM:bas

(4)

25 JAN 10 1959

37 JAN 20 1959

Memorandum to Mr. Belmont  
RE: CONFIDENTIAL INFORMANTS AND  
SIMILAR TYPES OF COVERAGE

designated separately during 1950 to the Domestic Intelligence Division and the Investigative Division respectively, instructions were issued the field in No Number SAC Letter dated 3-20-51 to henceforth include only the total number of security informants and potential security informants in monthly letters. However, the summary memorandum prepared by the Security Informants - Special Records Desk, Internal Security Section, has always included statistics concerning the number of criminal informants and potential criminal informants for the Director's information. Since 3-51 these figures have been furnished separately each month by the Investigative Division for inclusion in aforementioned memorandum.

4. Tie-in With Other Programs

This program is the medium through which the Bureau is kept advised on a monthly basis of the over-all accomplishments by the field in the entire field of live informants and other types of coverage.

5. Case Load

Each field office maintains a control file for instructions and other communications relating to the program.

6. Magnitude

The program receives close personal supervision of the Supervisor - in - Charge and in order that it be maintained properly approximately 5% of the time of one clerical employee is utilized.

7. Past or Present Weaknesses

Analysis of this program has not disclosed any weaknesses existing at the present time.

8. Administrative Controls

The field is required under this program to submit their letters to reach the Bureau by the 15th of each month. This is watched closely and if a letter is not received promptly the particular office involved is requested by airtel to submit its figures immediately.

Memorandum to Mr. Belmont  
RE: CONFIDENTIAL INFORMANTS AND  
SIMILAR TYPES OF COVERAGE

9. Adequacy and Currentness of Instructions

The last change relative to this program was issued in No Number SAC Letter #56-A, dated 1-16-56. Review of outstanding instructions disclosed they are adequate and current.

10. Over-all Value

The primary purpose of this program is to provide a current picture, on a month-to-month basis, of the total number of existing informant sources in both security and general investigative matters throughout the Bureau. It affords at a glance the progress each office is making in its coverage, and the summary of all statistics furnished by the field immediately gives the Bureau-wide picture for each component category. It also brings to the attention of the SAC each month the total coverage of various types in his office.

11. Contemplated Action

No action is currently contemplated to either expand or curtail this program.

RECOMMENDATION:

It is recommended that the Confidential Informants and Similar Types of Coverage program be continued under existing policies and procedures.



OK.  


## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont *my*

DATE: January 12, 1959

FROM : Mr. F. J. Baumgardner *FB*

SUBJECT: SECURITY INFORMANT COVERAGE

EVALUATION OF PROGRAM *Sec*

Tolson	_____
Belmont	_____
Mohr	_____
Nease	_____
Parsons	_____
Rosen	_____
Tamm	_____
Trotter	_____
W.C. Sullivan	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

This memorandum contains the results of a complete review and evaluation of this program and a recommendation that the program be continued.

1. Origin

By letter dated August 7, 1958, each field division except San Francisco, Los Angeles, and Honolulu, was instructed to submit a detailed survey of the Communist Party (CP) organization within its territory setting forth the organizational structure of the CP identifying all officers and functionaries from the club to the district level and, in addition, listing the identities of each individual CP member together with the informant coverage. Letters were not directed to San Francisco, Los Angeles, and Honolulu, inasmuch as they had submitted current information of this type. The memoranda received from the various field offices were critically analyzed. The results reflected that the over-all informant coverage was found to be very good with the exception of certain isolated areas in various field divisions. In order to emphasize to the field the necessity to expand security informant coverage to cover these weak areas this program was devised to afford specific and concentrated attention to this problem.

2. Purpose

As a result of the survey begun in August, 1958, we have been able to pinpoint the areas in the field where coverage of the CP needs strengthening. This program is the means whereby concentrated efforts are directed by the Seat of Government to those offices which must give this problem prompt and continuous attention until the desired coverage is effected.

3. Scope

This program of pinpointing areas of security informant coverage in the field which need strengthening is in effect in 16 offices listed as follows:

66-2542-3

EX-102

- 1 - Mr. Belmont
- 1 - Mr. Baumgardner
- 1 - Mr. Donohue

JDD:ssh

(4)

66 FEB 2 1959

66-2542-3 - 1144  
JAN 28 1959  
INT. SEC.  
Holloman to  
1/21/59

Memorandum for Mr. Belmont  
RE: SECURITY INFORMANT COVERAGE  
EVALUATION OF PROGRAM  
66-2542-3

Albany  
Boston  
Buffalo  
Cincinnati  
Cleveland  
Detroit  
Honolulu  
Miami

Milwaukee  
Minneapolis  
New York  
Pittsburgh  
Portland  
Salt Lake City  
Seattle  
Washington

Each of these offices has been separately instructed to take steps immediately to obtain additional coverage in those areas which require particular attention.

4. Tie-in with Other Programs

This program of pinpointing areas of live informant coverage which need strengthening ties in with our other programs whereby we are endeavoring to ascertain and identify the membership of the CP and to determine the financial operations and apparatus of the CPUSA. In addition, the development of additional informants under this program will produce valuable intelligence information on individual communists which will be of tremendous value in the Security Index Program.

5. Case Load

Each field office maintains a control file for instructions and other communications relating to the program.

6. Magnitude

Each individual office which is being followed under this program is closely supervised by the appropriate supervisor of the Security Informant - Special Records Desk.

7. Past or Present Weaknesses

An analysis and re-evaluation of the program has not disclosed any weaknesses at the present time.

Memorandum for Mr. Belmont  
RE: SECURITY INFORMANT COVERAGE  
EVALUATION OF PROGRAM  
66-2542-3

8. Administrative Control

Each of the 16 offices which is receiving close attention under this program is being followed on a periodic basis by the appropriate supervisor. As each office reports its progress the results are carefully analyzed and evaluated and any necessary instructions and directions are transmitted to the field office by the supervisor to make certain this program continues to receive close attention.

9. Adequacy and Currentness of Instructions

Review of instructions which have been given to each of the field offices under the program discloses that they are adequate.

10. Over-all Value

The primary purpose of this program is to pinpoint for the field those areas of security informant coverage which need strengthening. In addition, the field has been instructed to take steps to develop additional coverage in those particular areas which will result in obtaining more informants in the security field.

11. Contemplated Action

No action is currently contemplated to expand this program.

RECOMMENDATION:

It is recommended that this program whereby the field is being directed to strengthen areas of weak security informant coverage be continued under our current procedure and that the continuance of this program again be considered in six months.

*[Handwritten signatures and initials]*

Office Memorandum • UNITED STATES GOVERNMENT

TO : Assistant Director Q. TAMM  
Training and Inspection Div'n

DATE: 1-8-59

FROM : SAC C. E. HENNRICH

SUBJECT: REQUEST TO CONTACT INFORMANT  
PROPOSED FORM

Re attached proposed form to be used in lieu of informant contact memoranda or routing slips, the Philadelphia Office is of the opinion that the proposed form would have limited application and therefore there is no real need for such a form. Its use on a limited basis would have certain advantages in that it would require the agent filling it out to answer certain specific pertinent questions.

I feel that because of the limited application which the form would have that its disadvantages would outweigh its advantages.

CEH:AVM  
(2)

Enclosure - 1

60 FEB 2 1959

REC-7E

8 JAN 27 1959

UNRECORDED COPY FILED IN 66-2542-31145



REQUEST TO CONTACT INFORMANT

Route To: Interviewing Agent

Return To: Requesting Agent

RE: \_\_\_\_\_

File No. \_\_\_\_\_

CONTACT (Informant(s) or Source) \_\_\_\_\_

CONCERNING (Individual(s) or Organization) \_\_\_\_\_

DESCRIPTION OF INDIVIDUAL

Age:	Height:	Hair:	Occupation:
Sex:	Weight:	Eyes:	Marital Status:
Race:	Build:	Complexion:	Residence:

Other Descriptive Data: \_\_\_\_\_

Activity which would help informant identify individual (include pertinent dates): \_\_\_\_\_

Reason informant should know individual: \_\_\_\_\_

Specific information desired: \_\_\_\_\_

(ATTACH PHOTO OF INDIVIDUAL IF AVAILABLE. INDICATE DATE TAKEN IF KNOWN.)

Informant interviewed \_\_\_\_\_ by SA \_\_\_\_\_  
(Date)

Negative \_\_\_\_\_ Positive (see separate memo) \_\_\_\_\_

66-2542-3-1145  
ENCLOSURE  
ENCLOSURE

REQUEST TO CONTACT INFORMANT

Route To: Interviewing Agent Return To: Receiving Agent

RE: \_\_\_\_\_

FILE NO. \_\_\_\_\_

CONTACT (Informant(s) or Source) \_\_\_\_\_

CONCERNING (Individual(s) or Organization) \_\_\_\_\_

DESCRIPTION OF INDIVIDUAL

Age: Height: Hair: Occupation:  
Sex: Weight: Eyes: Marital Status:  
Race: Build: Complexion: Residence:

Other Descriptive Data: \_\_\_\_\_

Activity which would help informant identify individual (include pertinent dates):

Reason informant should know individual:

Specific information desired:

(ATTACH PHOTO OF INDIVIDUAL IF AVAILABLE. INDICATE DATE TAKEN IF KNOWN.)

Informant interviewed \_\_\_\_\_ by SA \_\_\_\_\_  
(Date)

Negative \_\_\_\_\_ Positive (see separate memo) \_\_\_\_\_

ENCLOSURE

PROPOSED FORM

Record Request  
FD-125 (5-27-55)

☐ Birth ☐ Credit ☐ Criminal ☐ Motor Vehicle  
☐ Death ☐ Marriage\* ☐ INS

To:

Return to:

File number

Buded

Name and aliases of subject, applicant or employee & spouse

Addresses

Residence \_\_\_\_\_

Business \_\_\_\_\_

Former \_\_\_\_\_

\*Date and place of marriage \_\_\_\_\_  
(if pertinent)

Race	Sex	Birth date	Birthplace	
	<input type="checkbox"/> Male <input type="checkbox"/> Female			
Age	Height	Weight	Hair	Eyes
Arrest Number		Fingerprint Classification		

Criminal Specialty

Specific information desired

(See reverse side for results of check)

ENCLOSURE

FD-125

auto. sent 10/1/57  
1-58-57  
143

66-2542-3-1146

# 802-59

Date

December 17, 1958

To:  
Director, FBI

From:  
LESTER O. GALLAHER *llp*

Employee assigned to (Division)  
Seattle

SUGGESTION

That a form, "Request to Contact Informant," a copy of which is attached, be adopted for Bureau-wide use. (Approval of such a form for use by the Seattle Office was requested by letter to the Director dated December 22, 1958)

*Security Informants Genl*

DEC 21 1958

Current practice or rule (Include manual citation as well as facts)

Informant contact memoranda, memos, and routing slips.

Advantages of suggestion

Saving in time and money in the dictation and transcription of informant contact memoranda as well as serialization and filing of one or more copies of such memoranda. The advantages of this form over the use of routing slips are that it calls for certain points frequently overlooked in the preparation of routing slips and which are usually desirable for efficient discussion of the case with an informant. Form is similar to NY form 27 which modified to include several additional points of description believed necessary. Verbiage in the NY form, which excluded its use for cases other than security, has been eliminated. It is believed that in its present format the form may be used for contact with criminal (see p. 2)

Disadvantages of suggestion

Lack of control copy in the file showing distribution of the form to interviewing agents and symbol numbers of informants to be contacted. However, this condition presently exists in those instances in which Routing Slips are used.

Annual Savings (Show basis for estimate)

Undeterminable.

(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States)

Employee designated ☒ Mr. ☐ Mrs. ☐ Miss

Employee's name *Lester O. Gallaher*

Signature and Title of Suggester *Lester O. Gallaher* Sp. Agent

Recommendations and comments of Division Head

This suggestion appears well worth while and should be a means of streamlining this phase of operations in all field offices.

*ack 1-5-59* *1-27-59* *1-27-59*

Signature and Title *S. Hostette*

*copy to Baltimore, Cleveland, Philadelphia, Chicago*

#### ADVANTAGES OF SUGGESTION (cont'd)

informants as well as security informants. Since the form is on only one side of the page, several copies may be prepared at once following which the symbol number of the specific informants and interviewing agents may be inserted. Following abstraction of the information on the returned forms they may be destroyed, thus obviating the necessity of filing. It is believed the time consumed in preparing the form will be little more than that used in marshaling facts necessary for preparation of informant contact memos or Routing Slips.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont *alb*

DATE: January 16, 1959

FROM : Mr. F. J. Baumgardner *FJB*

1 - Mr. Belmont  
 1 - Mr. Baumgardner  
 1 - Planning Section,  
 Training & Inspection  
 Division  
 1 - Mr. McNerney

Tolson \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 W.C. Sullivan \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

SUBJECT: SECURITY INFORMANTS - *61101*  
 MANUAL CHANGES

Review of Section 107, Manual of Instructions, and Section 26, FBI Handbook, both dealing with security informants, reflects the following places where changes are desirable to clarify instructions set out:

Manual - Section 107C, unnumbered paragraph following Item 8, (page 2)  
 Handbook - Part I, unnumbered paragraph following Section 26A, 2, h, (Page 17a)

These paragraphs relate to the fact that full background investigation must be completed prior to any request to "approach" of an individual as a potential informant. Use of the word "approach" leads to some confusion since it can be interpreted as to mean the original contact with an individual being considered as a potential informant. This is not the real intention of the instruction and it will be more clear if the following phrase is used instead: "Investigation as outlined above, must be completed prior to any request to guide, direct and develop an individual as a potential informant."

Manual - Section 107N, 5, n, (page 12)  
 Handbook - Part I, Section 26A, 8, b, (14), (page 19)

These items set forth the recommended wording to use by the field when requesting payment authority for an informant. The suggested phraseology is shown as: "...payments...up to \$\_\_\_(amount) per\_\_\_(month, week) for services, plus \$\_\_\_(amount) per\_\_\_(month, week) for expenses actually incurred..." To be consistent and to avoid any possibility of misinterpretation, it is believed desirable to also insert the words "up to" immediately after the word "plus" in above-suggested phraseology with reference to that part of payments relating to expenses.

Manual - Section 107U, 5, (heading) and 5, a, (page 19)  
 Handbook - Part I, Section 26C, 1, paragraph 2, (page 20c)

Enclosures

1 - Manual of Instructions *66-1434*  
 1 - FBI Handbook *66-1434*  
 1 - Manual of Rules and Regulations *66-1434*

DJM:bam (8)

SEE ADDENDUM, page 3.

52 MAR 9 1959

UNRECORDED COPY FILED IN 66-1434

Memorandum to Mr. Belmont  
RE: SECURITY INFORMANTS

The above item in the Manual of Instructions concerns confidential sources and is now headed "Contact with" and starts off: "If contact is for assistance in security investigations, secure Bureau approval..." Although wording is slightly different, the same context is set forth in FBI Handbook. This phraseology is confusing since it has been found that the field tends to interpret this instruction as referring to the first contact with a confidential source. Actually, the intent of this instruction is in reference to the utilization of the confidential source. Substitution of the word "utilization" for "contact" eliminates any possibility of misinterpretation. Further, wording of this paragraph in the FBI Handbook should be strengthened so that field can have no doubt that Bureau must approve a confidential source in security matters before the source is utilized on a continuing basis. This can be done by inserting phrase "secure Bureau approval" in the same place in this instruction as it is in the Manual of Instructions as above quoted.

Manual - Section 107H, (page 7); Section 107U, 8 (page 19)  
Handbook - Part I, Section 26A, 6, (pages 18 and 18a)

The above sections concern report writing in relation to security informants. They have been reviewed carefully in light of the new report-writing sections of the Manual of Rules and Regulations and the FBI Handbook.. With one exception, all information set out in the above sections is now included in Part II, Section IV, D, 2, b, (11), (12), of the Manual of Rules and Regulations, and in Section 49B, 2, i, (11), (k), of the FBI Handbook. This exception refers to Item 7 of Section 107H of the Manual of Instructions (characterization of informants' reliability) wherein Subitem c reads: "Of known unreliability, or." This is an approved characterization and should be included in the new report-writing sections of the Manual of Rules and Regulations and the FBI Handbook.

When the above changes are made, all information set forth in Section 107H of the Manual of Instructions and in Part I, Section 26A, 6, of the FBI Handbook will be carried in the new report-writing sections of the Manual of Rules and Regulations and of the FBI Handbook. Therefore, Section 107H of Manual of Instructions, and Section 26A, 6, FBI Handbook, should be deleted entirely.

\* and Section 107U, 8

RECOMMENDATION:

For your approval and for transmittal to the Planning Section, Training and Inspection Division, appropriate changes as noted above for the Manual of Instructions, Manual of Rules and Regulations, and FBI Handbook are attached.

January 20, 1959

Manual - Section 107N, 2, (page 12)

Handbook - Part I, Section 26A, 8, a, (page 18b)

These items give instructions relating to payments to individuals under SAC authority. At this time they do not clearly reflect that once an individual is paid under Bureau authority, regardless of the amount involved, authority of SAC should not be utilized. To avoid confusion, this policy must be emphasized in the Manual of Instructions and the FBI Handbook and it can be done by the addition of a new phrase and a short sentence in the above-listed sections. These additions will eliminate necessity of answering specific questions relating to this problem which have occasionally been coming in from the field during recent months.

Manual - Section 107N, 5, d, (page 12)

Handbook - Part I, Section 26A, 8, b, (4), (page 19)

These subitems refer specifically to a subheading concerning payments which must appear in justification letters submitted by field when requesting Bureau authority to continue payments to an individual on a continuing basis. If a person has been previously paid under SAC authority, there is currently no rule which requires an office to set out the amounts so paid when it submits its *INITIAL* justification letter on that individual. This should be done, particularly for assistance to the Voucher Unit which has to set up and maintain a ledger sheet on any person receiving payments. This particular subitem in both the manual and handbook is the logical place to insert a short instruction to the above effect since this subitem refers specifically to past payments made to an individual for services and expenses.



1 - Mr. Belmont  
1 - Mr. Baumgardner  
1 - Planning Section, Training  
& Inspection Division  
1 - Mr. McNerney  
January 16, 1959

PROPOSED CHANGES IN THE  
MANUAL OF INSTRUCTIONS

Section 107C, unnumbered paragraph following Item 8, (page 2), relating to the investigation of potential informants, should be changed to read as follows:

Investigation as outlined above must be completed prior to any request to guide, direct and develop an individual as a potential informant.

Section 107N, 5, n, (page 12), relating to payments to informants should be changed to read as follows:

n. Recommendation

(Use following wording as nearly as possible:

"I, therefore, recommend that authority be granted to continue (increase, decrease) payments to the above informant up to \$\_\_\_ (amount) per \_\_\_ (month, week) for services, plus up to \$\_\_\_ (amount) per \_\_\_ (month, week) for expenses actually incurred for a period of \_\_\_ months, effective \_\_\_ (date).")

Section 107U, 5 (heading) and 5, a, (page 19), should be changed to read as follows:

5. Utilization

a. If confidential source is to be utilized <sup>used</sup> for assistance in security investigations, secure Bureau approval, and background data must be furnished to the Bureau of the same type which is required for potential security informants.

Section 107H is to be deleted in its entirety, as is Section 107U, 8.

NOTE ON YELLOW: See memo Baumgardner to Belmont, captioned "Security Informants, Manual Changes," 1-16-59, DJM:bam.

DJM:bam  
(7)

MAIL ROOM ☐ TELETYPE UNIT ☐

ENCLOSURE

Tolson \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Nease \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Trotter \_\_\_\_\_  
W.C. Sullivan \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

## Proposed Changes in the Manual of Instructions

Section 107N, 2, (page 12), relating to payments to individuals under SAC authority, should be changed to read as follows:

b7E

2. In specific instances in which it is necessary and expedient to expend money to obtain information concerning matters or persons under investigation, which is not otherwise obtainable, or to advance expense money to enable an individual to obtain such information, SAC may approve payments of amounts up to [ ] and totaling not more than [ ] on a c.o.d. basis regardless of the number of payments. This applies only to individuals who have never been regularly paid for services or expenses on Bureau authorization. In other words, once an individual has been paid on Bureau authorization, regardless of the amount, this authority of the SAC cannot be utilized. Individual who is paid on SAC authority should not be described in correspondence as an informant or source who is being paid on a "regular basis" or on "Bureau authorization."

Section 107N, 5, d, (page 12), relating to headings to appear in justification letters, should be changed to include a parenthetical instruction as follows:

- d. Amount paid for services and expenses by month (Initial justification letter should set forth amount, if any, ever paid under SAC authority.)

1 - Mr. Belmont  
1 - Mr. Baumgardner  
1 - Planning Section, Training &  
Inspection Division  
1 - Mr. McNerney

January 16, 1959

PROPOSED CHANGES IN THE  
FBI HANDBOOK

Part I, unnumbered paragraph following Section 26A, 2, h, (page 17a), relating to the investigation of potential informants, should be changed to read as follows:

Background investigation must be completed, definitely establishing that the potential informant can be used without danger of future embarrassment due to instability or unreliability. Investigation as outlined above must be completed prior to any request to guide, direct and develop an individual as a potential informant.

Part I, Section 26A, 8, b, (14); (page 19), relating to payments to informants should be changed to read as follows:

(14) Recommendation  
(Use following wording as nearly as possible: "I, therefore, recommend that authority be granted to continue (increase, decrease) payments to the above informant up to \$\_\_\_\_(amount) per \_\_\_\_ (month, week) for services, plus up to \$\_\_\_\_(amount) per \_\_\_\_ (month, week) for expenses actually incurred for a period of \_\_\_\_ months, effective \_\_\_\_ (date).")

NOTE ON YELLOW:

See memorandum Baumgardner to Belmont, 1-16-59, captioned "Security Informants, Manual Changes," DJM:bam.

66-2542-3-1146X

Tolson \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Nease \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Trotter \_\_\_\_\_  
W.C. Sullivan \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

DJM:bam  
(7)

MAIL ROOM ☐ TELETYPE UNIT ☐

ENCLOSURE

## Proposed Changes in the FBI Handbook

Part I, Section 26C, 1, paragraph 2, (page 20c), relating to confidential sources, should be changed to read as follows:

If a confidential source is to be utilized for assistance in security investigations, secure Bureau approval and obtain and submit same background data as required for potential security informants.

Part I, Section 4g, B, 2, 1, (11), (k), (2), (b), (page 61), relating to the characterization of informants in reports, should be changed by adding a new subsection for III as follows:

### III. The informant is of known unreliability, or

The former subsection III will now become IV, and former subsection IV will now become V.

Part I, Section 26A, 6, page 18 and 18a, should be deleted in its entirety.

Part I, Section 26A, 8, a, (page 18b), relating to payments to individuals under SAC authority, should be changed to read as follows:

- a. In specific instances in which it is necessary and expedient to expend money to obtain information concerning matters or persons under investigation, which is not otherwise obtainable, or to advance expense money to enable an individual to obtain such information, the SAC may approve payments of amounts up to  and totaling no more than  on a c.e.d. basis regardless of the number of payments. This applies only to individuals who have never been regularly paid for services or expenses on Bureau authorization. In other words, once

b7E

Tolson \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Nease \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Trotter \_\_\_\_\_  
W.C. Sullivan \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

## Proposed Changes in the FBI Handbook

an individual has been paid on Bureau authorization, regardless of the amount, this authority of the SAC cannot be utilized. Prior Bureau authority must be obtained in order to make additional payments to an individual who has received payments totaling  b7E  
The blue slip reclaiming any of these c.o.d. payments must clearly and accurately explain the circumstances and summarize the information obtained so that the Bureau will be in a position intelligently to pass upon such blue slips for payment. Gifts should not be given since such actions might be misconstrued. Expenditures for gifts to informants will not be approved as blue slip items.

Part I, Section 261, 8, b, (4), (page 19), relating to subheadings which are to appear in justification letters, should be changed to include the sentence in parentheses as noted below:

- (c) Amount paid for services and expenses by month  
(Initial justification letter should set forth amount, if any, ever paid under SAC authority.)

1 - Mr. Belmont  
1 - Mr. Baumgardner  
1 - Mr. McNerney  
1 - Planning Section,  
Training & Inspection Div.

January 16, 1959

PROPOSED CHANGES IN THE  
MANUAL OF RULES AND REGULATIONS

Part II, Section IV, D, 2, b, (11), (b), II,  
(page 20), relating to the characterization of informants  
in reports, should be changed by adding a new subsection  
for (C) as follows:

(C) The informant is of known unreliability, or

The former subsection (C) will now become (D),  
and former subsection (D) will now become (E).

NOTE ON YELLOW:

See memorandum Baumgardner to Belmont, 1-16-59,  
captioned "Security Informants, Manual Changes," DJM:bam.

Tolson \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Nease \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Trotter \_\_\_\_\_  
W.C. Sullivan \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

DJM:bam  
(7)

MAIL ROOM ☐ TELETYPE UNIT ☐

66-2542-3-1146X

*[Handwritten signatures and initials]*

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: 1/23/59

FROM : Q. Tamm

Tolson \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 W.C. Sullivan \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

SUBJECT: SUGGESTION #802-59  
 SUBMITTED BY SA LESTER O. GALLAHER  
 SEATTLE DIVISION

SUGGESTION: That a form "Request to Contact Informant" as designed by SA Gallaher, copy enclosed, be approved for use by all Bureau field offices. The form would be used by Agents in requesting that office informants be contacted concerning cases assigned to the Agents.

PRESENT PROCEDURE: Agents now send a routing slip to the Agents handling certain informants requesting a check for information on subjects of their cases. At times a brief memorandum is written with copies furnished to each Agent handling the appropriate type of informant. Also, some offices use an existing form, FD-125, copy enclosed, for this purpose.

ADVANTAGES STATED: SA Gallaher believes his proposed form would save time and expense in dictation and transcription of informant contact memoranda and states form could be used for both security and criminal informants.

OBSERVATIONS: Copies of SA Gallaher's proposed form were furnished to the Baltimore, Chicago, Cleveland, Philadelphia and Miami Offices for comments. All were in agreement that this form is not needed as present procedures are adequate and in some respects more desirable. The Baltimore Office mentioned that proposed form might be an improvement over its procedures now used in Security cases but stated certain changes would be necessary. SAC, Seattle, to which office SA Gallaher is assigned, thought the suggestion appears well worth while as a means of streamlining this phase of operations.

REC-75

Training and Inspection Division does not favor adoption on Bureau-wide basis as there is no indication the field needs this form.

RECOMMENDATION: That this suggestion not be adopted. No further action necessary as SA Gallaher was thanked by letter of 1/5/59.

AGG:vfb

(3)

Enclosures (2)

1 - Personnel file SA Lester O. Gallaher (sent separately)

60 FEB 2 1959

NOT RECORDED  
 FILED IN  
 11-2542-3-11470-66

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. F. J. Baumgardner

DATE: January 29, 1959

FROM : Mr. J. D. Donohue

SUBJECT: SECURITY INFORMANTS PROGRAM

Tolson \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 W.C. Sullivan \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

As the result of our conferences on security informants in April and May of 1956, SAC Letter 56-34 dated 6-18-56 set forth changes in policy and procedures which, among other things, permits the SAC in certain instances to approve interviews with individuals to determine whether such persons have any informant potential. This program has saved considerable correspondence between the field and the Bureau and has accelerated our informant program. If such individual is cooperative Bureau authority must then be obtained to develop the subject as an informant. This authority in the SAC does not apply, however, to delicate situations or to those individuals employed in the newspaper field, education field and the like.

The following is a tabulation summarizing the results of this program for the month of December, the previous month of November, and the grand total from the inception of this program which has been in existence for the past 30 months.

	<u>December</u>	<u>November</u>	<u>TOTAL</u>
A. Active Communists Number Contacted	74	77	3920
B. Other Individuals			
1. Cases opened	388	466	24036
2. Cases closed	516	372	22650
3. Number contacted	281	261	16470
a. Number cooperative but not potential informant material	119	97	6005
b. Number cooperative and having informant potential	33	71	2579
c. Number completely negative	129	93	7886
C. Results Number of sources, PSIs and informants developed	28	38	1532

66-2542-3

1 - Mr. Baumgardner

1 - Mr. Donohue

JDD:ssh

(3) ssh

EX-135

REC- 69

JAN 30 1959

66 FEB 4 1959



Memorandum for Mr. Baumgardner  
RE: SECURITY INFORMANT PROGRAM  
66-2542-3

The performance of each office in implementing this program is being followed closely. The program in all offices has now achieved the momentum we feel is necessary to take advantage of the confusion and disillusionment which has developed in Communist Party ranks. It was not necessary during the past month to transmit letters to any offices regarding their activity under this program.

ACTION:

This program whereby individuals are interviewed upon SAC authority with certain exceptions has been of tremendous help to the field in sifting prospects for informant development. It saves much correspondence and plays an important part in our efforts to obtain additional informant coverage on communist and related matters. Since it serves a definite worthwhile purpose, it is recommended that the program be continued and next month another memorandum be prepared showing the progress of the program reflecting the figures for the current month, the preceding month and the grand total from the inception of the program.

*J. R. [unclear]*

DATE OF MAIL 1-26-54

~~HAS BEEN REMOVED FOR THE CONFIDENTIAL FILE ROOM OF THE DOMESTIC  
INTELLIGENCE DIVISION.~~

HAS BEEN REMOVED AND PLACED  
IN THE SPECIAL FILE ROOM OF  
RECORDS BRANCH

SEE FILE 66-2554-7530 FOR AUTHORITY.

SUBJECT JUNE MAIL *Sec. Infts.*

REMOVED BY

*376*  
55 FEB 5 1959

FILE NUMBER 66-2542-3-1149

PERMANENT SERIAL CHARGEOUT

7-104-59  
Date

2/5/59

To: Director, FBI

From: (Suggester's name)

SA GENTRY H. LOWE, JR.

Division of Assignment

PHILADELPHIA

**SUGGESTION** When a letter concerning a security informant or potential security informant is sent to the St. Louis office for a review of his military service record, the letter be sent to the Director, FBI, with a copy to the St. Louis office, requesting that service record be reviewed. Upon coverage of the lead, the St. Louis office would direct their letter to the Director, FBI (appropriate file), with a copy to the office requesting the information.

**Current practice or rule (Include manual citation as well as facts)** Field office sends letter to St. Louis, requesting review of military service record. St. Louis upon coverage of lead submits information obtained to requesting office. Requesting office must then advise Bureau of info contained in record by another communication.

**Advantages of suggestion and annual savings (include basis for estimate)**

Advantages would be that Bureau would, without delay after submission of letter by St. Louis, be in possession of information contained in military record of SI or PSI. Monetary savings would result in the reduced consumption of agent, steno, clerk and supervisory time required to prepare and handle again the same information previously prepared by St. Louis.

**Disadvantages of suggestion**

None

(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States)

☒ Mr. ☐ Mrs. ☐ Miss

Signature and Title of Suggester

**Recommendations and comments of Division Head**

Not necessary to request St. Louis review Military Record in all instances as it is available in office files on many occasions, but in other instances it would be of value.

Signature and Title

(Do not write in this space - for Bureau use only)

ack 2/11/59 - cer  
Rgd to D.I.D. 2/10/59 - cer  
Memo 3 B. Springfield to Mr. Belmont 2/10/59  
cc - [unclear] for [unclear]  
66 MAR 3 1959

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

DATE: February 4, 1959

FROM : Mr. F. J. Baumgardner

SUBJECT: SECURITY INFORMANTS AND SOURCES -  
RECEIPT OF UNEMPLOYMENT BENEFITS

Tolson	_____
Boardman	_____
Belmont	_____
Mohr	_____
Nease	_____
Parsons	_____
Rosen	_____
Tamm	_____
Trotter	_____
W.C. Sullivan	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

Instances have arisen in the past whereby security informants have temporarily lost their jobs with private industry due to strikes, economic conditions or similar circumstances. As a result they become eligible for unemployment compensation. Where unemployment regulations require listing of all sources of income as a prerequisite for obtaining unemployment compensation and security informants who, at the time, are being paid by the Bureau for services rendered, fail to comply, the situation is potentially embarrassing. The Bureau cannot be placed in the position of condoning a violation of the state law on the part of any informant or source. Possibility also exists such instances would be used to discredit our informants who may be called upon to testify as Government witnesses. In order to resolve these situations as they occur, it is felt the field should take the following action:

(1) SA <sup>(C. J. A. A. A.)</sup> after acquainting himself with unemployment compensation laws should effect appropriate liaison with responsible official at state unemployment office. Presentation of case should be on the basis of a hypothetical situation involving a paid Bureau security informant who has lost his gainful employment in private industry and is entitled to unemployment compensation. Primary questions to be resolved are: (a) Does type of service performed by Bureau informant fall within requirements of state unemployment laws in spite of fact informant receives payment for services from Bureau on a contractual basis and is not on the rolls as an employee of the Bureau? (b) If informant's income from the Bureau must be reported, can it be handled in a manner that will comply with all requirements of the law and still not reveal the source of his income or disclose his status as informant?

(2) Following discussion, observations and opinion of official should be brought to the attention of all Agents handling paid informants or sources. Where official feels Bureau payments would place a restriction on amount of unemployment compensation to which an informant

Enclosure

- 1 - Mr. Belmont
- 1 - Mr. Tamm
- 1 - Mr. Baumgardner
- 1 - Mr. Donohue
- 1 - Mr. Lenz

CCL:bba:bas

(6)

REC-29

EX-133

25 FEB 16 1959

INT. SEC.

Memorandum to Mr. Belmont  
RE: SECURITY INFORMANTS AND SOURCES -  
RECEIPT OF UNEMPLOYMENT BENEFITS

is entitled, it should be brought to the attention of all paid informants. They should be cautioned to advise contacting Agent whenever loss of employment is anticipated and request for unemployment compensation is intended.

(3) Whenever paid informant becomes unemployed or has knowledge of impending unemployment, the field should discuss all facts with informant and submit observations and recommendations to Bureau on a UACB basis.

~~UNLESS ADVISED TO CONTRARY~~

Each office must assume the responsibility of guarding against informant accepting any Bureau payment that would conflict with unemployment compensation. At the same time the field must weigh seriously the possible need for an informant to apply for and accept unemployment compensation in order to protect his own security. Fellow Communist Party (CP) member may be aware of his unemployment status and would expect him to apply. If certain states require notification of Bureau payments to informants that would necessitate their disclosure then the only apparent solution in those instances is to discontinue Bureau payments to an informant for services during the period he receives unemployment compensation checks.

Certain offices have already discussed this situation with state unemployment compensation officials and are aware of the states' position in these cases. Where this is so, those offices will not be requested to recontact these officials again except as clarification might be needed in individual cases.

ACTION:

There is attached for your approval a proposed SAC letter containing above-stated instructions to the field involving unemployment compensation to paid security informants and sources. Appropriate Handbook and Manual of Instructions changes follow.

1 - Mr. Belmont  
1 - Mr. Baumgardner  
1 - Mr. Donohue

SAC, Albany

February 10, 1959

Director, FBI

DEVELOPMENT OF SECURITY INFORMANTS - General

The participants of the Internal Security - Espionage conference held at the Seat of Government on 1-12, 13-59 recommended that whenever a field office was successful in placing an informant in the Communist Party (CP) that consideration be given to furnishing all offices a summary of the informant's background and the techniques which were utilized. It was stated that this information should be transmitted to the entire field as quickly as possible so that all offices would have the benefit of this achievement and could utilize the same methods, if possible, to increase coverage of the CP in their Divisions. The recommendation of the conference was approved.

The Detroit Office has advised that [redacted] joined the CP and attended his first meeting on 1-7-59. Informant was [redacted]

b7D

2 - Albuquerque	2 - Houston	2 - Norfolk
2 - Anchorage	2 - Indianapolis	2 - Oklahoma City
2 - Atlanta	2 - Jacksonville	2 - Omaha
2 - Baltimore	2 - Kansas City	2 - Philadelphia
2 - Birmingham	2 - Knoxville	2 - Phoenix
2 - Boston	2 - Little Rock	2 - Pittsburgh
2 - Buffalo	2 - Los Angeles	2 - Portland
2 - Butte	2 - Louisville	2 - Richmond
2 - Charlotte	2 - Memphis	2 - St. Louis
2 - Chicago	2 - Miami	2 - Salt Lake City
2 - Cincinnati	2 - Milwaukee	2 - San Antonio
2 - Cleveland	2 - Minneapolis	2 - San Diego
2 - Dallas	2 - Mobile	2 - San Francisco
2 - Denver	2 - Newark	2 - San Juan
2 - Detroit	2 - New Haven	2 - Savannah
2 - El Paso	2 - New Orleans	2 - Seattle
2 - Honolulu	2 - New York	2 - Springfield
		2 - Washington

Tolson \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Nease \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Trotter \_\_\_\_\_  
W.C. Sullivan \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holmes \_\_\_\_\_

JDD:ssh  
(110)

FEB 10 1959

(Original on Flastiplate)

MAIL ROOM ☐ TELETYPE UNIT ☐

Letter to Albany  
RE: DEVELOPMENT OF SECURITY INFORMANTS

When informant arrived [redacted] he proceeded directly to Detroit where he obtained a part-time job [redacted] in Detroit which strictly follows the CP line. In 9-47 informant sent a letter to the Detroit Office in which he furnished considerable information pertaining to [redacted] activities and his development as an informant began at that time.

b7D

Why Communist Party Accepted Informant

Informant has been active [redacted] affairs since 1946. Through this activity, he has become acquainted with many CP members who fully trust him. On 12-7-58 [redacted] attended [redacted] where he took informant aside and asked him to join the CP. [redacted] explained that the CP was recruiting new members and that leadership was needed in the Party. [redacted] stated that if informant became a member he would continue with his work [redacted] urged informant with this statement, "Either you are with us, or against us."

b6  
b7C  
b7D

Informant has joined the [redacted] also known as [redacted] and he attended his first meeting on 1-7-59. This club consists of [redacted] are closely associated with activities [redacted] of them work full time [redacted] It is evident that informant was accepted into the CP through his close association with members of the CP [redacted]

b7D

This accomplishment clearly demonstrates the value of developing the particular ability of an informant and should be called to the attention of all Agents assigned to the developing and handling of security informants for their guidance and information.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : A. H. Belmont

DATE: February 16, 1959

FROM : F. J. Baumgardner

1 - Mr. Belmont  
 1 - Mr. Tamm  
 1 - Mr. Baumgardner  
 1 - Mr. Rose

SUBJECT: SA GENTRY H. LOWE, JR.  
 PHILADELPHIA

SUGGESTION RE HANDLING OF  
 MILITARY SERVICE RECORD CHECKS  
 SUGGESTION #904-59

Tolson \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 W.C. Sullivan \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

SA Lowe has submitted FD-252 (Employee Suggestion) dated 2/5/59.

(potential security informant)

SA Lowe has suggested that when a letter concerning a security informant or PSI is sent to the St. Louis Office for a review of military service records, the letter be sent to the Bureau with a copy to the St. Louis Office requesting the service record be checked. Upon coverage of the lead, the St. Louis Office would direct its reply to the Bureau with a copy to the interested field office.

SA Lowe believes that this procedure would facilitate the handling of information regarding military record checks.

OBSERVATIONS:

*Security Informant - Gen*

In connection with the development of security informants, the field in certain instances may under SAC authority institute background investigation (which includes military record checks) to determine if a person is qualified for development as a security informant.

If the field determines the individual does not qualify for such development he is "washed out" or eliminated at the field level and the Bureau is not advised.

Since the Bureau is not aware of the institution of the investigation it is not necessary that the Bureau be advised of its discontinuance.

REC-21

66-2072-3-1153

Numerous investigations of this type are handled by the field and the Bureau is never advised, this procedure is a streamlining phase of the Bureau's Security Informant Program.

SA Lowe's suggestion regarding the handling of military record checks would (in those instances where a person is eliminated at the field level) be requesting the Bureau to handle unnecessary correspondence between field offices and would require unnecessary processing, searching, filing and handling of mail at the Bureau.

1 - Bufile (SA Gentry H. Lowe, Jr.)

BFR:pw:dlh  
 (6)

66 MAR 3 1959

109

Gilliland  
 [Signature]

[Signature]



Memorandum for Mr. Belmont  
RE: SA GENTRY H. LOWE, JR.

RECOMMENDATION:

It is recommended the suggestion submitted by SA Lowe regarding the handling of military service record checks not be adopted and that this memorandum be forwarded to Mr. Tamm for further handling.

*RR*  
*RR*  
*gk*  
*am*

ADDENDUM BY TRAINING AND INSPECTION DIVISION: 2/18/59 - AGG:ceh *ceh*

Training and Inspection Division recommends no further action as SA Lowe was thanked by letter 2/11/59 for having made his suggestion available.

*RR*  
*RR*  
*Keene*  
*2/18*  
*[Signature]*

DATE OF MAIL 2-25-59

~~HAS BEEN REMOVED FOR THE CONFIDENTIAL FILE ROOM OF THE DOMESTIC  
INTELLIGENCE DIVISION.~~

HAS BEEN REMOVED AND PLACED  
IN THE SPECIAL FILE ROOM OF  
RECORDS BRANCH

SEE FILE 66-2554-7530 FOR AUTHORITY.

SUBJECT JUNE MAIL Sec. Inpts.

REMOVED BY 85 MAY 1 1959

FILE NUMBER 66-2542-3-1154

770  
PERMANENT SERIAL CHARGEOUT

# 945-59  
Date

February 13, 1959

To: Director, FBI	From: <i>65-7</i> Secretary Rachel L. Gallavan, to SAC	Employee assigned to (Division) BIRMINGHAM
----------------------	---	---

SUGGESTION That the requirements set forth in MI IV, 107, page 12, in justification letters requesting authority to pay a security informant on a continuing basis, be amended as follows:

a. Residence and employment.

Omit this item and include under "miscellaneous" only if change occurs after having furnished the information to the Bureau.

b. Current membership in subversive organizations.

Retain this item.

c. Summary of information furnished and/or services rendered during pertinent period.

Retain this item.

(See page 2)

Current practice or rule (Include manual citation as well as facts)

MI IV, 107, page 12, and set forth under "Suggestion."

Advantages of suggestion It is estimated that this would save approximately one page typing (15 minutes) and 15 minutes dictation time per informant every four months.

30 minutes stenographer's time

@ \$2.31 (per informant)

\$ 1.15

15 minutes Agent's time @ \$4.31 per hour

1.08

Total savings per informant each 4 months

\$ 2.23

Estimated number of Security Informant in Bureau - 2,000

Savings - each 4 months

\$4,460

Savings - each year

\$13,380

Disadvantages of suggestion

None known

REC- 44

1155  
23 FEB 16 1959

Annual Savings (Show basis for estimate)

See under "Advantages of suggestion:

Annual savings: \$13,380

(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States)

☐ Mr.

☐ Mrs.

☒ Miss

*Rachel Gallavan*

SAC's

Secretary

Signature and Title of Suggester

Recommendations and comments of Division Head

If these revisions can be made without sacrificing of needed information, it would appear to warrant consideration.

*C.M. KELLEY*

Signature and Title

SAC

RE: Suggestion - BH

- d. Amount paid for services and expenses by month.  
Retain this item.
- e. Type and number of meetings attended and other activity.  
Eliminate and include under "c".
- f. Number of written and oral reports submitted.  
(List separately.)  
Eliminate since Bureau instructions require that  
all information provided be recorded in a  
specified manner.
- g. Information furnished of unusual value.  
Eliminate and include under "c".
- h. Approximate number of persons on whom informant  
furnished coverage and their importance.  
Eliminate and include under "c".
- I. Informant's potential for advancement.  
Eliminate and report under "miscellaneous" only  
when different from previous statement.
- J. Stability and reliability.  
Eliminate since any indication has to be  
immediately called to Bureau's attention.
- k. Indoctrination against disclosure.  
Eliminate since Agents are required to  
take this action.
- l. All necessary action taken on information furnished.  
Eliminate since it is required.
- m. Miscellaneous  
(Any other matters concerning informant's operation  
which should be brought to Bureau's attention)  
Retain this item.
- n. Recommendation.  
Retain this item.

If the Bureau feels Agent should certify as to  
reliability, stability, taking necessary action, etc.,  
rather than assuming he is following Bureau instructions,  
prepare a rubber stamp setting these items forth to put  
at bottom of letter and let Agent initial below.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

DATE: February 25, 1959

FROM : Mr. F. J. Baumgardner

1 - Mr. Belmont  
 1 - Mr. Baumgardner  
 1 - Training and Inspection Division  
 1 - Mr. Lenz  
 1 - Personnel file of

Tolson \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 W.C. Sullivan \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

SUBJECT: JUSTIFICATION LETTERS ON  
 CONFIDENTIAL INFORMANTS  
 SUGGESTION NUMBER 945-59

Rachel A. Gallavan (sent separately)

[ ] SAC, Birmingham, submitted proposal by his secretary [ ] that letters submitted by the field justifying continuation of informants be amended. Field is presently required to advise Bureau every four months on fourteen specific points that reflect such things as informant's activity, productivity, stability, reliability, and amount of payments. Suggested changes in this regard would include incorporating several answers now handled under separate subheadings under one subheading and eliminating entirely other items on the basis that the Bureau is notified anyway as situations arise. SAC points out that if proposals were adopted, approximately 30 minutes of stenographic time and 15 minutes dictation time would be saved.

b6  
 b7c

OBSERVATIONS:

Each letter submitted by the field justifying continuation of the informant covers 14 points. We have spent a number of years in finally selecting the items contained in this letter as the minimum information needed for the Bureau to properly evaluate the productivity and activity of each informant and as a basis for determining if the services of the informant warrant continuing. At the same time it requires the field to re-examine the past performances and future prospects of each informant and to remind it of those matters which, if left undone, could lead to irrevocable trouble and possible loss of a valuable informant.

The estimate of savings to be realized through adoption of this proposal was based on a figure of 2,000 security informants. This figure is actually high and should be closer to 1,250. While a small savings would ensue through adoption of this proposal, it is believed to be insignificant in view of the fact that the Bureau is spending approximately one million dollars annually on security informants. Experience has taught us that one of the best methods to insure that we are receiving full value for payments made is to have the field give us full details on the informants to allow for an intelligent decision at the Seat of Government. Therefore, no change is recommended in the justification letters that are now being used.

Enclosure

CCL:bam  
 (5)

53 MAR 12 1959

REC- 44

MAR 8 1959

53 MAR 11 1959

Memorandum to Mr. Belmont  
RE: JUSTIFICATION LETTERS ON  
CONFIDENTIAL INFORMANTS

RECOMMENDATIONS:

(1) It is the recommendation of the Domestic Intelligence Division that no change be made in the justification letters.

(2) That this memorandum be forwarded to the Training and Inspection Division for its comments and recommendations. If above recommendation is approved, no further action will be necessary as [redacted] was thanked by letter 2/24/59 for her suggestion.

b6  
b7C

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. F. J. Baumgardner

DATE: March 4, 1959

FROM : Mr. J. D. Donohue

SUBJECT: SECURITY INFORMANT PROGRAM

Tolson \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 W.C. Sullivan \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

As the result of our conferences on security informants in April and May of 1956, SAC Letter 56-34 dated 6-18-56 set forth changes in policy and procedures which, among other things, permits the SAC in certain instances to approve interviews with individuals to determine whether such persons have any informant potential. This program has saved considerable correspondence between the field and the Bureau and has accelerated our informant program. If such individual is cooperative Bureau authority must then be obtained to develop the subject as an informant. This authority in the SAC does not apply, however, to delicate situations or to those individuals employed in the newspaper field, education field and the like.

The following is a tabulation summarizing the results of this program for the month of January, the previous month of December, and the grand total from the inception of this program which has been in existence for the past 31 months.

	<u>January</u>	<u>December</u>	<u>TOTAL</u>
A. Active Communists			
Number Contacted	90	74	4010
B. Other Individuals			
1. Cases opened	544 <i>QDD 6-4-59</i>	388	24580 <i>QDD 6-4-59</i>
2. Cases closed	480 <i>486</i>	516	23130 <i>23136</i>
3. Number contacted	286 <i>298</i>	281	16756 <i>16768</i>
a. Number cooperative but not potential informant material	80 <i>85</i>	119	6085 <i>6090</i>
b. Number cooperative and having informant potential	37 <i>44</i>	33	2616 <i>2623</i>
c. Number completely negative	169	129	8055
C. Results			
Number of sources, PSIs and informants developed	42 <i>44</i>	28	1574 <i>1576</i>

66-2542-3

1 - Mr. Baumgardner

1 - Mr. Donohue

JDD:ssh

(3)

53 MAR 10 1959

REC-93

66-2542-3 - 1157  
25 MAR 5 1959

Memorandum for Mr. Baumgardner  
RE: SECURITY INFORMANT PROGRAM  
66-2542-3

The performance of each office in implementing this program is being followed closely. The program in all offices has now achieved the momentum we feel is necessary to take advantage of the confusion and disillusionment which has developed in Communist Party ranks. It was not necessary during the past month to transmit letters to any offices regarding their activity under this program.

ACTION

This program whereby individuals are interviewed upon SAC authority with certain exceptions has been of tremendous help to the field in sifting prospects for informant development. It saves much correspondence and plays an important part in our efforts to obtain additional informant coverage on communist and related matters. Since it serves a definite worthwhile purpose, it is recommended that the program be continued and next month another memorandum be prepared showing the progress of the program reflecting the figures for the current month, the preceding month and the grand total from the inception of the program.

*J. R. R.*



1 - Section tickler  
1 - Mr. Belmont

1 - Original and copy  
1 - Yellow file copy  
① - 66-2542-3 ✓

SAC, Albany

March 2, 1959

Director, FBI (100-3-99)

COMMUNIST PARTY, USA  
TOPLEV  
INTERNAL SECURITY - C

There are enclosed two copies of an analysis of the case of Boris Pasternak, Soviet author who rejected the 1958 Nobel Prize for Literature. This study was prepared at the request of the field for possible use in connection with the captioned program.

In view of recent press speculation on the possibility that N. S. Khrushchev now views Pasternak's novel, Dr. Zhivago, favorably, copies of this analysis should not be furnished to individuals being considered for development as security informants. These copies should, however, be made available to those agents in your office who are devoting a substantial portion of their time to the development of additional informants. (The Washington Daily News, 1/23/59)

Enclosures (2)

2 - Baltimore - Enclosures (2)	2 - Minneapolis - Enclosures (2)
2 - Boston - Enclosures (2)	2 - Newark - Enclosures (2)
2 - Buffalo - Enclosures (2)	2 - New Haven - Enclosures (2)
2 - Chicago - Enclosures (2)	2 - New York - Enclosures (2)
2 - Cincinnati - Enclosures (2)	2 - Philadelphia - Enclosures (2)
2 - Cleveland - Enclosures (2)	2 - Pittsburgh - Enclosures (2)
2 - Denver - Enclosures (2)	2 - Portland - Enclosures (2)
2 - Detroit - Enclosures (2)	2 - St. Louis - Enclosures (2)
2 - Indianapolis - Enclosures (2)	2 - San Diego - Enclosures (2)
2 - Los Angeles - Enclosures (2)	2 - San Francisco - Enclosures (2)
2 - Milwaukee - Enclosures (2)	2 - Seattle - Enclosures (2)
	2 - Washington Field - Enclosures (2)

JFC:nji  
(54)

NOTE: See memo Sullivan to Belmont dated 2/24/59 re captioned matter.

JFC:nji

Tolson \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Nease \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Trotter \_\_\_\_\_  
W.C. Sullivan \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

52 MAR 5 1959

MAIL ROOM ☐ TELETYPE UNIT ☐

Mr. A. H. Belmont

February 25, 1959

W. C. Sullivan

COMMUNIST PARTY, USA  
TOPLEV  
INTERNAL SECURITY - C

*Security Information*  
The enclosed analysis of the case of Boris Pasternak, Soviet author who rejected the Nobel Prize for Literature in 1958, was prepared by the Central Research Section at the request of the field for use in the captioned program. This analysis summarizes the Soviet attacks which forced Pasternak to reject the Nobel Prize and the international controversy which arose over this issue. A letter transmitting copies of this analysis to the offices in which Communist Party membership and activities are concentrated is also enclosed.

RECOMMENDATIONS:

1. That the enclosed analysis be approved for use in connection with the captioned program.

2. That the enclosed letter be approved. On approval, the enclosures should be returned to the Central Research Section which will arrange for dating, reproducing, and distributing this material to the field.

Enclosures

JFC:njl

(5)

- 1 - J. F. Condon
- 1 - Section tickler
- 1 - J. D. Donohue
- 1 - Mr. Belmont
- ① - 65-2542-3

65-2542-3  
NOT RECORDED  
146 MAR 31 1959

DATE OF MAIL 3-25-59

~~HAS BEEN REMOVED FOR THE CONFIDENTIAL FILE ROOM OF THE DOMESTIC INTELLIGENCE DIVISION.~~

HAS BEEN REMOVED AND PLACED  
IN THE SPECIAL FILE ROOM OF  
RECORDS BRANCH

SEE FILE 66-2554-7530 FOR AUTHORITY.

SUBJECT

JUNE MAIL

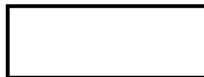
Sec. Inlt - Gen'l

REMOVED BY 55 APR 6 1959

FILE NUMBER 66-2542-3-1158

PERMANENT SERIAL CHARGEOUT

SAC, New York



2 - Orig & copy

1 - yellow copy

March 20, 1959

b7D

(1- 66-2542-3

Director, FBI (100-3-99)

1 - Section tickler

1 - J. F. Condon

1 - Mr. Belmont

COMMUNIST PARTY, USA

1 - Mr. J D. Donohue

TOPLEV

1 - Mr. J.S. Johnson

INTERNAL SECURITY - C

ReBulet 2-19-59 and urlet 3-12-59 captioned as above.

You should arrange to borrow from the American Jewish Committee the stencils from which "Jews Behind the Iron Curtain, November 1 - December 31, 1958," was prepared. Three hundred copies of this bulletin should be reproduced in your office on plain, unwatermarked paper.

You should also arrange to purchase discreetly from "The New Leader" fifty copies of the reprint of the article "U.S. Labor vs. Mikoyan" which appeared in the 2-2-59 issue of that publication.

These publications should be forwarded to the Bureau marked for the attention of the Central Research Section.

NOTE:

SEE memo Sullivan to Belmont captioned as above dated 3-19-59, JFC:aml.

NOT RECORDED

149 MAR 24 1959

Tolson \_\_\_\_\_  
Belmont \_\_\_\_\_  
DeLoach \_\_\_\_\_  
McGuire \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Trotter \_\_\_\_\_  
W.C. Sullivan \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

JFC:aml

(9)

3 MAR 24 1959  
MAIL ROOM ☐ TELETYPE UNIT ☐

Mr. A. H. Belmont

March 10, 1959

Mr. W. C. Sullivan

COMMUNIST PARTY, USA  
TOPLEV  
INTERNAL SECURITY - C

By letter dated 3-12-58, the New York Office transmitted copies of "Jews Behind the Iron Curtain, November 1 - December 31, 1958," a copy of which is enclosed. This bulletin, which was obtained by the New York Office from the American Jewish Committee (AJC), summarizes recent evidence of anti-Semitism in the Soviet Union and the European satellite nations. [redacted] source of the New York Office at the AJC, has advised the New York Office that the stencils from which this bulletin was prepared are still available at the AJC. Previous issues of this bulletin were reproduced by the New York Office and used in the captioned program.

In accordance with Bureau instructions, the New York Office has also furnished a reprint of the article "U.S. Labor vs. Mikoyan" which appeared in the 2-2-59 issue of "The New Leader." This article, a copy of which is also enclosed, is a largely verbatim account of the meeting between Soviet leader A.I. Mikoyan and a group of American labor leaders during Mikoyan's recent visit to the U.S. On his return to the Soviet Union, Mikoyan commented that the "rudest statements" about the Soviet Union which he heard during his visit to the U.S. were made at this meeting. It is believed that reprints of this article should be made available to the Agents who are devoting a substantial portion of their time to developing additional security informants.

A letter is enclosed authorizing the New York Office to purchase 50 copies of the reprint of the article in "The New Leader" and to borrow the stencils from which the enclosed issue of "Jews Behind the Iron Curtain, November 1 - December 31, 1958," was prepared and reproduce 300 copies on plain, unwatermarked paper. Only 50 copies of "The New Leader" article are being ordered since it is not felt that copies of this reprint should be furnished to individuals under consideration for development as security informants. The cost of these reprints is \$5.00.

RECOMMENDATION:

It is recommended that the enclosed letter be approved.

Enclosures

JFC:aml

1 - Section tickler

1 - J. F. C. don

1 - Mr. J. D. Donohue

1 - 66-2542-3

NOT RECORDED

149 MAR

b7D

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. F. J. Baumgardner *for*

DATE: April 6, 1959

FROM : Mr. J. D. Donohue *JDD*SUBJECT: SECURITY INFORMANTS PROGRAM

Tolson \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 W.C. Sullivan \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

As the result of our conferences on security informants in April and May of 1956, SAC Letter 56-34 dated 6-18-56 set forth changes in policy and procedures which, among other things, permits the SAC in certain instances to approve interviews with individuals to determine whether such persons have any informant potential. This program has saved considerable correspondence between the field and the Bureau and has accelerated our informant program. If such individual is cooperative Bureau authority must then be obtained to develop the subject as an informant. This authority in the SAC does not apply, however, to delicate situations or to those individuals employed in the newspaper field, education field and the like.

The following is a tabulation summarizing the results of this program for the month of February, the previous month of January, and the grand total from the inception of this program which has been in existence for the past 32 months.

	<u>February</u>	<u>January</u>	<u>TOTAL</u>
A. Active Communists			
Number Contacted	117	90	4146
B. Other Individuals			
1. Cases opened	510	544	25409 25302
2. Cases closed	457 460	486	23854 23765
3. Number contacted	336	298	17202 17124
a. Number cooperative but not potential informant material	107	85	6256 6229
b. Number cooperative and having informant potential	44	44	2690 2667
c. Number completely negative	185	169	8256 8228
C. Results			
Number of sources, PSIs and informants developed	36	44	1526 1614

REC-4

66-2542-3-1159  
36-44-1526 1614

EX-133

12 APR 7 1959

66-2542-3

1 - Mr. Baumgardner

1 - Mr. Donohue

JDD:ssh

(3)


57 APR 10 1959

Memorandum for Mr. Baumgardner  
RE: SECURITY INFORMANT PROGRAM  
66-2542-3

The performance of each office in implementing this program is being followed closely. The program in all offices has now achieved the momentum we feel is necessary to take advantage of the confusion and disillusionment which has developed in Communist Party ranks. It was not necessary during the past month to transmit letters to any offices regarding their activity under this program.

ACTION:

This program whereby individuals are interviewed upon SAC authority with certain exceptions has been of tremendous help to the field in sifting prospects for informant development. It saves much correspondence and plays an important part in our efforts to obtain additional informant coverage on communist and related matters. Since it serves a definite worthwhile purpose, it is recommended that the program be continued and next month another memorandum be prepared showing the progress of the program reflecting the figures for the current month, the preceding month and the grand total from the inception of the program.



1 - Mr. Belmont  
1 - Mr. Baumgardner  
1 - Mr. Donohue

SAC, Albany

REC-8

April 6, 1959

EX-101 Director, FBI (66-2542-3) *1160*

SECURITY INFORMANT PROGRAM

Re SAC Letters 56-34 and 56-56 concerning progress letters submitted monthly on this program.

Effective immediately, by the tenth of each month, submit your report in the following form:

During Past      Total to  
30 Days          Date

A. Number of Active Communists  
Contacted

B. Number of Other  
Individuals Contacted

C. Results  
Number of Sources, PSIs,  
and Informants Developed

2 - Albuquerque	2 - Houston	2 - Norfolk
2 - Anchorage	2 - Indianapolis	2 - Oklahoma City
2 - Atlanta	2 - Jacksonville	2 - Omaha
2 - Baltimore	2 - Kansas City	2 - Philadelphia
2 - Birmingham	2 - Knoxville	2 - Phoenix
2 - Boston	2 - Little Rock	2 - Pittsburgh
2 - Buffalo	2 - Los Angeles	2 - Portland
2 - Butte	2 - Louisville	2 - Richmond
2 - Charlotte	2 - Memphis	2 - St. Louis
2 - Chicago	2 - Miami	2 - Salt Lake City
2 - Cincinnati	2 - Milwaukee	2 - San Antonio
2 - Cleveland	2 - Minneapolis	2 - San Diego
2 - Dallas	2 - Mobile	2 - San Francisco
2 - Denver	2 - Newark	2 - San Juan
2 - Detroit	2 - New Haven	2 - Savannah
2 - El Paso	2 - New Orleans	2 - Seattle
2 - Honolulu	2 - New York	2 - Springfield
		2 - Washington

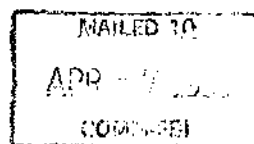
Tolson \_\_\_\_\_  
Belmont \_\_\_\_\_  
DeLoach \_\_\_\_\_  
McGuire \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Trotter \_\_\_\_\_  
W.C. Sullivan \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

NOTE:

See memo Baumgardner to Belmont dated 4-3-59 captioned  
as above JDD:ssh.

JDD:ssh  
(112)

MAIL ROOM ☐ TELETYPE UNIT ☐



*[Handwritten signatures and initials]*



Letter to Albany  
RE: SECURITY INFORMANT PROGRAM  
66-2542-3

It will no longer be necessary to furnish other administrative data previously reported such as number of cases opened and closed, et cetera. There is no objection to you maintaining such information for your own guidance and for administrative purposes in following this program in your office. You should continue to set forth an analysis of your progress, the number of Agents working on the program, the time spent on the program, and the total number of interviews and reinterviews conducted with active communists and other individuals.

Offices submitting these reports on a six-month basis should follow the same form except the column "During Past 30 Days" should read "During Past Six Months."

All offices are thoroughly familiar with the purpose of this program and even though it is no longer necessary to provide certain statistics as in the past you should continue to utilize the program to the fullest extent to further expand your coverage of subversive activities in the communist field.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont *AWB*

DATE: April 3, 1959

FROM : Mr. F. J. Baumgardner *FJB*

1 - Mr. Belmont  
 1 - Mr. Baumgardner  
 1 - Mr. Donohue

Tolson ☒  
 Belmont ☒  
 Mohr ☒  
 Nease ☒  
 Parsons ☒  
 Rosen ☒  
 Tamm ☒  
 Trotter ☒  
 W.C. Sullivan ☒  
 Tele. Room ☒  
 Holloman ☒  
 Gandy ☒

SUBJECT: SECURITY INFORMANTS PROGRAM *G.E.N.*

DeLoach  
 McGuire  
 W.C. Sullivan

The Security Informant Program was inaugurated in September 1952, as a means of approaching active communists to obtain potential informants. The program was placed in effect in 23 offices and expanded in 1954 to all continental offices. In 1956 it was combined with our general interview program of security subjects and as a result approaches are now being made under the program not only to active communists but also to former communists and individuals who appear to have potential for development as informants on communism. SACs have been given authority to approve interviews in certain instances to determine whether the individuals have any informant potential. This procedure has accelerated interviews thereby permitting offices to concentrate on those persons who are cooperative and have a potential for development. Offices who are active on the program submit monthly progress letters as follows:

During Past 30 Days      Total to Date

- A. Active Communists  
   Number Contacted
- B. Other Individuals
  - 1. Cases opened
  - 2. Cases closed
  - 3. Number contacted
    - a. Number cooperative but not potential informant material.
    - b. Number cooperative and having informant potential.
    - c. Number completely negative.
- C. Results  
   Number of sources, PSIs and informants developed.

*md*

This report was devised to afford a close check by the Seat of Government on the progress of the offices in developing this program. In view of the length of time since the program has been in effect it is felt we can streamline this monthly report and modify it to a certain extent without decreasing tight Seat of Government control on the field's progress. It is suggested that the report be prepared by each field office active on the program as follows:

- A. Number of Active Communists Contacted

REC-8

66-2542-3

During Past  
30 Days

Total to  
Date

4 APR 8 1959

*Long*

66-2542-3  
 Enclosure  
 JDD:ssh  
 (4)ssh

EX-101

Memorandum for Mr. Belmont  
RE: SECURITY INFORMANT PROGRAM  
66-2542-3

- B. Number of Other Individuals  
Contacted
- C. Results  
Number of Sources, PSIs and  
Informants Developed

It will still be necessary to set forth information disclosing the number of Agents working on the program, time being spent, analysis of progress, and total number of interviews and reinterviews conducted.

ACTION:

In line with the above there is attached an appropriate letter to all offices (original on Plastiplate) setting forth these new instructions. We will still follow each office closely to make certain that full attention is given to this vital program in order that we may continue to obtain potential informants who can furnish necessary coverage on communist and related matters.

*John F. [unclear]*  
*Ans. B.*

*V.*  
*OK.*

## Office Memorandum

UNITED STATES GOVERNMENT

TO : Mr. F. J. Baumgardner

DATE: April 29, 1959

FROM : Mr. J. D. Donohue

SUBJECT: SECURITY INFORMANT PROGRAMGeneral

Tolson \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 W.C. Sullivan \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

As the result of our conferences on security informants in April and May of 1956, SAC Letter 56-34 dated 6-18-56 set forth changes in policy and procedures which, among other things, permits the SAC in certain instances to approve interviews with individuals to determine whether such persons have any informant potential. This program has saved considerable correspondence between the field and the Bureau and has accelerated our informant program. If such individual is cooperative, Bureau authority must then be obtained to develop the subject as an informant. This authority in the SAC does not apply, however, to delicate situations or to those individuals employed in the newspaper field, education field and the like.

The following is a tabulation summarizing the results of this program for the month of March, the previous month of February, and the grand total from the inception of this program which has been in existence for the past 33 months.

	<u>March</u>	<u>February</u>	<u>TOTAL</u>
A. Number of Active Communists Contacted	137	117	4283
B. Number of Other Individuals Contacted	509	336	17708
C. Results Number of Sources, PSIs, and Informants Developed	15	36	1638

The performance of each office in implementing this program is being followed closely. The program in all offices has now achieved the momentum we feel is necessary to take advantage of the confusion and disillusionment which has developed in Communist Party ranks. It was not necessary during the past month to transmit letters to any offices regarding their activity under this program.

66-2542-3

1 - Mr. Baumgardner

1 - Mr. Donohue

JDD:ssh

(3)

REC-74

66-2542-3-1161

24 APR 30 1959

A142  
08 MAY 1 1959

Donohue

Memorandum for Mr. Baumgardner  
RE: SECURITY INFORMANT PROGRAM  
66-2542-3

ACTION:

This program whereby individuals are interviewed upon SAC authority with certain exceptions has been of tremendous help to the field in sifting prospects for informant development. It saves much correspondence and plays an important part in our efforts to obtain additional informant coverage on communist and related matters. Since it serves a definite worthwhile purpose, it is recommended that the program be continued and next month another memorandum be prepared showing the progress of the program reflecting the figures for the current month, the preceding month and the grand total from the inception of the program.

DATE OF MAIL 4-27-59

~~HAS BEEN REMOVED FOR THE CONFIDENTIAL FILE ROOM OF THE DOMESTIC  
INTELLIGENCE DIVISION.~~

HAS BEEN REMOVED AND PLACED  
IN THE SPECIAL FILE ROOM OF  
RECORDS BRANCH

SEE FILE 66-2554-7530 FOR AUTHORITY.

SUBJECT JUNE MAIL *Security Inf. - General*

REMOVED BY 57 MAY 12 1959

FILE NUMBER 66-2542-3-1162

PERMANENT SERIAL CHARGEOUT

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont *ahb*1 - Manual of Instructions  
DATE: 4-30-59FROM : Mr. F. J. Baumgardner *FJB*1 - FBI Handbook  
1 - Mr. Belmont  
1 - Planning Section,  
Training and Inspection  
DivisionSUBJECT: SECURITY INFORMANTS - *general*  
MANUAL CHANGES1 - Mr. Baumgardner  
1 - Mr. McNerneyTolson \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Nease \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Trotter \_\_\_\_\_  
W.C. Sullivan \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

A review of Section 87E,5 (Panel Sources), Section 107 of the Manual of Instructions, and Section 26, FBI Handbook (Security Informants), has been completed. Following changes are recommended:

Following Subsections of 107, Manual of Instructions:

D1. This subsection concerns interviews of potential security informants and states that background investigation must be completed and forwarded to Bureau with the request to approach individual as PSI. The connotation here is that an individual being considered as PSI cannot be interviewed until Bureau permission is granted. This is not true in all cases since many individuals can and should be interviewed first without Bureau authority (Section 87D (7)(e)) to determine their willingness to cooperate. This subsection should be changed to read: "...and request authority to develop individual as a security informant."

D2. The same type of wording as outlined above appears in this subsection, viz; "...when authority granted by Bureau to approach as a potential informant...." This phrase can be omitted entirely to avoid ambiguity since this paragraph follows in ordinary sequence the instructions given in D1. By omitting above phrase it will read: "When authority granted by Bureau, steps should be taken to develop his potentiality...."

D6. This paragraph deals with instructions to be followed in administrative handling of informants during early stages of their development, that is, while they still fall within category of PSIs. Paragraph 6 instructs that Bureau must be kept advised of PSI's progress at least every four months. This is most logical point to insert instructions concerning two items which must appear in these progress letters - certification of stability and indoctrination against disclosure. These instructions now do appear later under 107F but since this latter section deals mainly with security informants rather than PSIs, there is room for doubt on part of field as to whether these certifications are also necessary in progress letters dealing solely with PSIs. It is believed insertion under D6 as above-recommended clarifies this point. This omission is also present in FBI Handbook and insertion of similar instruction under Part I, Section 26A,4, will provide same clarification, and accordingly, is being recommended.

ENCLOSURE

D.M:ebc

MAY 20 1959

1-66-1934

2 Encls detached &amp; filed with copy

EX 109

66-2542-3-1163

23 MAY 13 1959

UNRECORDED COPY FILED IN 66-1934-

Memorandum to Mr. Belmont  
RE: SECURITY INFORMANTS  
MANUAL CHANGES

F3 and 5. Paragraphs 1 and 2 of subsection F instruct that security informants must be impressed with absolute necessity that they refrain from divulging any information regarding their relationship with Bureau. Paragraph 3 instructs that a certification to this effect must be furnished Bureau every four months in the case of each informant, and then relates how this certification should be set forth in such letters. Paragraph 5 contains same instructions relating to certification of stability of an informant. Under Section 107N,5, relating to payments to informants, a specific outline is set forth containing the 14 points to be covered by field in letters submitted every four months on any symbol informant, paid or unpaid, or on any other individuals being regularly paid under Bureau authority. This outline is specific and items 10 and 11 of the outline cover stability and reliability as well as indoctrination against disclosure, and include the suggested wording to be used. Inasmuch as these instructions are explicit under Section 107N, it appears unnecessary to have similar instructions appearing also in subsections F3 and 5. It is therefore recommended that the latter be deleted. It is also recommended that we add one more step under F5 as follows: "Set forth the steps being taken to prevent any embarrassment to Bureau."

F7. This paragraph instructs that reliability of informants must be constantly checked and: "...every investigative technique should be used to be certain they are completely reliable...." It is felt that wording of above is too all-inclusive and permits no discretion on part of field. It is recommended this be changed to read: "...and consideration should be given to use of any investigative technique deemed necessary to be certain they are completely reliable...."

N9. This paragraph deals with the procedures followed when approval of field request for payments to informant is made at Bureau. It states the duplicate copy of field's recommendation will be given approval stamp at Bureau, "initialed with autographic initials of the Director," and returned. The Director's autographic initials are no longer placed on such returns and this phrase should be deleted.

This same paragraph also relates that the routing slip returning the field office copy will be marked "personal attention" in case of initial authorization. This practice is no longer followed and the sentence containing above information should be deleted.

RECOMMENDATION:

For your approval and for transmittal to the Planning Section, Training and Inspection Division, appropriate changes as noted above for the Manual of Instructions and the FBI Handbook are attached.



1 - Mr. Belmont  
1 - Planning and Inspection  
Division  
1 - Mr. Baumgardner  
April 30, 1959  
1 - Mr. McNerney

**PROPOSED CHANGES IN  
MANUAL OF INSTRUCTIONS**

Section 107D, relating to interviews with potential informants, should be changed to read as follows:

1. When background information obtained as described under subsection G, transmit results to Bureau in the same numerical sequence as set out in subsection G, and request authority to develop individual as a security informant.
2. When authority granted by Bureau, steps should be taken to develop his potentiality and he should be made aware of Bureau policy.
6. Advise Bureau of progress being made at least every four months. These progress letters should contain informative summary of information furnished during past four months, and must include certifications regarding potential informant's stability and reliability, and his indoctrination against disclosure. These certifications may follow the wording suggested under Section 107H, 5, 1 and k.

Section 107F, 3, relating to the indoctrination, development and control of informants should be deleted in its entirety.

Section 107F, 5 and 7, should be changed to read as follows:

5. Details of any indications of instability should be furnished to the Bureau immediately upon being obtained, with recommendations as to informant's continuance. Set forth the steps being taken to prevent any embarrassment to Bureau.
8. Reliability of informants must be constantly checked and consideration should be given to use of any investigative technique deemed necessary to be certain they are completely reliable and are furnishing accurate, truthful information.

Section 107N, 9, relating to payments to informants, should be changed to read as follows:

9. When payments as requested by the field are approved, the duplicate copy of the recommendation for authority

ENCLOSURE

**NOTE ON YELLOW:** See memo Baumgardner to Belmont same date, captioned "Security Informants, Manual Changes," DJM:ebc.

Tolson \_\_\_\_\_  
Belmont \_\_\_\_\_  
DeLoach \_\_\_\_\_  
McGuire \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Trotter \_\_\_\_\_  
W.C. Sullivan \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

MAIL ROOM ☐ TELETYPE UNIT ☐

DJM:ebc ebc (7)

*Handwritten notes and signatures:*  
106-2512-3-1163  
DJM  
ebc  
[Signatures]

*Proposed Change in Manual of Instructions*

*to make payments will be stamped "Approved" at the Bureau and returned. If the recommendation is not approved, correspondence will be prepared and transmitted to the field.*

April 30, 1959

PROPOSED CHANGE IN  
FBI HANDBOOK

1 - Mr. Belmont  
1 - Mr. Baumgardner  
1 - Mr. McNerney  
1 - Planning Section  
Training and Inspection

Under Part I, Section 26A,4, the following should be inserted as paragraph two on page 18. This is an addition and does not affect other paragraphs already set out on page 18:

Advise Bureau of progress being made with potential security informants at least every four months. These progress letters should contain informative summary of information furnished during past four months, and must include certifications regarding potential informant's stability and reliability, and his indoctrination against disclosure. These certifications may follow the wording suggested under 8.b.(10), and (11).

NOTE ON YELLOW:

See memorandum Baumgardner to Belmont same date captioned "Security Informants, Manual Changes," DJM:ebc.

DJM:ebc *ebc*

(7)

*fmf*  
*th*  
*mm*

*DeV*  
*11/23*  
*Rogers*  
*JB*  
*Jm*

ENCLOSURE

1163

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. F. J. Baumgardner *JFB*

DATE: May 20, 1959

FROM : Mr. J. D. Donohue *JDD*SUBJECT: SECURITY INFORMANT PROGRAM

Tolson \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 W.C. Sullivan \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

As the result of our conferences on security informants in April and May of 1956, SAC Letter 56-34 dated 6-18-56 set forth changes in policy and procedures which, among other things permits the SAC in certain instances to approve interviews with individuals to determine whether such persons have any informant potential. This program has saved considerable correspondence between the field and the Bureau and has accelerated our informant program. If such individual is cooperative, Bureau authority must then be obtained to develop the subject as an informant. This authority in the SAC does not apply, however, to delicate situations or to those individuals employed in the newspaper field, education field and the like.

The following is a tabulation summarizing the results of this program for the month of April, the previous month of March, and the grand total from the inception of this program which has been in existence for the past 34 months.

	<u>April</u>	<u>March</u>	<u>TOTAL</u>
A. Number of Active Communists Contacted	136	137	4419
B. Number of Other Individuals Contacted	626 <i>JDD</i> 623 <i>6-4-59</i>	509	18347 <i>JDD</i> 18344 <i>6-4-59</i>
C. Results Number of Sources, PSIs, and Informants Developed	20	15	1658

The performance of each office in implementing this program is being followed closely. The program in all offices has now achieved the momentum we feel is necessary to take advantage of the confusion and disillusionment which has developed in Communist Party ranks. It was not necessary during the past month to transmit letters to any offices regarding their activity under this program.

66-2542-3

1 - Mr. Baumgardner

1 - Mr. Donohue

JDD:ssh

(3) *[Signature]*EX 109  
REC-4

66-2542-3-1164

23 MAY 21 1959

5K-5

F310  
50 MAY 20 1959

Memorandum for Mr. Baumgardner  
RE: SECURITY INFORMANT PROGRAM  
662542-3

ACTION:

This program whereby individuals are interviewed upon SAC authority with certain exceptions has been of tremendous help to the field in sifting prospects for informant development. It saves much correspondence and plays an important part in our efforts to obtain additional informant coverage on communist and related matters. Since it serves a definite worthwhile purpose, it is recommended that the program be continued and next month another memorandum be prepared showing the progress of the program reflecting the figures for the current month, the preceding month and the grand total from the inception of the program.

*OK*

DATE OF MAIL 5-22-59

~~HAS BEEN REMOVED FOR THE CONFIDENTIAL FILE ROOM OF THE DOMESTIC  
INTELLIGENCE DIVISION.~~

HAS BEEN REMOVED AND PLACED  
IN THE SPECIAL FILE ROOM OF  
RECORDS BRANCH.

SEE FILE 66-2554-7530 FOR AUTHORITY.

SUBJECT JUNE MAIL *See Infts-*

REMOVED BY

26 JUN 3

FILE NUMBER

66-2542-3-1165

PERMANENT SERIAL CHARGEOUT

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. F. J. Baumgardner

DATE: June 24, 1959

FROM : Mr. J. D. Donohue

SUBJECT: SECURITY INFORMANT PROGRAM

Tolson \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 W.C. Sullivan \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

As the result of our conferences on security informants in April and May of 1956, SAC Letter 56-34 dated 6-18-56 set forth changes in policy and procedures which, among other things permits the SAC in certain instances to approve interviews with individuals to determine whether such persons have any informant potential. This program has saved considerable correspondence between the field and the Bureau and has accelerated our informant program. If such individual is cooperative, Bureau authority must then be obtained to develop the subject as an informant. This authority in the SAC does not apply, however, to delicate situations or to those individuals employed in the newspaper field, education field and the like.

The following is a tabulation summarizing the results of this program for the month of May, the previous month of April, and the grand total from the inception of this program which has been in existence for the past 35 months.

	<u>May</u>	<u>April</u>	<u>TOTAL</u>
A. Number of Active Communists Contacted	144	136	4563
B. Number of Other Individuals Contacted	535	626	18,882
C. Results Number of Sources, PSIs, and Informants Developed	22	20	1680

The performance of each office in implementing this program is being followed closely. The program in all offices has now achieved the momentum we feel is necessary to take advantage of the confusion and disillusionment which has developed in Communist Party ranks. It was not necessary during the past month to transmit letters to any offices regarding their activity under this program.

66-2542-3  
 1 - Mr. Baumgardner  
 1 - Mr. Donohue  
 JDD:ssh  
 (3)

REC-18

66-2542-3-1166

JUN 24 1959


EX-102

62 JUN 26 1959

Memorandum for Mr. Baumgardner  
RE: SECURITY INFORMANT PROGRAM  
66-2542-3

ACTION:

This program whereby individuals are interviewed upon SAC authority with certain exceptions has been of tremendous help to the field in sifting prospects for informant development. It saves much correspondence and plays an important part in our efforts to obtain additional informant coverage on communist and related matters. Since it serves a definite worthwhile purpose, it is recommended that the program be continued and next month another memorandum be prepared showing the progress of the program reflecting the figures for the current month, the preceding month and the grand total from the inception of the program.





DATE OF MAIL

6-25-59

~~HAS BEEN REMOVED FOR THE CONFIDENTIAL FILE ROOM OF THE DOMESTIC  
INTELLIGENCE DIVISION.~~

HAS BEEN REMOVED AND PLACED  
IN THE SPECIAL FILE ROOM OF  
RECORDS BRANCH

SEE FILE 66-2554-7530 FOR AUTHORITY.

SUBJECT

JUNE MAIL

Sec. Infts - Gen.

REMOVED BY

FILE NUMBER

66-2542-3-1167

PERMANENT SERIAL CHARGEOUT

## Office Memorandum • UNITED STATES GOVERNMENT

ST TO : Mr. A. H. Belmont *MB*

DATE: July 2, 1959

FROM : Mr. F. J. Baumgardner *7913/K*SUBJECT: SECURITY INFORMANTS PROGRAM (SIP)  
EVALUATION OF PROGRAM *GEN*

Tolson	_____
Belmont	_____
Mohr	_____
Nease	_____
Parsons	_____
Rosen	_____
Tamm	_____
Trotter	_____
W.C. Sullivan	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

SYNOPSIS:

Due to success of Toplev Program which was instituted in 1951 (interviews of top-level Communist Party (CP) functionaries), the Security Informant Program was instituted in 1952 whereby persons of lesser importance would be contacted to obtain additional informants in the Party. The primary purpose of the program is to develop persons currently active in the CP into Bureau informants and such individuals, if developed while still in the CP, can immediately produce current information of value whereas persons with no CP affiliation who are willing to be developed as informants, require considerable time before they can produce information of value. In addition, these interviews under the Security Informant Program crystallize the status of security subjects as to attitude and dangerousness and also cause considerable disruption and confusion within the CP itself. Since the inception of the program 35 months ago, 4,563 active communists and 18,882 other individuals have been contacted and as a result we have obtained 1680 sources, potential security informants, and informants. Through continued use of this program our informant coverage will be extended, confusion and disruption in the CP will continue and any expansion of Party or new CP activity will be promptly detected.

RECOMMENDATION:

Since program has proved to be worthwhile it is recommended it be continued under our present policies and procedures and the continuance of the program again be considered in six months.

66-2542-3

EX - 124

- 1 - Mr. Belmont
- 1 - Mr. Baumgardner
- 1 - Mr. Donohue

REC- 58

66-2542-3-7168

JDD:ssh  
(4) *ss*

JUL 7 1959

60 JUL 9 1959

Memorandum for Mr. Belmont  
RE: SECURITY INFORMANT PROGRAM  
66-2542-3

DETAILS:

This memorandum contains the results of a complete review and evaluation of this program and a recommendation that the program be continued.

1. Origin

Due to the success of the Toplev Program instituted in 1951 (interviews of top-level Communist Party (CP) functionaries), the SIP was instituted in 1952 whereby persons of lesser importance in the CP were contacted to obtain additional informants in the CP.

2. Purpose

The primary purpose of instant program is to develop persons currently active in the CP into Bureau informants. Such individuals, if developed while still in the CP, can immediately produce current information of value whereas persons with no CP affiliation, if willing to be developed as CP informants, require considerable time before they can produce information of value. Another factor to be considered in conducting interviews under the SIP is the disruption and confusion such interviews have caused within the CP itself.

3. Scope

In 1952 Agents in 23 field offices were given specialized training (this included 14 offices trained for Toplev interviews). In 1954 the SIP was further extended through the medium of special training sessions whereby additional Agents were trained in all continental offices to make approaches to active communists. In April and May, 1956, our program of approaching active communists was combined with the general interview program of contacting security subjects of all types and the resultant program is known generally as the SIP.

4. Tie-in with Other Programs

This program is handled as a special project. It is noted, however, it is similar to the Toplev Program which deals with the interviews of top-level and hard-core communists whereas the SIP deals with interviews of persons of lesser importance.

Memorandum for Mr. Belmont  
RE: SECURITY INFORMANT PROGRAM  
66-2542-3

5. Case Load

As of June 1, 1959, a total of 4,563 active communists and 18,882 other individuals were contacted under the SIP. All continental offices, except 22, submit monthly progress letters showing interviews conducted. The 22 offices have conducted all logical interviews with persons suitable for informant development and are required to submit a six-month progress letter.

6. Magnitude

The provisions and instructions formulated in connection with the SIP govern the interviews of persons considered for security informant development in all continental offices.

7. Weaknesses

There are no known weaknesses in the SIP.

8. Administrative Control

All continental offices (with the exception of 22) must submit monthly progress letters. The 22 offices must submit progress letters every six months.

Through analysis of progress letters an accurate evaluation of the effectiveness of the SIP can be made. Close supervision and control is possible and any weaknesses are immediately corrected by issuance of necessary instructions to the office involved.

The following is a tabulation summarizing the results of this program for the month of May, the previous month of April and the grand total from the inception of this program which has been in existence for the past 35 months:

	<u>May</u>	<u>April</u>	<u>TOTAL</u>
A. Number of Active Communists Contacted	144	136	4,563
B. Number of Other Individuals Contacted	535	626	18,882
C. Results Number of Sources, PSIs, and Informants Developed	22	20	1,680

Memorandum for Mr. Belmont  
RE: SECURITY INFORMANT PROGRAM  
66-2542-3

9. Adequacy and Currentness of Instructions

Instructions pertaining to the SIP are contained in Section 87 D of the Manual of Instructions and have been reviewed and have been found to be adequate.

10. Over-all Value

The over-all value of the SIP is clearly emphasized by the fact that 1,680 sources, PSIs, and informants have been developed through this program. Through the continued use of the SIP the Bureau's security informant coverage will be extended, confusion in the CP will continue, and any expansion of or new CP activity will be promptly detected.

11. Contemplated Action

It is contemplated the development of security informants will be continued through the SIP. It will be closely supervised, followed, and afforded tight administrative control.

SAC, Pittsburgh (66-1393)

July 8, 1959

EX-124  
REC-39

Director, FBI (66-3482)

1169  
PROPOSED FORM PG-4 FOR  
DISSEMINATION OF INFORMATION  
RECEIVED FROM SECURITY INFORMANTS

Reurlets 6/8/59 and 6/26/59 and Bulet 6/15/59.  
Approval for proposed Form PG-4 is not authorized.

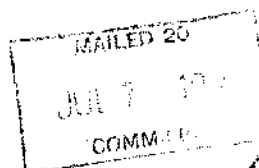
The proposed form does not significantly streamline the Bureau's present system of channelizing information received from informants by means of FD-306 designed specifically for this purpose. The use of a list showing security subjects and file numbers to be used as a "check off" may facilitate handling of reports between Agents and stenographers, but this practice would tend to make the handling of informant reports, which should be considered as evidence, a routine clerical operation. Difficulties would be encountered in maintaining a current list of subjects and file numbers. The existence and use of proposed list would present a security problem that outweighs any possible advantage to be derived through usage of proposed PG-4. Therefore, this form is not being approved.

1 - Domestic Intelligence Division, Attention: Mr. Sizoo,  
Rm. 1742

GWB:mcc  
(5)

NOTE: Proposed Form PG-4 and advantages of the form submitted by PG further reviewed by Domestic Intelligence Division; and approval of form denied.

Tolson \_\_\_\_\_  
Belmont \_\_\_\_\_  
DeLoach \_\_\_\_\_  
McGuire \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Trotter \_\_\_\_\_  
W.C. Sullivan \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_



62 JUL 15 1959  
MAIL ROOM TELETYPE UNIT ☐

1 auth copy  
7-10-59

5697-2818-4605  
UNRECORDED COPY FILED IN 100-3-1818-4605

DETAILS:

The Pittsburgh Office has suggested adoption of a new form "PG-4" to be used in channelizing information received from Bureau informants, a list of security subjects and file numbers to be attached to serve as a "check off" of files to receive copies of information furnished by informants.

OBSERVATIONS:

Proposed use of PG-4 in no way streamlines Bureau's present system of channelizing information received from informants by means of FD 306 designed specifically for this purpose.

The use of a list showing security subjects and file numbers to be used as a "check off" may facilitate handling of reports between Agents and stenographers but this practice would tend to make the handling of informant reports a routine clerical operation.

Difficulties would be encountered in maintaining a current list of subjects and file numbers.

The existence and use of proposed list would present a security problem that outweighs any possible advantage to be derived through usage of PG-4.

RECOMMENDATION:

The Domestic Intelligence Division does not recommend the adoption of PG-4. This matter to be referred to the Forms Desk for further consideration and handling.

BR  
JL  
HKK  
OVB  
002

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI  
 Attention: Forms Management Desk,  
 Training and Inspection Division

DATE: 6/26/59

FROM : SAC, Pittsburgh (66-1393)

SUBJECT: PROPOSED FORM PG-4 FOR DISSEMINATION OF  
INFORMATION RECEIVED FROM SECURITY INFORMANTS

Remylet, 6/8/59; and Bulet, 6/15/59, requesting that this office compare suggested form PG-4 and Bureau form FD-306, citing advantages of PG-4 and disadvantages of FD-306 and also to advise how it would be possible to keep names and file numbers on page 2 of PG-4 in a current status.

It is conceded that the first page of PG-4 is similar to FD-306 in many respects. It was not the intention of this office to propose that PG-4 replace FD-306. This office uses FD-306 for the purpose of immediately identifying reports received from informants; however, this office in line with the procedure of many other field offices utilizes a disseminating memorandum for the dissemination of information received by informants to other files. It has been found that dissemination memoranda provide a better opportunity for incorporating various administrative or caution statements which are of aid to agents who utilize the dissemination memoranda both in the Pittsburgh Office and in other field offices which receive the disseminated information.

It has been found that when an agent dictates dissemination memoranda it requires a great deal of time to designate the various subject files to which the memoranda are being disseminated and to incorporate necessary administrative or caution type statements which necessarily should appear in each memorandum.

For this reason this office desires to make use of PG-4. It is pointed out that PG-4 is used only for rough draft purposes to aid the typist in preparing the dissemination memoranda.

The agent, after perusal of informant's report, merely fills out the spaces provided on PG-4 in long hand. Any special instructions are incorporated in the space thereon headed "Remarks." The greatest advantage of PG-4, however, is in

(3) - Bureau (RM)  
 1 - Pittsburgh

JTM/jep

(4)

REC-39

66-1393-1169  
JUL 9 1959

EX - 124

TWO

UNRECORDED COPY FILED IN 66-1393-4608

not PG, 9-8-59  
 GUR/jmc  
 1cc retained  
 5-10-59 Dis/jmc



the use of page 2 thereof which lists the names and file numbers of the subject files to which the memorandum is to be disseminated. In this regard the agent by merely checking the indicated file on page 2 eliminates the necessity for dictating this material. It is felt that this procedure will also make for greater accuracy in the transcription of the file numbers as well as the spelling of the subjects' names in the dissemination memoranda.

It is emphasized that PG-4 is merely a rough draft guide form which is used for the benefit of the typist in preparing the dissemination memorandum. PG-4 itself is not filed but is destroyed immediately after the dissemination memoranda have been prepared.

The file numbers and names on page 2 of PG-4 are kept current by limiting the number of lithograph copies which are run off to approximately 100. In the normal course of events this number of copies is used for approximately three months. As new subjects are developed, the agents add the names and file numbers of same to the form by hand and these handwritten notations are added to the form when it is next run off. Subjects who have become inactive are deleted from the form when it is next run off.

It is the earnest belief of this office that the use of PG-4 for rough draft purposes will save much dictation time on the part of agents, make it much easier for the typist to transcribe dissemination memoranda, and make for greater accuracy in the transcription of file numbers and names of subjects.

In the event the Bureau does not approve the use of PG-4 in its entirety, it is requested that the Bureau advise whether it has any objection to the dictating agent furnishing a mimeographed copy of page 2, or such additional pages as the number of subjects may require, of PG-4 at the time the dissemination memoranda are dictated, thus at least saving dictation time as to file numbers and names of subjects.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont *AB*

DATE: July 14, 1959

FROM : Mr. F. J. Baumgardner *FJB*SUBJECT: CONFIDENTIAL INFORMANT AND  
SIMILAR TYPES OF COVERAGE

EVALUATION OF PROGRAM

Tolson	_____
Belmont	_____
DeLoach	_____
McGuire	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Trotter	_____
W.C. Sullivan	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

SYNOPSIS:*SECURITY INFO - GEN.*

As a result of the first Judith Coplon trial in 1949, we re-evaluated the procedures then in effect for the justification and approval of technical installations, mail covers and trash covers in both domestic intelligence and general investigative matters. A complete analysis was also made of our live confidential informant coverage in both security and criminal fields in order to delete worthless informants and to secure accurate figures covering active and productive informants. In accordance with the Director's request and in order to assure prompt monthly submission of such data to the Bureau, this program was instituted whereby each office must furnish by the fifteenth of each month information concerning the total number of technical and microphone surveillances, the total number of mail and trash covers and the number of live confidential informants broken down into specific categories; namely, security, criminal and racial. After receipt of these data a memorandum is prepared by the twenty-fifth of each month for the Director's information. Program provides at a glance progress each office is making in its coverage and summary of all statistics immediately gives the Bureau-wide picture for each category.

RECOMMENDATION:

Since program has proved to be worthwhile it is recommended it be continued under our present policies and procedures and the continuance of the program again be considered in six months.

66-2542-3

EX - 140

REC-95

66-2542-3-1170

- 1 - Mr. Belmont
- 1 - Mr. Baumgardner
- 1 - Mr. Donohue

JDD:pwf

(4)

Memorandum to Mr. Belmont

RE: CONFIDENTIAL INFORMANTS AND  
SIMILAR TYPES OF COVERAGE

This memorandum contains the results of a complete review and evaluation of this program and the recommendation that the program be continued.

1. Origin

As an outgrowth of the first Judith Coplon trial during 1949 at Washington, D. C., steps were taken to re-evaluate procedures then in use for the justification and approval of technical installations, mail covers, and trash covers in both domestic intelligence and general investigative matters. At the same time a complete analysis was made of the confidential informant coverage in both security and criminal fields throughout the Bureau in order to delete worthless ones and to secure accurate figures covering active and productive informants. In accordance with the Director's request and in order to assure the prompt, monthly submission of such data to the Bureau, SAC Letter #12, dated 2-7-50, instructed each office to submit to the Bureau by 2-15-50, and by the fifteenth of each month thereafter, information regarding the total number of technical and microphone installations, the total number of mail and trash covers, and the number of confidential informants broken down into three categories covering national defense, general investigative, and atomic energy matters. (Separate classification for atomic energy informants not required after 3-20-51).

2. Purpose

This program was instituted to provide a monthly record of the total number of informant sources as described under item one above. After receipt of these letters from the field, a memorandum is prepared by the 25th of each month for the Director's information, showing the breakdown of informant and similar coverage by office and summarizing the overall picture.

3. Scope

This is an active program in all field divisions of the Bureau. It entails the submission of a letter every month by each field office and the preparation of a memorandum each month by the Security Informants - Special Records Desk, Internal Security Section. After Bureau supervision of security and criminal informants was

Memorandum to Mr. Belmont  
RE: CONFIDENTIAL INFORMANTS AND  
SIMILAR TYPES OF COVERAGE

designated separately during 1950 to the Domestic Intelligence Division and the Investigative Division respectively, instructions were issued the field in No Number SAC Letter dated 3-20-51 to henceforth include only the total number of security informants and potential security informants in monthly letters. However, the summary memorandum prepared by the Security Informants - Special Records Desk, Internal Security Section, has always included statistics concerning the number of criminal informants and potential criminal informants for the Director's information. Since 3-51 these figures have been furnished separately each month by the Investigative Division for inclusion in aforementioned memorandum. Effective with the memorandum submitted in March, 1959, the number of racial informants and potential racial informants are also included in the summary memorandum.

4. Tie-in With Other Programs

This program is the medium through which the Bureau is kept advised on a monthly basis of the over-all accomplishments by the field in the entire field of live informants and other types of coverage.

5. Case Load

Each field office maintains a control file for instructions and other communications relating to the program.

6. Magnitude

The program receives close personal supervision of the Supervisor - in - Charge and in order that it be maintained properly approximately 5% of the time of one clerical employee is utilized.

7. Past or Present Weaknesses

Analysis of this program has not disclosed any weaknesses existing at the present time.

8. Administrative Controls

The field is required under this program to submit their letters to reach the Bureau by the 15th of each month. This is watched closely and if a letter is not received promptly the particular office involved is requested by airtel to submit its figures immediately.

Memorandum to Mr. Belmont  
RE: CONFIDENTIAL INFORMANTS AND  
SIMILAR TYPES OF COVERAGE

9. Adequacy and Currentness of Instructions

The last change relative to this program was issued in No Number SAC Letter #56-A, dated 1-16-56. Review of outstanding instructions disclosed they are adequate.

10. Over-all Value

The primary purpose of this program is to provide a current picture, on a month-to-month basis, of the total number of existing informant sources in both security and general investigative matters throughout the Bureau. It affords at a glance the progress each office is making in its coverage, and the summary of all statistics furnished by the field immediately gives the Bureau-wide picture for each component category. It also brings to the attention of the SAC each month the total coverage of various types in his office.

11. Contemplated Action

No action is currently contemplated to either expand or curtail this program.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. F. J. Baumgardner

DATE: July 27, 1959

FROM : Mr. J. D. Donohue

SUBJECT: SECURITY INFORMANTS PROGRAM  
Gen'l

Tolson \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 W.C. Sullivan \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

As the result of our conferences on security informants in April and May of 1956, SAC Letter 56-34 dated 6-18-56 set forth changes in policy and procedures which, among other things permits the SAC in certain instances to approve interviews with individuals to determine whether such persons have any informant potential. This program has saved considerable correspondence between the field and the Bureau and has accelerated our informant program. If such individual is cooperative, Bureau authority must then be obtained to develop the subject as an informant. This authority in the SAC does not apply, however, to delicate situations or to those individuals employed in the newspaper field, education field and the like.

The following is a tabulation summarizing the results of this program for the month of June, the previous month of May, and the grand total from the inception of this program which has been in existence for the past three years.

	<u>June</u>	<u>May</u>	<u>TOTAL</u>
A. Number of Active Communists Contacted	117	144	4680
B. Number of Other Individuals Contacted	252	535	19134
C. Results Number of Sources, PSIs, and Informants Developed	14	22	1694

The performance of each office in implementing this program is being followed closely. The program in all offices has now achieved the momentum we feel is necessary to take advantage of the confusion and disillusionment which has developed in Communist Party ranks. It was not necessary during the past month to transmit letters to any offices regarding their activity under this program.

66-2542-3

1 - Mr. Baumgardner

1 - Mr. Donohue

JDD:ssh

(3)

REC-20 66-2542-3-1171

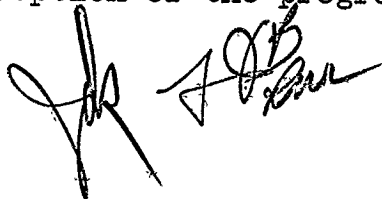
50 JUL 31 1959 42

INSEC. 71

Memorandum for Mr. Baumgardner  
RE: SECURITY INFORMANT PROGRAM  
66-2542-3

ACTION:

This program whereby individuals are interviewed upon SAC authority with certain exceptions has been of tremendous help to the field in sifting prospects for informant development. It saves much correspondence and plays an important part in our efforts to obtain additional informant coverage on communist and related matters. Since it serves a definite worthwhile purpose, it is recommended that the program be continued and next month another memorandum be prepared showing the progress of the program reflecting the figures for the current month, the preceding month and the grand total from the inception of the program.

A handwritten signature in dark ink, appearing to be 'J. H. [unclear]', is written over the bottom of the text block.

DATE OF MAIL 7-28-59

~~HAS BEEN REMOVED FOR THE CONFIDENTIAL FILE ROOM OF THE DOMESTIC  
INTELLIGENCE DIVISION.~~

HAS BEEN REMOVED AND PLACED  
IN THE SPECIAL FILE ROOM OF  
RECORDS BRANCH

SEE FILE 66-2554-7530 FOR AUTHORITY.

SUBJECT JUNE MAIL *Sec. Infr. Genl.*

REMOVED BY

*F17A*  
*15 AUG 11 1959*

FILE NUMBER 66-2542-3-1172

PERMANENT SERIAL CHARGEOUT



## Office Memorandum • UNITED STATES GOVERNMENT

TO : A. H. Belmont

DATE: August 3, 1959

FROM : F. J. Baumgardner

SUBJECT: SECURITY INFORMANT COVERAGE  
EVALUATION OF PROGRAM

Tolson	_____
Belmont	_____
DeLoach	_____
McGuire	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Trotter	_____
W.C. Sullivan	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

Security Informants

This memorandum summarizes review and evaluation of this program and contains recommendation that program be continued.

1. ORIGIN

Bulet 8-7-58 instructed each continental field division, except San Francisco and Los Angeles, to submit detailed survey of Communist Party (CP) organization within its territory setting forth organizational structure, identities of all officers and functionaries from club to district level, identities of each individual CP member, and current informant coverage. Copies of this letter were not directed to San Francisco or Los Angeles inasmuch as they had submitted current information of this type. Replies from the various field offices were thoroughly analyzed and results reflected over-all informant coverage to be good. Certain divisions had areas where additional coverage was needed and instant program has been carried on to emphasize to the field the necessity of expanding security informant coverage to cover these weak areas.

2. PURPOSE

The primary objective of this program has been to pinpoint areas in the field where informant coverage of the Party needs strengthening. It affords a means whereby the Seat of Government can direct concentrated, intensive efforts in those offices where this need for coverage is most urgent, and assures continuous attention to make certain the desired coverage is effected as rapidly as possible.

3. SCOPE

As delinquencies in this respect are overcome in an office, that office is dropped from this program. At present, the program is in effect in the 15 following offices:

66-2542-3

- 1 - Mr. Belmont
- 1 - Mr. Baumgardner
- 1 - Mr. McNerney

DJM:jsm  
(4)

REC-5

66-2542-3-1173

12 AUG 5 1959

AUG 10 1959

Memorandum for Mr. Belmont  
RE: SECURITY INFORMANT COVERAGE  
66-2542-3

Albany	Minneapolis
Boston	New York
Buffalo	Pittsburgh
Cincinnati	Portland
Cleveland	Salt Lake City
Detroit	Seattle
Miami	Washington
Milwaukee	

Each of the above offices has been separately instructed to take immediate steps to obtain additional coverage within those areas needing particular attention.

4. TIE-IN WITH OTHER PROGRAMS

This particular program ties in with our other programs whereby we are endeavoring to ascertain and identify membership of the CP and to determine the financial operations and apparatus of the CP, USA. An important adjunct of this intensified program, of course, is the development of additional informants who are in the position of producing valuable intelligence information on individual communists which is of great value to the Security Index Program.

5. CASE LOAD

Each field office maintains a control file for instructions and other communications relating to the program.

6. MAGNITUDE

Each individual office which is being followed under this program is closely supervised by the appropriate supervisor of the Security Informant - Special Records Desk.

7. PAST OR PRESENT WEAKNESSES

An analysis and re-evaluation of the program have not disclosed any weaknesses at the present time.

Memorandum for Mr. Belmont  
RE: SECURITY INFORMANT COVERAGE  
66-2542-3

8. ADMINISTRATIVE CONTROL

Each of the 15 offices presently being followed under this program is receiving close attention on a periodic basis by the appropriate supervisor. For example, the Seattle Office has excellent coverage except for one area, and under this program Seattle is required to furnish a quarterly letter showing what progress has been made and what steps are being contemplated to effect proper coverage of this area. Similarly, the New York Office is being followed regularly for the same purpose in connection with the Kings County District and several specific sections of other county organizations covered by that division. As each office reports its progress, the results are carefully analyzed and any necessary instructions and directions are transmitted to the field by the supervisor to make certain this program receives continuing attention.

9. ADEQUACY AND CURRENTNESS OF INSTRUCTIONS

Review of instructions which have been given to each of the field offices under the program discloses that they are adequate.

10. OVER-ALL VALUE

The primary purpose of this program is to pinpoint for the field those areas of security informant coverage which need strengthening. In addition, the field has been instructed to take steps to develop additional coverage in those particular areas which will result in obtaining more informants in the security field.

11. CONTEMPLATED ACTION

No action is currently contemplated to expand this program.

RECOMMENDATION:

This program serves a definite purpose in guiding the field toward strengthening areas of weak informant coverage, and it is recommended that the program be continued, with further evaluation to be made again in six months.

DJM  
L  
[Signature]

[Signature]  
8/4

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont *car*

DATE: August 17, 1959

FROM : W. C. Sullivan

SUBJECT: ~~INFORMANT DEVELOPMENT~~  
INFORMATION CONCERNING (CENTRAL RESEARCH MATTER)

Tolson	_____
Belmont	_____
DeLoach	_____
McGuire	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Trotter	_____
W.C. Sullivan	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

On lecturing in different field office divisions and on talking to the Agents, the following information has been attained relative to the thinking that different Agents have given the subject of informant development generally:

- I. Informant development is largely good salesmanship.
  - A. Agent should demonstrate willingness to help potential informant.
    1. In return Agent should motivate the potential informant into wanting to help the Bureau.
    2. Where possible place potential informant under obligation to the Bureau.
    3. Development of a limited, moderate friendship may produce good results.
    4. Stimulate potential informant into having a desire to know and deserve the good will of law enforcement people.
    5. Induce admiration for the FBI.
    6. Intelligent use of money where necessary.
    7. Utilization of fear where circumstances warrant it.
    8. Induce trust and confidence on the part of potential informant in FBI Agent.
    9. Convince potential informant that his confidence will be protected by the FBI.
    10. Induce in the potential informant the conviction that he would be successful in his work as an informant.

WCS:lm (6)

1 - Mr. Rosen	1 - Section tickler
1 - Mr. Belmont	1 - Mr. Sullivan
1 - D. Donohue	

NOV 16 1959

EX 101

REC-25

12 AUG 20 1959

66-2542-3-1173

13289

SECURITY INFORMANTS - GENERAL

66-2542-1-24589

E

Memorandum to Mr. Belmont  
Re: INFORMANT DEVELOPMENT

- a. If he becomes an informant, emphasize his  
successfulness where facts warrant.

II. Sales resistance

- A. Informant may fear reprisals on the part of his associates.
- B. Informant may fear involvement with the law.
- C. Informant may dislike or distrust police officers.
- D. Informant may have a sense of loyalty to his confederates  
of a gang or the communist party.
- E. Informant may have an aversion to being a stool pigeon.

III. Overcoming sales resistance

- A. Re-educate the potential informant.
  - 1. Counter all his reasons for not cooperating with positive  
appeals.
  - 2. Emphasize he will be protected and not become involved  
in anything detrimental to him.
  - 3. Appeal to patriotism, ego, and citizenship.
  - 4. Appeal to personal honor--show falseness to criminal  
code or subversive activity.
  - 5. If possible speak the man's native tongue if it is other  
than English.
  - 6. Treat him with respect.
  - 7. Know the crime picture thoroughly locally and know police  
characters or criminal personalities if trying to develop a  
criminal informant.
  - 8. Do not lie to him. Give him a "square deal" in developing  
his capabilities. Do not violate his confidences.

Memorandum to Mr. Belmont  
Re: INFORMANT DEVELOPMENT

While there is nothing particularly new in these points, it does show what the Agents are thinking today relative to the development of informants generally. These samplings are limited, but it is believed they do give a fairly accurate picture of what the Agent has in mind when he commences to develop an informant.

RECOMMENDATION:

For your information.

*over* *9*

66-2542-3-1174, 1175

**CHANGED TO**

134-8528-X

66-2542-3-7-689

OCT 8 1959

df

C

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. F. J. Baumgardner *JB*

DATE: August 25, 1959

FROM : Mr. J. D. Donohue *J*SUBJECT: SECURITY INFORMANTS PROGRAMGENERAL

Tolson \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 W.C. Sullivan \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

As the result of our conferences on security informants in April and May of 1956, SAC Letter 56-34 dated 6-18-56 set forth changes in policy and procedures which, among other things permits the SAC in certain instances to approve interviews with individuals to determine whether such persons have any informant potential. This program has saved considerable correspondence between the field and the Bureau and has accelerated our informant program. If such individual is cooperative, Bureau authority must then be obtained to develop the subject as an informant. This authority in the SAC does not apply, however, to delicate situations or to those individuals employed in the newspaper field, education field and the like.

The following is a tabulation summarizing the results of this program for the month of July, the previous month of June, and the grand total from the inception of this program.

	<u>July</u>	<u>June</u>	<u>TOTAL</u>
A. Number of Active Communists Contacted	72	117	4752
B. Number of Other Individuals Contacted	202	252	19336 <i>E</i>
C. Results Number of Sources, PSIs, and Informants Developed	20	14	1714

The performance of each office in implementing this program is being followed closely. The program in all offices has now achieved the momentum we feel is necessary to take advantage of the confusion and disillusionment which has developed in Communist Party ranks. It was not necessary during the past month to transmit letters to any offices regarding their activity under this program.

66-2542-3

1 - Mr. Baumgardner

1 - Mr. Donohue

JDD:ssh

(3)

REC-311

66-2542-3-1176

AUG 26 1959

762 AUG 28 1959



Memorandum for Mr. Baumgardner  
RE: SECURITY INFORMANT PROGRAM  
66-2542-3

ACTION:

This program whereby individuals are interviewed upon SAC authority with certain exceptions has been of tremendous help to the field in sifting prospects for informant development. It saves much correspondence and plays an important part in our efforts to obtain additional informant coverage on communist and related matters. Since it serves a definite worthwhile purpose, it is recommended that the program be continued and next month another memorandum be prepared showing the progress of the program reflecting the figures for the current month, the preceding month and the grand total from the inception of the program.

DATE OF MAIL

8-25-59

~~HAS BEEN REMOVED FOR THE CONFIDENTIAL FILE ROOM OF THE DOMESTIC  
INTELLIGENCE DIVISION.~~

HAS BEEN REMOVED AND PLACED  
IN THE SPECIAL FILE ROOM OF  
RECORDS BRANCH

SEE FILE 66-2554-7530 FOR AUTHORITY.

SUBJECT

JUNE MAIL

Sec. Infs. Genl.

REMOVED BY

55 SEP 8 1959

FILE NUMBER

66-2542-3-1177

PERMANENT SERIAL CHARGEOUT

92

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

DATE: August 21, 1959

FROM : Mr. F. J. Baumgardner

1 - Mr. Tamm  
 1 - Mr. Belmont  
 1 - Mr. Baumgardner  
 1 - Mr. Donohue

Tolson \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Nease \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 W.C. Sullivan \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

SUBJECT: SUGGESTION NUMBER 93-60  
SECURITY INFORMANTS

ASAC H. K. Moss, St. Louis, has suggested that the field discontinue recording on the field office #3 register and daily reports time spent on informant program. According to Moss, adoption of his suggestion will reduce administrative paper work and time spent by Agents and supervisory staff. It would also eliminate the necessity of computing time spent on informant work for the monthly progress informant letter which requires such advice each month for the Bureau's information. The suggester states that keeping of records on time spent on the program tends to stimulate the program but in his opinion the field has been impressed with the need for spending time on informants.

OBSERVATIONS:

Current requirement is an administrative procedure whereby Agents set out on #3 cards and daily reports time spent on security informant work. Tabulation is made monthly of such figures and submitted to the Bureau in a monthly letter under Security Informant Program. At the series of security informant conferences held in April and May, 1956, there was considerable discussion concerning the necessity to impress upon all personnel for giving sufficient time to the development of security informants. It was pointed out that lack of emphasis on this work was adversely affecting our security informant programs. Conferences recommended and it was approved that more time be afforded to the development of security informants. So that the Bureau can properly follow the progress of the field a requirement was set forth on the monthly letter submitted by each office under the Security Informant Program that in addition to other statistics a brief analysis of the progress of the office be set forth, the number of Agents utilized full time or part time, and percentage of time being spent on developing informants by all Agents assigned to communist work. These letters are carefully analyzed and reviewed by the Security Informant Desk to determine whether a particular office is affording developing of informants sufficient attention. Based upon this analysis, letters are frequently transmitted to the field directing that efforts be increased to obtain additional informant coverage. This requirement of recording and reporting time spent on developing informants is worthwhile, practical, and an excellent method of supervision in this most important field of Bureau work. The field should therefore maintain records reflecting time spent developing informants and the Bureau should be kept advised in the monthly letters on the Security Informant Program.

JDD:ssh  
 (5) OCT 9 1959 EX 109

66-2542-3-1178  
 REC-23 SEP 22 1959

58 SEP 25 1959

UNRECORDED COPY FILED IN 66-2542-3-1178

auto copy 2-1178  
 10-1-59

Memorandum for Mr. Belmont  
RE: SUGGESTION NUMBER 93-60

RECOMMENDATION:

It is recommended that no change be made in the present procedure regarding maintaining records of time spent in developing security informants. It is suggested that this memorandum be transmitted to the Training and Inspection Division for appropriate action.

*JS*  
*JP*

# Office Memorandum • UNITED STATES GOVERNMENT

to : Mr. F. J. Baumgardner *MB*

DATE: September 30, 1959

FROM : Mr. J. D. Donohue *J*

SUBJECT: SECURITY INFORMANTS PROGRAM

General

Tolson \_\_\_\_\_  
Belmont \_\_\_\_\_  
DeLoach \_\_\_\_\_  
McGuire \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Trotter \_\_\_\_\_  
W.C. Sullivan \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

As the result of our conferences on security informants in April and May of 1956, SAC Letter 56-34 dated 6-18-56 set forth changes in policy and procedures which, among other things permits the SAC in certain instances to approve interviews with individuals to determine whether such persons have any informant potential. This program has saved considerable correspondence between the field and the Bureau and has accelerated our informant program. If such individual is cooperative, Bureau authority must then be obtained to develop the subject as an informant. This authority in the SAC does not apply, however, to delicate situations or to those individuals employed in the Newspaper field, education field and the like.

The following is a tabulation summarizing the results of this program for the month of August, the previous month of July, and the grand total from the inception of this program.

	<u>August</u>	<u>July</u>	<u>TOTAL</u>
A. Number of Active Communists Contacted	71	72	4836
B. Number of Other Individuals Contacted	158	202	19547
C. Results Number of Sources, PSIs, and Informants Developed	19	20	1736

The performance of each office in implementing this program is being followed closely. The program in all offices has now achieved the momentum we feel is necessary to take advantage of the confusion and disillusionment which has developed in Communist Party ranks. It was not necessary during the past month to transmit letters to any offices regarding their activity under this program.

66-2542-3

1 - Mr. Baumgardner  
1 - Mr. Donohue

JDD:ssh  
(3) *ssh*

REC-15

66-2542-3-1179

OCT 1 1959

EX-135

53 OCT 5 1959

Memorandum for Mr. Baumgardner  
RE: SECURITY INFORMANT PROGRAM  
66-2542-3

ACTION:

This program whereby individuals are interviewed upon SAC authority with certain exceptions has been of tremendous help to the field in sifting prospects for informant development. It saves much correspondence and plays an important part in our efforts to obtain additional informant coverage on communist and related matters. Since it serves a definite worthwhile purpose, it is recommended that the program be continued and next month another memorandum be prepared showing the progress of the program reflecting the figures for the current month, the preceding month and the grand total from the inception of the program.

*RWC*

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE: 10/15/59

RA 5.7

FROM : MR. Q. TANTO

SUBJECT: CHANNELIZING MEMORANDA  
SECURITY-TYPE CASES

Tolson	
Belmont	
Mohr	
DeLoach	
Casper	
Callahan	
Conrad	
Felt	
Gale	
Rosen	
Sullivan	
Tavel	
Trotter	
Tele. Room	
Holloman	
Gandy	

When information is received from a security informant, either his report or a memorandum is prepared on information furnished by him and placed in a subfile relating to the informant. A memorandum is then prepared setting forth the various items of information furnished and copies of this memorandum are placed in each file to which the contents of the memorandum relate. This memorandum is referred to as a channelizing memorandum.

*Handwritten notes:*  
 - [Signature]  
 - [Signature]  
 - [Signature]  
 - [Signature]

Mr. A. H. Belmont by memorandum to the Director dated 1/15/59, captioned, "Internal Security - Espionage Conference, January 12 - 13, 1959," recommended study by Training and Inspection Division during inspections of larger offices to determine feasibility of setting up a system whereby most of the channelizing memoranda in individual subject files could be removed and destroyed after reports have been prepared incorporating pertinent contents. This matter considered during inspection of various larger offices and the following observations are submitted:

1. The purpose of channelizing memoranda is to insure that all information obtained from informants pertaining to a particular subject is placed in subject's file and thereby readily available. Comparisons of channelizing memoranda against reports reflect not all information from memoranda is incorporated into report such as information of intelligence nature. To destroy channelizing memoranda would, therefore, to a great extent defeat their purpose.

2. Intelligence information available in channelizing memoranda is often invaluable in conducting surveillance and other investigation relating to a subject. If channelizing memoranda destroyed investigating Agent would have to pull numerous informants to insure he had all information. Possibility exists he might miss valuable intelligence information.

L. H. Belmont

166-2542-3

NOT RECORDED

123 SEP 18 1959

58 OCT 1 1959  
 272

EX-111

ORIGINAL FILED IN 100-10

Memo for Mr. Tolson  
Re: Channelizing Memoranda  
Security-Type Cases

3. Security reports are prepared in duplicate. If there be an emergency and procedure is required for the handling of Security Index Subjects, it would be wise to have many Agents involved to review the original reports and the channelizing memoranda due to the great demands which would be made for such material.

4. From actual on-the-spot observation there is no question that our channelizing memoranda procedure consumes a great deal of file drawer space, which is, of course, expensive. However, the deletion of valuable information from our case files could prove far more expensive in time consumed by Agents reviewing voluminous informant reports to extract needed information. Also, the danger of missing pertinent information during file reviews as result of destruction of channelizing memoranda is too great to justify any possible savings in cost. Observations during inspections reflect that Agents make constant use of channelizing information for lead information in conducting their investigations.

5. Inspectors are unanimous in their opinion that the dangers involved far outweigh the savings which might be accomplished. This matter discussed at length with supervisory officials of Chicago Office during recent inspection (completed 9/11/59), who concurred with above observation.

RECOMMENDATION:

That channelizing memoranda be retained in the individual subject files.

JFM/g

Q

V.



DATE OF MAIL

9-25-59

~~HAS BEEN REMOVED FOR THE CONFIDENTIAL FILE ROOM OF THE DOMESTIC INTELLIGENCE DIVISION.~~

HAS BEEN REMOVED AND PLACED  
IN THE SPECIAL FILE ROOM OF  
RECORDS BRANCH

SEE FILE 66-2554-7530 FOR AUTHORITY.

SUBJECT

JUNE MAIL

etc. Infts. - Gen.

REMOVED BY

FILE NUMBER

66-2547-3-1180

PERMANENT SERIAL CHARGEOUT

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. A. H. Belmont

DATE: October 12, 1959

FROM : Mr. F. J. Baumgardner

SUBJECT: SECURITY INFORMANTS AND SOURCES

Tolson \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 DeLoach \_\_\_\_\_  
 McGuire \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Trotter \_\_\_\_\_  
 W.C. Sullivan \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

The Labor-Management Reporting and Disclosure Act of 1959, which became effective September 14, 1959, prohibits persons who have been members of the Communist Party within five years from holding office or employment with a labor organization or a group or association of employers dealing with any labor organization, except in a clerical or custodial capacity, and from acting as labor relations consultants. It also prohibits any labor organization or officer thereof from knowingly permitting any such person to assume or hold any such position. Penalties of not more than one-year imprisonment and/or a fine of not more than \$10,000 are provided. The field has been advised by SAC Letter Number 59-56 dated 9-22-59, of the new law, particularly the afore-mentioned provision. The field must advise the Bureau in 30 days the names of subjects holding positions covered by the new law so that they will be in a position to take any necessary action upon receipt of advice from the Department as to the Bureau's responsibilities under the law.

Since we may have some informants and sources who hold positions covered by the new law, we should determine who the informants are and the positions they hold so we may consider presenting the facts to the Department for an opinion relative to our informants' position under the law.

ACTION:

For approval is attached a letter to Albany with copies to all offices (original on Plastiplate) directing that a review be made of all security informants and sources and the Bureau advised within ten days of those who hold positions covered by this new legislation.

Enclosure:

- 1 - Mr. Belmont
- 1 - Mr. Baumgardner
- 1 - Mr. G. W. Hall
- 1 - Mr. Donohue

JDD:cef  
 (5)

REC-38 66-2442-3 1181